



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 8/18/2020

Consent Agenda

Department: General Services

Presenter(s): Ronnie Lunsford

Contact(s): Ronnie Lunsford

Subject: Evidence Storage Expansion at Sheriff's Leicester Crossing facility

Brief Summary:

The FY21 budget includes \$127,000 to design an expansion of the evidence storage area at the Sheriff's Leicester Crossing facility. The expansion would encompass approximately 7,000 square feet vacated by a tenant. It will allow the Sheriff's Department to eliminate the use of shipping containers for evidence and provide a space for processing larger pieces of evidence, such as vehicles.

General Services sent out a Request for Qualifications on April 1, 2020 and those qualifications were received on April 13, 2020. We received submittals from six firms and the scoring team selected Creech & Associates to design the project. After negotiations, their proposal for design and a space management plan is \$127,000.

Pursuant to the Buncombe County Procurement Manual, the Board of Commissioners must approve and sign all Mini-Brooks Act governed contracts over \$50,000.

Recommended Motion & Requested Action:

Execute the design contract with Creech & Associates.

County Manager's Comments and Recommendation:

Recommends approval.