



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 6/16/2020

Consent Agenda

Department: Sheriff's Office

Contact(s): Sheriff Quentin Miller

Major Tony Gould

Sheri Powers, Business Administrator

Subject: Contract Award for the Detention Center Comprehensive Facility Plan to CGL Companies

Brief Summary:

Commissioners approved funding for the Detention Facility Needs Assessment as part of the FY20 capital budget. An RFQ was issued in December 2019 for the project. Five firms responded to the RFQ and the project rating committee ranked CGL Companies highest among the five respondents, they've been in business since 1983 with a wealth of knowledge in jail needs. A detailed project plan is included in the attached CGL proposal.

The work authorization will include a study, written report, and presentation to include, but not limited to, the following parameters:

- BCDF population forecast that accounts for county population growth and the changing demographics and needs of the jail population.
- The additional bed space that will be required to safely and effectively house the future BCDF population.
- Options for expansion, including on-site and off-site from current Facility. Expansion plans should include the scope of the recommended facility, including size, location, proposed layout, and services provided; logistical costs (ex: transportation for off-site expansion); and staffing analysis.

- Identification of required infrastructure expansion to support a larger population for on-site expansion.
- A space management plan for the current Facility and expansion to optimize efficiencies. The Sheriff's Office has an interest in having flexibility as to how jail space is used, allowing for the shift between direct and indirect supervision as needed to effectively house populations.
- Provide recommendations for special housing unit(s) to enhance the Sheriff's Office and its partners' ability to better address the substance use and mental health needs of the BCDF population.
- A cost analysis of the proposed expansion options and potential timetable for construction.

Recommended Motion & Requested Action: Recommend executing a contract with CGL in the amount of \$217,860.

County Manager's comments and Recommendation: Approve Contract Award