



Buncombe County Community Development Division

Matthew Cable, AICP

Community Development Division Manager

MEMORANDUM

To: Buncombe County Board of Commissioners
From: Matthew Cable, AICP, Community Development Division Manager
Date: November 17, 2020
Subject: FY 2022 Section 5311 Community Transportation Program Grant Applications Summary

Applications for Section 5311 include both an Administrative Grant Application and a Capital Grant Application process.

Administrative Grant

Federal Funds:	\$316,420 (80%)
<u>Local Match:</u>	<u>\$ 79,106 (20%)</u>
Total Application:	\$395,526 (Maximum Level)

Administrative funds help offset technology and communication costs of software and systems used for eligibility, reservations, scheduling, dispatching, data communications, etc., as well as operations facility costs, employee training and development, vehicle insurance, and other eligible administrative costs related to providing Mountain Mobility services and programs.

Capital Grant

Federal Funds:	\$660,216 (80%)
<u>Local Match:</u>	<u>\$165,054 (20%)</u>
Total Application:	\$825,270

Capital funds will be used to replace the following items that have met state/federal mileage or age criteria for replacement of:

- Three (3) 20 foot light transit vehicles with bike rack;
- One (1) 22 foot hybrid electric light transit vehicles with bike rack;
- Two (2) 25 foot hybrid electric light transit vehicles with bike rack;
- Four (4) lift-equipped vans with propane conversion; and
- Two (2) handheld radio units.

Total Administrative and Capital Grants

Federal Funds:	\$ 976,636 (80%)
<u>Local Match:</u>	<u>\$ 244,160 (20%)</u>
Total:	\$1,220,796

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Administration

PROJECT SPONSOR: BUNCOMBE COUNTY

MAILING ADDRESS: 46 VALLEY STREET
ASHEVILLE, NC 28801

PROJECT NUMBER: 22-CT-002

OBJECT	TITLE	FY 2021 BUDGET REQUEST TOTAL	
G337	SINGLE/COMBINED UTILITY BILL		\$8,297.00
G382	COMPUTER SUPPORT/TECH ASSISTANCE SVS		\$70,358.00
G396	MANAGEMENT SERVICES		\$265,343.00
G413	RENT OF OFFICES		\$51,528.00
	TOTAL		\$395,526.00
		FEDERAL SHARE	80.0% 316,420.00
		LOCAL SHARE	20.0% 79,106.00
		TOTAL EXPENDITURES	100% \$395,526.00

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Capital

PROJECT SPONSOR: BUNCOMBE COUNTY
MAILING ADDRESS: 46 VALLEY STREET
ASHEVILLE, NC 28801
PROJECT NUMBER: 22-CT-002

OBJECT	TITLE	FY 2021 BUDGET REQUEST		PER UNIT COST	QTY
		TOTAL			
G546	20' LTV w/WC LIFT (w/BIKE RACK)		\$203,460.00	\$67,820.00	3
G547	25' LTV w/WC LIFT (w/ HYBRID ELECTRIC and w/ BIKE RACK)		\$215,640.00	\$107,820.00	2
G548	RAISED ROOF VAN w/WC LIFT		\$262,000.00	\$65,500.00	4
G576	22' LTV w/WC LIFT (w/HYBRID ELECTRIC and w/ BIKE RACK)		\$103,820.00	\$103,820.00	1
G555	HANDHELD RADIO UNITS		\$770.00	\$385.00	2
G559	OTHER EQUIPMENT (PROPANE UNITS for RAISED ROOF VANS)		\$39,580.00	\$9,895.00	4
	TOTAL		\$825,270.00		
		FEDERAL SHARE	80.0%	660,216.00	
		LOCAL SHARE	20.0%	165,054.00	
		TOTAL EXPENDITURES	100%	\$825,270.00	

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE AN APPLICATION FOR
FY 2022 PUBLIC TRANSPORTATION PROGRAM FUNDING,
ENTER INTO AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,
AND TO PROVIDE THE NECESSARY ASSURANCES AND LOCAL MATCH**

- WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and
- WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and
- WHEREAS, the program funding may include funding from Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof; and
- WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and
- WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds; and
- WHEREAS, non-Community Transportation applicants may apply for funding for “purchase of service” projects under the Section 5310 program (required to be stated in this resolution but not applicable to Buncombe County/Mountain Mobility);
- WHEREAS, Buncombe County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333(b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.; and
- WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That the Chairman of the Buncombe County Board of Commissioners is hereby authorized to submit grant application(s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications, and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.
2. That this Resolution is effective upon its adoption.

Adopted this 17th day of November, 2020.

ATTEST:

BOARD OF COMMISSIONERS
FOR THE COUNTY OF BUNCOMBE

Lamar Joyner, Clerk to the Board

By: _____
Brownie Newman, Chairman

APPROVED AS TO FORM:

County Attorney

Certifying Official's Statement

I, Lamar Joyner, Clerk to the Board, do hereby certify that a motion was made by _____ and seconded by _____ for the adoption of the attached Resolution, and upon being put to a vote was duly adopted at a meeting duly held by the Buncombe County Board of Commissioners on November 17, 2020. I further certify that the attached Resolution is a true and correct copy of the Resolution adopted.

(COUNTY SEAL)

(Signature of Certifying Official)
Buncombe County Board of Commissioners
(Name of Local Governing Board)

Subscribed and sworn to me this _____ day of _____, 2020.

Notary Public Signature

(NOTARY SEAL)

Printed Name

Address

Commission Expires

****Note that the official authorized to submit the grant application, the certifying official, and the notary public must be three (3) separate individuals.***

FY 2022 LOCAL SHARE CERTIFICATION FOR FUNDING

BUNCOMBE COUNTY

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>395,526</u>	\$ <u>79,106</u> (20%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>825,270</u>	\$ <u>165,054</u> (20%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>1,220,796</u>	\$ <u>244,160</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>GENERAL FUND</u>	<u>22-CT-002</u>	\$ <u>244,160</u>
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TOTAL		\$ <u>244,160</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing **BUNCOMBE COUNTY** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2022 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2021**, which has a period of performance of July 1, 2021 – June 30, 2022.

Signature of Authorized Official

Brownie Newman, Chairman, Buncombe County Board of Commissioners

Type Name and Title of Authorized Official

Date

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Buncombe County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation on or before December 1, 2020. The public hearing will be held on Tuesday, November 17, 2020, at 5:00 p.m. before the Buncombe County Board of Commissioners in the Commission Chambers, 200 College Street, Suite 326, Asheville, NC.

Due to the COVID-19 pandemic no public attendance will be permitted. The public will be able to watch the meeting via Facebook Live @Buncombegov or on BCTV. Those interested in participating in the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Lamar Joyner, Clerk to the Board, on or before November 13, at 828.250.4101 or via email at lamar.joyner@buncombecounty.org. As a result of COVID-19 and social distancing, the Buncombe County Board of Commissioners is taking public comment for the public hearing through live phone calls as opposed to in-person commenting. To sign up please click the "Register for Public Comment" button at the top of the Buncombe County Commissioners website at www.buncombecounty.org/commissioners. The registration window is only available between Wednesday, November 11 at 5:00 p.m. and Monday, November 16 at 3:00 p.m. prior to the November 17, 2020 meeting date.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Buncombe County as well as provides transportation options and services for the communities within this service area. These services are currently provided using 7 conversion vans, 21 conversion vans with lifts, and 15 light transit vehicles. Services are rendered by Mountain Mobility, Buncombe County's Community Transportation System.

The total estimated amount requested for the period **July 1, 2021 through June 30, 2022:**

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>	
Administrative	\$ 395,526	\$ 79,106	20%
Capital (Vehicles/Other)	<u>\$ 825,270</u>	<u>\$ 165,054</u>	20%
TOTAL PROJECT	\$ 1,220,796	\$ 244,160	20%

This application may be inspected at the Buncombe County Planning and Development Department, 46 Valley St., Asheville, NC, on Monday-Friday from 8:00 a.m. to 5:00 p.m. Written comments should be directed to Vicki Jennings, Program Manager, before November 17, 2020.

End of Notice

AVISO DE AUDIENCIA PÚBLICA

Esto es para informarle al público que una audiencia pública va a llevarse de cabo con respecto a la Solicitud para el Programa de Transporte Comunitario del Condado de Buncombe, que se va a someter al Departamento de Transporte de Carolina del Norte el 1 de diciembre, de 2020, o antes. La audiencia pública va a llevarse al cabo el martes, 17 de noviembre, de 2020, a las 5:00 p.m. ante la Junta de Comisarios del Condado de Buncombe en las Salas de la Comisión, 200 College Street, Suite 326, Asheville, NC.

Debido a la pandemia de COVID-19, no se permitirá la asistencia del público. El público podrá ver la reunión a través de Facebook Live @Buncombegov o en BCTV. Aquellos interesados en participar en la audiencia pública que necesitan ayudas o servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor deben comunicarse con Lamar Joyner, Secretario de la Junta, el día 13 de noviembre o antes, al 828.250.4101 o por correo electrónico a lamar.joyner@buncombecounty.org. Como resultado del COVID-19 y el distanciamiento social, la Junta de Comisionados del Condado de Buncombe está recibiendo comentarios públicos para la audiencia pública a través de llamadas telefónicas en vivo en lugar de comentarios en persona. Para registrarse, haga clic en "Registrarse para comentario público" en la parte inferior del sitio web de los comisionados del condado de Buncombe en www.buncombecounty.org/commissioners. La ventana de registro solo estará disponible de miércoles 11 de noviembre a las 5:00 p.m. a lunes 16 de noviembre a las 3:00 p.m. antes del día de la reunión del 17 de noviembre de 2020.

El Programa de Transporte Comunitario proporciona ayuda para coordinar los programas existentes de transporte que operan en el Condado de Buncombe, y también provee opciones y transporte para las comunidades dentro de esta área de servicio. Actualmente estos servicios están proveídos usando 7 camionetas de conversión, 21 camionetas de conversión con elevadores y 15 vehículos ligeros de tránsito. Los servicios son proporcionados por Mountain Mobility, el Sistema de Transporte Comunitario del Condado de Buncombe.

El estimado monto pedido por el período del **julio 1, 2021 hasta el junio 30, 2022:**

<u>Proyecto</u>	<u>Monto Total</u>	<u>Participación</u>	
		<u>Local</u>	
Administrativo	\$ 395,526	\$ 79,106	20%
Capital (Vehículos / Otro)	<u>\$ 825,270</u>	<u>\$ 165,054</u>	20%
PROYECTO TOTAL	\$ 1,220,796	\$ 244,106	20%

Esta Solicitud puede ser inspeccionada en la oficina de Buncombe County Planning and Development, 46 Valley St., Asheville, NC, de lunes a viernes de 8:00 a.m. a 5:00 p.m. Comentarios por escrito deberían dirigirse a Vicki Jennings, Administradora del Programa, antes del 17 de noviembre, de 2020.