



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 2/16/2021

New Business

Department: Finance

Presenter(s): Ron Venturella, Mason Scott

Contact(s): Ron Venturella, Mason Scott

Subject: Gift Card Policy

Brief Summary:

The Gift Card Policy was originally adopted by the Board of Commissioners in 2018 as part of the County's Procurement Manual. Since that time, the County has undergone significant transition. This includes reorganization of departments and programs that use gift cards as a method of service delivery. The Gift Card Policy currently prevents some of these programs from using gift cards to continue provision of existing services. Revisions have been drafted to the Gift Card Policy to:

- Clarify when and by whom procurement cards may be used to purchase gift cards, and
- Expand the allowable usage of gift cards for client assistance and support programs.

Recommended Motion & Requested Action:

Approve revised Gift Card policy.

County Manager's comments and Recommendation:

Recommends approval.