



# Informal Report to the Board of Commissioners

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*Avril Pinder*  
County Manager

03/10/2021

## To the Chair and Members of the Commission

**SUBJECT:** Process to Allow Public Attendance at Meetings

With the recent Governor's Executive Order easing restrictions, allowing indoor mass gatherings of 25; the Board requested staff to develop a process of allowing the public to attend the Commissioner's meetings in person. The following plan is suggested:

With the initial allowance of 25 people; we can begin to allow residents to attend our Commissioner meetings; with an outlined plan to gradually increase our allowances as the Commission permits.

- Allow public attendance in the chamber, reserving up to 10 seats for the public.
- Room 310 can be used as overflow for the public; with social distancing the seating capacity is 9.
- Utilize the adjacent room (330) for staff and presenters until their agenda item is presented
- Enforce the mask mandate for all attendees and social distancing will be required
- Continue to allow the option for residents to call in, until all mandates are lifted.

This graduated approach can go into effect now with the 25 indoor capacity, or we can wait until the current executive order expires at the end of March to move forward with this approach.

Alternatively, we can keep the current process in place until all restrictions are lifted.

Please contact me if you have any questions.

Sincerely,

Avril Pinder  
County Manager