



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 7/21/2020

Consent Agenda

Department: General Services

Presenter(s): Ronnie Lunsford

Contact(s): Ronnie Lunsford

Subject: AB Tech: Enka Site Assessment and Master Plan

Brief Summary:

Per the Purchasing Policy, all contracts executed under the mini-Brooks Act must come before the board for approval. In the FY20 budget, AB Tech received funds for deferred maintenance projects for a building conditions assessment along with a master plan of their Enka Campus.

General Services released a Request for Qualifications and received eight submissions. Novus Architects scored the highest of all of the firms that submitted qualifications.

The contractor will evaluate the facilities exterior envelope, structural components, mechanical, electrical and plumbing infrastructure, life safety and building code deficiencies, site conditions such as storm water drainage, utilities and parking lots, and interior finishes. Once the conditions are assessed, the contractor will work with AB Tech staff to develop a master plan for the Enka Campus. The master plan will focus on programming and educational needs for the Small Business Center and Continuing Education programs. The study will utilize market data to determine future growth opportunities on the campus.

Novus is prepared to begin upon contract execution and is expecting a 12 week timeline.

The total contract cost is \$125,000.

Recommended Motion & Requested Action:

Approve the County Manager to execute the contract as presented.

County Manager's Comments and Recommendation:

Recommends approval.