

Juvenile Crime Prevention Council County Annual Plan

County

Fiscal Year 2020-2021

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Attachments:

Bylaws
Allocations policies and procedures
Monitoring Reports

Executive Summary

The Buncombe County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has completed the activities required to develop this County Plan for fiscal year 2020 - 2021.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Buncombe County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

Priorities for Funding: Through a risk and needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency in Buncombe County.

- Priority 1: Restitution/Community Service**
- Priority 2: Sex Offender Treatment**
- Priority 3: Teen Court**
- Priority 4: Vocational Skills**
- Priority 5: Interpersonal Skills**
- Priority 6: Runaway Shelter**
- Priority 7: Structured Day**
- Priority 8: Mentoring**
- Priority 9: Tutoring**
- Priority 10: Experiential Skills**

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions.

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Public Safety, Division of Juvenile Justice funds to the following programs in the amounts specified below for FY 2020 – 2021 (See JCPC Funding Allocations page):

Teen Court	\$87,786
Earn and Learn	\$191,689
Barium Springs Home Based Services for Sex Offenders	\$107,105
Aspire Kids at Work	\$65,027
Trinity Place	\$80,000
Eliada Students Training for Advancement	\$40,000
PIVOT	\$24,233
Structured Day	\$33,137

The JCPC further recommends that the following amount be allocated from the NC Department of Public Safety, Division of Juvenile Justice funds for the administrative costs of the Council for FY 2020-2021:
\$15,500

Respectfully Submitted,

Celeste Ordiway, Chair
Buncombe County Juvenile Crime Prevention Council
June 1st, 2020

Buncombe County

NC DPS - Community Programs - County Funding Plan

Available Funds: \$ 644,477 Local Match: \$ 124,152 Rate: 30%

DPS JCPC funds must be committed with a Program Agreement submitted in NC Allies and electronically signed by authorized officials.

#	Program Provider	DPS-JCPC Funding	LOCAL FUNDING			OTHER	OTHER	Total	% Non DPS-JCPC Program Revenues
			County Cash Match	Local Cash Match	Local In-Kind	State/Federal	Funds		
1	JCPC Administration	\$15,500						\$15,500	
2	Teen Court	\$87,786			\$27,100			\$114,886	24%
3	Earn and Learn	\$191,689			\$57,650			\$249,339	23%
4	Barium Springs Home Based Services for Sex Offenders	\$107,105		\$32,132				\$139,237	23%
5	Aspire Kids at Work	\$65,027						\$65,027	
6	Trinity Place	\$80,000						\$80,000	
7	Eliada Students Training for Advancement	\$40,000						\$40,000	
8	PIVOT	\$24,233		\$7,270				\$31,503	23%
9	Structured Day	\$33,137						\$33,137	
10									
11									
12									
13									
14									
15									
16									
17									
18									
TOTALS:		\$644,477		\$39,402	\$84,750			\$768,629	16%

The above plan was derived through a planning process by the Buncombe County
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2020 - 2021.

Amount of Unallocated Funds _____

Amount of funds reverted back to DPS _____

Discretionary Funds added _____

check type initial plan update final

-----DPS Use Only-----

Reviewed by _____ Area Consultant _____ Date _____

Reviewed by _____ Program Assistant _____ Date _____

Verified by _____ Designated State Office Staff _____ Date _____

 Chairperson, Juvenile Crime Prevention Council (Date)

 Chairperson, Board of County Commissioners (Date)
 or County Finance Officer

Buncombe County Juvenile Crime Prevention Council Organization FY 2020-2021

Position	Name	Organization	Title
JCPC Chairperson	Celeste Ordiway	VAYA Health	Central Director of Complex Care Management
JCPC Vice Chair	Suzanne Avett	Buncombe County Health and Human Services	Attorney
Allocations Chair	Martin Moore	The Van Winkle Law Firm	Attorney
Allocations Vice Chair			
Monitoring Chair	Tim Henderson	NC Courts – Juvenile Defenders Office	Attorney
Monitoring Vice Chair			
Planning Chair	Melisa Enclade	Justice Resource Center	Juvenile Misdemeanor Diversion Program Coordinator
Planning Vice Chair			

Number of members: 24

<u>Meeting Date</u>	<u>Number of Members in Attendance</u>	<u>Quorum Present? Yes/No</u>
August 1st, 2019	12	yes
September 19th, 2019	13	yes
November 21st, 2019	19	yes
January 16th, 2020	12	yes
June 1st, 2020		

**SUMMARY REPORT OF THE
BUNCOMBE COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE**

- I. Demographic and Other Observations**
- II. Risk Assessment Summary**
- III. Needs Assessment Summary**
- IV. Resource Assessment Summary**
- V. Summary of Gaps and Barriers in the Community Continuum**
- VI. Proposed Priority Services for Funding**

Part I. Demographic and Other Observations

<i>Juvenile Demographics</i>	<i>2015-16</i>	<i>2016-17</i>	<i>2017-18</i>	<i>2018-19</i>
Juvenile Population ages 6-17	33972	34256	34323	34169
Juveniles Seen in Intake	321	332	322	353
Juveniles Put on Diversion Plans or Contracts	150	176	163	176
Juveniles Approved for Court	151	135	144	161
Juveniles Adjudicated	134	93	84	93
Juveniles Put on Protective Supervision	41	35	23	34
Juveniles Put on Probation	83	49	61	46
Number of Detention Admissions	56	54	56	56
Number of Juveniles Committed to YDC	0	0	0	0
Number of Juveniles put on Post Release Supervision	0	1	0	1

(from DJJDP Overview of Juvenile Court Data for Buncombe County)

From Asheville City and Buncombe County Schools:

- There is an upward trend in inappropriate behaviors and general lack of respect.
- Schools are seeing more discipline issues at an earlier age.
- Aggressive behavior has increased at Buncombe County and Asheville City Schools.
- More mental health problems are being identified in both school systems.
- Buncombe County and Asheville City Schools are seeing a decrease in reportable offenses.
- Buncombe County Schools report less alcohol use and an increase in THC controlled substances.
- Dab pen use has increased in both school systems.
- Continuing increase in aggressive behavior overall.

From Health and Human Services Data:

- Gaps in culturally competent services in language of preference for kids and their parents.
- Timely access to quality, trauma informed CCAs for parents of youth involved in care is another gap.

From LME/MCO Annual Report:

- Child Facility Based Crisis Center; Caitlyn Burrell Center (Private insurance does not cover this cost, only Medicaid).
- Child Respite- A Caring Alternative and Brandi Nichol Center have Child Respite beds. These are only available for kids with Medicaid and are a good option for kids who are too acute for Trinity Place but may need time out of the home for stabilization.

Part II. Risk Assessment Summary

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk Assessment instrument administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk Assessment is an instrument used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*represented by percentages with a star next to them*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Buncombe County Risk Factor Observations: FY 2018-2019

*R6 – Known Use – Alcohol, Illegal Drugs (prior 12 months) Buncombe County is showing a 2% increase from 23% in 2016-17 to 25% in 2018-19 in youth having some substance use and needing further assessment. That is higher than the state rate of 20% in 2018-19. It was noted that these responses are self-reported and are likely under reported.

R7 – School Behavior Problems (prior 12 months) Buncombe County shows an increase in serious school behavior problems from 42% in 2016-17 to 48% in 2017-18 and another increase in 2018-19 to 55%. 82% of school behavior problems are documented as being moderate to serious problems.

R8 – Relationship with Peers. There is a slight increase in youth being a gang member or associates with a gang from 1% in 2017-18 to 2% in 2018-19.

Part III. Needs

The Risk and Needs Assessment Committee also reviewed data gleaned from the Juvenile Needs Assessment instrument administered by Juvenile Court Counselors prior to court disposition of a juvenile. The Juvenile Needs Assessment is an instrument used to examine a youth's needs in the various domains of his life: The Individual Domain, The School Domain, The Peer Domain, and the Community Domain. This instrument was designed to detect service intervention needs as an aid in service planning. As with the Juvenile Risk Assessment, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*represented by percentages with a star next to them*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

Buncombe County Elevated Needs Observations: FY 2018-2019

Y1 – Peer Relationships. In Buncombe County there has been a slight increase in gang association from 1% in 2017-18 to 2% in 2018-19.

Y2 – School Behavior/Adjustment. In Buncombe County the percentage of youth with serious school behavior problems has steadily increased since 2015-16 at 39% to 41% in 2016-17 to 48% in 2017-18 then to 54% in 2018-19 which is higher than the state rate of 51% in 2018-19.

Y6 – Abuse Neglect History. In Buncombe County in 2018-19 the percentage of abuse victims with support was 22% which is a decrease in the percentage of abuse victim with support in 2017-18 at 29%.

Part IV. Summary of the Existing Community Resources

See attached Continuum of Services

Part V. Summary of Gaps and Barriers in the Continuum of Services

Interpersonal skills (Note: Currently offered through Kids at Work and Love Notes but JCPC funded and needed), particularly to address R6, R7, R8, Y1, Y2, Y4, Y8 and F1.

Experiential Skill Building particularly to address R6, R8, Y1, Y4 and Y8.

Teen court (Note: Currently offered, but JCPC funded and needed), particularly to address R8 and Y1.

Restitution/Community Service (Note: Currently offered through Earn and Learn, but JCPC funded and needed), particularly to address R8 and Y1.

Sex offender assessment and treatment (Note: Currently offered through Children's Hope Alliance, but JCPC funded and needed), particularly to address F1 and Y8.

Runaway shelter (Note: Currently offered through Trinity Place, but JCPC funded and needed), particularly to address F1 and F2.

Structured Day (Note: Currently offered through Partners Unlimited, not JCPC funded), particularly to address R7 and Y2.

Mentoring, particularly to address R6, R7, R8, Y1, Y2 and Y4.

Tutoring and Academic Enhancement, particularly to address R7 and Y2.

Part VI. Proposed Priority Services for Funding

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

The priorities were determined, in part, based on ranking dispositional alternatives as top priorities, then diversion programs, and finally other needed services.

The committee proposes that the following services be approved as the funding priorities for FY 2020-2021.

- Priority 1: Restitution/Community Service**
- Priority 2: Sex Offender Treatment**
- Priority 3: Teen Court**
- Priority 4: Vocational Skills**
- Priority 5: Interpersonal Skills**
- Priority 6: Runaway Shelter**
- Priority 7: Structured Day**
- Priority 8: Mentoring**
- Priority 9: Tutoring**
- Priority 10: Experiential Skills**

JCPC FUNDED AVAILABLE IN COMMUNITY AVAILABLE, BUT HARD TO KEEP IN COMMUNITY SERVICES NEED TO BE EXPANDED AVAILABLE- DIFFICULT TO ACCESS NEEDED- NOT AVAILABLE			Comprehensive Strategy						
			Prevention		Graduated Sanctions				
			Target Populations						
Program Services and Structures Categories	Program Types	Individual Programs	All Youth	Youth at Greatest Risk	Pre-Adjudicated Youth (Diverted)	Delinquent- Level I and Protected Supervision	Delinquent- Level II Youth	Delinquent- Level III Committed Youth	Post Release Youth
Structured Activities	Mentoring	Big Brothers/Big Sisters							
		My Daddy Taught Me That ²							
		My Sistah Taught Me That							
		Blue Ridge Treks Foster Care Mentoring ³							
		One Youth at a Time							
		Open Doors							
	Parent/Family Skills	MotherLove YWCA ⁴							
		Project NAF ⁵							
		SHIFT NC ⁶							
		MAHEC Ob-Gyn – Teen Services ⁷							
		Caring for Children Parenting Wisely							
		Project NAF ⁸							
		MAHEC, Triple P ⁹							

		Nurse Family Partnership ¹⁰							
		Family Preservation- Intensive In Home Program ¹¹							
		First Parent Resource Center ¹²							
		VA Group for Vets with children							
		Journeyman							
	Interpersonal Skills	Partners Unlimited- Interpersonal Skill Building ¹³							
		Safe Dates ¹⁴							
		Teen Intervene ¹⁵							
		Our Voice ¹⁶							
		SPARC Love Notes ⁵⁶							
		Kids At Work							
	Experiential Skills	Parks and Rec with Buncombe County and City of Asheville ¹⁷							
		Girls on the Run ¹⁸							
		Asheville City Schools Foundation ¹⁹							
	Tutoring/Academic Enhancement	Partners Unlimited- Structured Day Program ²⁰							
		Hillcrest Enrichment Program ²¹							
		Read to Succeed ²²							
		Youthful HAND ²³							
		OpenDoors of Asheville ²⁴							
		Asheville Middle School After School- In Real Life ²⁵							

		Afterschool programs (YMCA, YWCA, Salvation Army Boys and Girls Club, and Asheville Parks and Rec) ²⁶							
		Delta House Life Development ²⁷							
		Children First/Communities in Schools Learning Center Program at Pisgah View and Woodridge ²⁸							
		Bright Ideas through Isaac Dickson							
		One Youth at a Time ²⁹							
	Vocational Skills	Green Opportunities ³⁰							
		Youth Empowered Solutions (YES) ³¹							
		ASPIRE- Kids at Work ³²							
		Goodwill Youth Resources and Opportunities ³³							
Restorative Services	Mediation	Mediation Center ⁵⁷							
		Peer to Peer Mediation- Buncombe County							
	Restitution	Earn and Learn ⁵⁸							
	Teen Court	Teen Court ⁵⁹							
Community Day Programming	Structured Day	Schools Day Treatment (Woodfin Elementary, Owen Middle, Buncombe)							

		Community High Pass Program) ³⁴							
		Eliada Academy ³⁵							
		Partners Unlimited Structured Day Program							
		ASPIRE- Day School/Day Treatment Program ³⁶							
		Long term suspension activities							
		Summer activities and camps ³⁷							
Assessment Services	Clinical Assessment	Juvenile Justice Treatment Continuum (JJTC)							
		Sex Offender Specific Evaluation/Children's Hope Alliance							
		Family Preservation							
		Youth Villages							
		RHA							

		Caring for Children- Comprehensive Clinical Assessment ³⁸								
		Grandis Evaluation Center ³⁹								
		Western Area Multipurpose and Assessment								
Clinical Treatment	Counseling	Members of JJTC								
		RHA								
		Family Preservation								
		Equine assisted psychotherapy ⁴⁰								
		Caring for Children- The Caring Clinic								
		Blue Ridge Treks								
	Home Based Family Counseling	AMI Kids Functional Family Therapy ⁴¹								
		RHA- Intensive In Home (IHH)								
		Family Preservation- Intensive In-Home (IIH)								
		Youth Villages Intercept and MST ⁴²								
	Crisis Counseling	School Counselors at Buncombe County and Asheville City ⁴³								
		Trauma Intervention Program (TIP)								
		RHA Mobile Crisis Team								
		Smoky Mountain LME ⁴⁴								

	Substance Abuse Treatment	Substance Abuse MST-Youth Villages								
		Substance Abuse- RHA/FPS								
		Substance Abuse residential services ⁴⁵ (also under Residential – called CASP programs)								
		Legacy Freedom ⁴⁶								
	Sexual Offender Treatment	Children’s Hope Alliance (Juvenile Sex Offender Treatment)								
Residential	Temporary Shelter	Trinity Place ⁴⁷								
	Runaway Shelter	Trinity Place								
	Specialized Foster Care	Children’s Hope Alliance ⁴⁸								
	Therapeutic Foster Care (link to all agencies https://www2.ncdhhs.gov/dss/licensing/docs/cpalistfostercare.pdf . Those agencies within Buncombe County are also listed separately in the Continuum.)	Family Preservation Community Services								
		Caring for Children- Therapeutic Foster Care								
		Brandi Nichole Family Enrichment Center								
		Davidson Homes								
	Temporary Foster Care	Eliada- Therapeutic Foster Care								
		Eliada- Temporary Foster Care								
Caring for Children- Angels Watch Foster Care ⁴⁹										
		Caring for Children- PERCS Foster Care ⁵⁰								

Group Home link to Residential Child Care Facilities https://www2.ncdhhs.gov/dss/licensing/docs/rccfacilities.pdf . Homes within Buncombe County and that are listed in the report are only included in the attached link).	Macon County Multipurpose Group Home/Secure Detention							
	Western Area Multipurpose Juvenile Crisis and Assessment Center ⁵¹							
Other- Out of Home Care (link to Mental Health Facilities https://www2.ncdhhs.gov/dhsr/data/mhllist.pdf)	Substance Abuse residential services ⁵²							
	Eckerd Short Term residential for males- Level II							
	WestCare Short Term residential for females- Level II							
	Craven House Transitional Living Program ⁵³							
	Timber Ridge ⁵⁴							
	Solstice East ⁵⁵							
Other- Mental Health Residential	Level II residential- Medicaid only							
	Level III residential- Medicaid only							
	Level IV residential- Medicaid only							
	Psychiatric Residential TX Facility- MA only							

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- ¹ Several programs and descriptions were added to the Continuum in FY2016. The purpose of the Continuum is to document the services available for youth in the community under the DJJDP framework for JCPC fundable programs. The Continuum can and should be updated throughout the year as services become available, expanded, or discontinued.
- ² My Daddy Taught Me That serves children in grade 9-12, ages 12-19. The program serves many kids in public housing but is not limited to public housing residents. The mission is to assist in the development of young males into Righteous, Respectable and Responsible Men through empowerment, education and support. Each week the MDTMT van transports young men from public housing around the County to the real talk sessions at the Pisgah View Community Center.
- ³ Blue Ridge Treks offers mentoring for youth in foster care. There are 10 slots for youth ages 6-17 years.
- ⁴ MotherLove YWCA is for pregnant and parenting teens, to help support them staying in school, having access to higher education and vocational training, develop skills needed for strong parenting, and delay another pregnancy. YWCA provides MotherLove to each high school. MotherLove provides additional case management services and group meeting in order to encourage the student to stay in school and graduate. Amanda Reed, Director at 254-7206.
- ⁵ Nurturing Asheville and Area Families is a program offered through the Mount Zion Community Development Program, and supported by NC Dept of HHS and Buncombe County. Programs offered include prenatal and postnatal support, coordination of childcare and transportation, perinatal smoking cessation, breastfeeding, and empowerment plan.
- ⁶ SHIFT NC is an organization that supports adolescent sexual health and pregnancy prevention. The organization provides resources to programs that work directly with youth and to healthcare providers. In Buncombe County, SHIFT NC recognizes Asheville City Schools Foundation, Child Abuse Prevention, Planned Parenthood, YWCA, Mt Zion Community Development, and Our Voice in their work with adolescents.
- ⁷ MAHEC has a residency program that includes working with high risk, low income mothers, including teenagers
- ⁸ Belinda Grant is the contact at 776-1427
- ⁹ Triple P is Positive Parenting Program with Deanna Griffin. Offered through groups and seminars. Molley Coffee, MAHEC at 707-5688.
- ¹⁰ Connie Roberts is the contact at 250-5072.
- ¹¹ Family counseling and parent support service. Joe Yuerchek at 225-3100.
- ¹² Incredible Years and Circle of Parents are two programs offered through the First Parent Resource Center.
- ¹³ Partners Unlimited is open and accepting Buncombe County/Asheville City school students for Credit Recovery and Long Term Suspension with the approval of the home school. Transportation not available outside city limits.
- ¹⁴ Safe Dates at Erwin and Owen High only. Offered through ARPNC, this program aims to stop or prevent the initiation of emotional, physical or sexual abuse on dates or between individuals in a dating relationship.
- ¹⁵ Offered through ARPNC, this program is available for 12-19 year olds who may be in the early stages of drug or alcohol experimentation.
- ¹⁶ Our Voice is an organization with a mission of preventing sexual violence and providing outreach. Youth programs include a 90 minute Dating and Communication Program for middle and high school students; an 11-week "Climbing Toward Confidence" girls empowerment program for 7th-8th grade girls; and an interactive theater program for teens and college students.
- ¹⁷ Buncombe County Parks, Greenways, and Recreation is 250-4260. Asheville Parks and Rec is 259-5800.
- ¹⁸ Girls on the Run is a confidence skills building program that helps girls build healthy lifestyles. The program is for 10 weeks afterschool for 3rd-5th graders, and a new program, Heart and Sole, continues for girls in middle school. Activities at the following schools: Averys Creek, Black Mtn Primary, Black Mtn Elementary, Claxton, Estes, Glen Arden, Hall Fletcher, Hominy Valley, Invest Collegiate, Ira B. Jones, Isaac Dickson, Leicester, NB, UNC A, Oakley Elementary, and Vance. The contact phone number is 777-2786

¹⁹ Asheville City Schools Foundation offers experiential opportunities through the In Real Life Program, or through teacher led opportunities during the school day that the Foundation funds. Kate Pett, Executive Director, 350-6134.

²⁰ Transportation may be an issue in serving outside the City schools. Anderson Davis, Director, 216-5326. Targets at risk youth 10-18. For students long or short term suspended, or credit recovery.

²¹ Hillcrest operates an Enrichment Program run by Lilian Butler. Main focus is homework assistance but they strive to place an emphasis on developing social skills and computer skills for kids grade K-6, M-F 2:30-5:00. Also operates a summer Enrichment Program from 9-5 that focuses on arts, culture, environmental awareness, and contains an educational component. Participants are public housing residents with program emphasizing Tutoring/Academic Enhancement as well as Interpersonal Skills. No adjudicated youth participating in the program. After school homework assistance program, kindergarten through fifth M-F. The contact number is 252-6376.

²² Read to Succeed serves youth Kindergarten through 3rd grade. They work with youth who test below expected grade ready level, and are referred by their schools for tutoring with trained volunteers. Most are from low income homes. Currently, offered in six BC elementary schools: Johnston, Candler, Haw Creek, Woodfin, Oakley and Estes; and ACS elementary schools. Contact is Ann Flynn, Executive Director, 828-747-2277.

²³ Youthful Hand, Housing Against Narcotics and Drugs (HAND) is at Lee Walker Heights, run by Elinor Earles. Enrichment and academic program that works with 5-12 year olds after school and in summer. 3-5:30 after school and summer 9-5:30. Contact number is 257-2711.

²⁴ Open Doors is a local program primarily for youth academic enhancement, but also with individualized education and enrichment opportunities for youth that enhance lifelong social, emotional, cognitive and physical skills. There are three levels of programming for youth, including community level programming, tier 2 programming, and intensive. Serves birth-12th grade.

²⁵ Asheville Middle School – In Real Life, IRL is a diverse and engaged network of Service Providers who remove barriers and serve the Social-Emotional and academic needs of Asheville City students. IRL provides transportation, healthy snacks, and integrated support for students during the school day, and wrap-around services for disadvantaged families. IRL programs are fun, hands-on, and high quality. Each year IRL offers over 80 programs in STEM, Health and Wellness, and Humanities. Tiffany Debellott and Brian Randall are the Co-Directors 828-350-6270.

²⁶ Contact at YMCA is Angel Chandler at 210-5053. Contact at YWCA is Cici Weston at 254-7206. Contact at Salvation Army Boys and Girls Club is James Lee at 255-0266, 202. For Asheville Parks and Rec, contact Amy Pruett at 254-6542.

²⁷ LEAAP for Success (Learning through expanded Academics and Arts Program) Community Learning Center is an after-school program of Delta House Life Development of Asheville, Inc. The program provides a safe learning environment and high quality hands on learning opportunities for students in grades 6-12 who are at high risk of not achieving in and out of school. Students served live in poverty and they attend free. The program provides academic support such as homework help, tutoring, and developing skills. Students participate in cultural and social enrichment activities such as arts and crafts, jazz band, health/nutrition, field trips, mentoring, Social Graces, visual arts; positive prevention/intervention and awareness activities such as alcohol, bullying, drugs, gambling, and uses social-emotional growth. Students attend the program Monday thru Thursday from 3:30pm – 6:15pm. Delta House facility is located at 218 South French Broad Avenue, Asheville, NC 28801, across the street from Asheville Middle. Shirley Whitesides is the program director at 254-6804 (office) and 230-9192 (cell); email deltahse218@deltahouse21stcentury.com, website: www.deltahouseleap21stcentury.com

²⁸ Children First/Communities in Schools Learning Centers are safe haven afterschool programs that provide homework help, enrichment activities (like soccer, dance and yoga) and a healthy snack to children in grades K-5 living in vulnerable communities. Free of charge to families living in public housing/low income communities of Pisgah View and Woodridge Apartments. A summer camp program is also being offered. Barbara Norton is the Director at barbaran@childrenfirstbc.org. Serves 40 k-5th graders.

²⁹ One Youth at a Time serves 8-18 in Buncombe County and Asheville City Schools providing afterschool tutoring and mentoring. Contact Robbie Williams at 281-0208.

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- ³⁰ Green Opportunities, Bruce Waller, 398-4158, ext. 105. New program- Youth Ville. \$1 M grant. 16-24 year olds. Teaches how to build houses, leadership skills training, helps obtain GED, gives participants at \$125/week stipend.
- ³¹ Youth Empowered Solutions (YES) hires high school students who work in partnership with adults in areas to create change that will positively impact adolescent health. Areas include reducing childhood obesity, ensuring access to health care, eliminating teen tobacco use, decreasing underage drinking, strengthen youth and adult relationships, to help create public health leaders of tomorrow.
- ³² Kids at Work provides interpersonal skills in an after school program led by a chef and a therapist, designed to help kids (ages 12-17) learn the technical skills of cooking while building better methods of communication. Kim Castano 226-5533
- ³³ Opportunities for job readiness training, paid work experience, communication skills, individual career plans, assistance in getting diploma and access to other resources. 298-9023, 1104. Lance Crawford.
- ³⁴ Requires application; Project Access has limited number of spaces.
- ³⁵ Eliada Academy also has autism specialty.
- ³⁶ A private alternative school with integrated intensive counseling services that helps youth that have experienced repeated school difficulties, depression, withdrawal, anger outbursts, or defiance with teachers. Not available in Buncombe.
- ³⁷ Including Eliada summer camps, Partners Unlimited, YMCA, YWCA, Sheriff's Department On Track, and Parks and Rec camps.
- ³⁸ CCA is a thorough biological-psychological-social evaluation tool which is required by the state in order to access specific types of services funded by Medicaid and other third party funders. Services must be authorized through Western Highlands or Value Options.
- ³⁹ Grandis Evaluation Center serves youth ages 3 and up.
- ⁴⁰ Horse Power is available to individuals and groups upon request
- ⁴¹ DPS funded some Level I Adjudicated high risk youth, and Level II
- ⁴² Youth Villages Multi Systemic Therapy offers intensive in home services for youth ages 12-17. Suited for youth with emotional and behavioral disorders, physical or sexually abused, substance abuse, suicidal ideation or attempt.
- ⁴³ In Buncombe County Schools, the Crisis Response Team (CRT) provides students crisis assistance in dealing with trauma, grief, or loss. In Asheville City Schools, counselors provide counseling in prevention, crisis, and conflict resolution.
- ⁴⁴ Crisis number at Smokey Mountain LME is 1800-849-6127
- ⁴⁵ Deleted Temporary Therapeutic Foster Care, Swain Center, Strategic Behavioral PRTF, and Heading in the Right Direction Level II MH as separate programs in Continuum. CASP Program- some services in Winston Salem.
- ⁴⁶ On Hendersonville Road.
- ⁴⁷ Temporary Shelter (also called "Respite Care" to separate it from Runaway Programs. Sometimes youth are turned away due to lack of space. Contact Trinity Place, Amy Hobson, 828-253-7233
- ⁴⁸ Children's Hope Alliance Therapeutic foster care for juvenile sex offenders Level I and II
- ⁴⁹ Angels Watch is a foster care program for children 0-6 with siblings up to age 10 who are not in the custody of the HHS, and whose families are temporarily unable to care for them because of a crisis. Up to 90 days. Parents are provided mentoring and links to community resources. No fees are charged to the families.
- ⁵⁰ PERCS (Proactive Enhanced Response Crisis Services) is a foster care program for youth ages 0-18 who have been removed from their homes by and in the custody of HHS. The maximum length of stay is 30 days.
- ⁵¹ The Juvenile Crisis and Assessment Center has four beds for youth who have been detained by the state and are waiting to see a judge, and another five beds for youth who need crisis intervention

⁵² Deleted Temporary Therapeutic Foster Care, Swain Center, Strategic Behavioral PRTF, and Heading in the Right Direction Level II MH as separate programs in Continuum. CASP Program- some services in Winston Salem.

⁵³ For 6-12 months

⁵⁴ Timber Ridge is a wilderness camp that accepts Medicaid, and is located in the middle of state.

⁵⁵ Solstice East is a residential treatment center that helps teens solve issues like trauma, loss, grief, drug addiction, behavioral problems, depression, anxiety, and mood disorders. Solstice East works with young women ages 14-18, outside Asheville, NC. Equine, individual, group, family, milieu, and psychiatric services.

⁵⁶ SPARC Love Notes is designed for any youth at-risk for unstable, poor quality relations and/or compulsive choices that might be detrimental to their future goals. Over 13 weeks, group members are taught skills to build their resilience such as: building attachment and nurturing relationships, building social connections, learning about parenting and how children grow, building social and emotional skills towards healthy interaction with others. The location of this group is at the SPARC office. Contact is Jackie Latek 775-0540

⁵⁷ Mediation Center, Laura Jeffords, ED, 828-251-6089

⁵⁸ Buncombe Alternatives, Karen Peerson, ED, 828-776-0173

⁵⁹ Buncombe Alternatives, Karen Peerson, ED, 828-776-0173

Buncombe County Juvenile Crime Prevention Council
Request for Proposals

\$644,477

Anticipated County Allocation

30%

Required Local Match Rate

December 30, 2019

Date Advertised

The Juvenile Crime Prevention Council (JCPC) has studied the risk factors and needs of Juvenile Court involved youth in this county and hereby publishes this Request for Proposals. The JCPC anticipates funds from the NC Department of Public Safety, Division of Adult Correction and Juvenile Justice, Community Programs section in the amount stated above to fund the program types specified below. Such programs will serve delinquent and at-risk youth for the state fiscal year 2020-2021 beginning on, or after, July 1, 2020. The use of these funds in this county requires a local match in the amount specified above.

The JCPC will consider proposals for the following needed programs:

Priority 1: Restitution/Community Service, Priority 6: Runaway Shelter, Priority
Priority 2: Sex Offender Treatment, Priority 3: 7: Structured Day, Priority 8:
Teen Court, Priority 4: Vocational Skills, Priority Mentoring, Priority 9: Tutoring,
5: Interpersonal Skills, Priority 10: Experiential Skills

Proposed program services should target the following risk factors for delinquency or repeat delinquency:

Known use – Alcohol, illegal drugs (prior 12 months), School behavior problems (prior 12 months)
Relationships with peers

Programs should address the following concerns as reported in the Needs Assessments for adjudicated youth:

Peer Domain: Peer relationships
Individual Domain: Alcohol and illegal drug use
Family Domain: Abuse/neglect history
School Domain: School behavior/adjustment

Applicants are being sought that are able to address items below:

1. Program services compatible with research that are shown to be effective with juvenile offenders.
2. Program services are outcome-based.
3. The program has an evaluation component.

Local public agencies, 501(c)(3) non-profit corporations and local housing authorities are invited to submit applications to provide services addressing the above elements.

Melissa Moses

at

828-776-7204

JCPC Chairperson or Designee

Telephone #

In order to apply for FY 2020-2021 JCPC funding, you must complete and submit your application online by accessing NC ALLIES. Please read and follow all instructions at the following link:

<http://www.ncdps.gov/index2.cfm?a=000003,002476,002483,002482,002514>

After submitting the application electronically, print and submit hard copies as indicated below. Private non-profits are also required to submit No Over Due Tax forms, Conflict of Interest Statements, and proof of 501(c)(3) status.

NOTE: Applicant Orientation will be held on Monday, February 17th, 2020 to be held at 200 College Street in Asheville on the 4th floor in room 404. Currently funded agencies will meet from 9:15am to 10:00am and new applicants will meet from 10:00am to 12:00pm. The Allocations Hearing will be held Wednesday, April 22nd, 2020 beginning at 8:30am at 200 College Street, Asheville in the main level conference rooms. For further information, or technical assistance about applying for JCPC funds in this county, contact, Regian Arrowood Area Consultant, at 828-296-4743.

Deadline for Application is: March 16th, 2020 by 5:00 pm

Mail or deliver Deliver Applications to:
applications to: Melissa Moses, JCPC Coordinator

35 Woodfin Street, Asheville NC, 28801

Number of original copies to submit: 18

Telephone: 828-776-7204

Juvenile Crime Prevention Council Funding Decisions Summary

Program Funded	Reason for Funding (Check all that apply)
Teen Court	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Earn and Learn	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input checked="" type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Barium Springs Home Based Services for Sex Offenders	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
Aspire Kids at Work	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Trinity Place	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Eliada Students Training for Advancement	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
PIVOT	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
Structured Day	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input checked="" type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
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Juvenile Crime Prevention Council Funding Decisions Summary

	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
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Program Not Funded	Reason for Not Funding (Check all that apply)
Aspire Work Ready	<input checked="" type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
Horse Power	<input checked="" type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
First Blue Ridge Treks	<input checked="" type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
Buncombe County Schools Graduation Initiative	<input checked="" type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other
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	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other <input type="checkbox"/> Other

Program Enhancement Plan

Program:

Buncombe County Teen Court

Brief Description:

Teen Court is a diversion from juvenile court and an alternative to out of school suspension created for first-time offenders who have admitted guilt. Clients are given the opportunity to take responsibility for their offense by participating in court proceedings held by trained youth and adult volunteers. Teen Court does not decide guilt or innocence but centers on lowered recidivism through restorative justice. Sanctions for clients include community service, projects, and apology letters.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Comments:
Primary Service Supplemental Services	0				
Quality of Service Delivery	0	<p>Program Evaluation: Create exit interviews for parents and clients. Also create a survey for all worksites to monitor program effectiveness in the community.</p> <p>Begin monitoring recidivism rates for the teen court clients for the year after program participation.</p> <p>Structured Training and Documentation: Guarantee all direct service staff annual trainings and manage documentation</p>	<p>Provide written process with protocol / policy in our operations manual defining our exit interview and survey process. All responses will be turned into data points for each year.</p> <p>Contact Juvenile Justice in January and June with a list of Earn & Learn clients to request the recidivism information for measuring outcomes.</p> <p>Staff Training Record will be developed. All staff will attend annual trainings to continue while enhancing our quality of service The BA Board of Directors has had two members attend NC</p>	<p>ED/AED/Staff</p> <p>AED</p> <p>ED/AED/Staff/Board</p>	<p>COMPLETED – WRITTEN POLICY IN OPERATIONS MANUAL</p> <p>On – going – Program outcomes to measure are still being developed and will be available after compiling June 30, 2020 data</p> <p>On – going Data will be collected in January 2020 after the first six months and in June 2020</p> <p>COMPLETED – STAFF TRAINING RECORD DEVELOPED AND STORED IN HR FILES- ALL STAFF HAVE ATTENDED ANNUAL TRAININGS DURING 2019 –</p>

Program Enhancement Plan (PEP)

Program/Component: Trinity Place Youth Shelter

Brief Description: Youth shelter utilized instead of detention.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15				
Qualifying Supplemental Service	5				
Quality of Service Delivery	18				
Amount of Service: Duration and Contact Hours	10				
Risk Level of Youth	20				
Total SPEP Score	68				
POP	80%				

This Plan is approved by:

Attobson
10/1/19

Program Manager Signature

Date

JCPC Chair Signature

Date

Standardized Program Evaluation Protocol (SPEP) for Services to Juvenile Offenders[©]

Recalibrated version, 2013

County **Buncombe**
 Total Number of Qualifying Terminations **142**
 Program Name **Trinity Place Runaway and Homeless Youth Shelter**
 Component Name **Trinity Place Runaway and Homeless Youth Shelter**
 Date Range **07/01/2018 - 06/30/2019**
 SPEP Score Creation Time **09/06/2019 04:10 PM**

		Possible Points	Points Received
SPEP Primary Service Points Group 1 - 5 Points Group 4 - 25 Points Group 2 - 10 Points Group 5 - 30 Points Group 3 - 15 Points	Family Crisis Counseling Group 3 Service	30	15
SPEP Supplemental Service Points Program has a qualifying supplemental service: provided - 5 points/not provided - 0 points No qualifying supplemental service – 5 automatic points	None	5	5
Quality of Service Points		20	18
Duration Points Percentage of youth with Target Weeks Met 0% (0 pts) 60% (6 pts) 20% (2 pts) 80% (8 pts) 40% (4 pts) 90% (10 pts)	Target Weeks of Service met: 0%	10	0
Contact Hours Points Percentage of youth with Target Hours Met 0% (0 pts) 60% (6 pts) 20% (2 pts) 80% (8 pts) 40% (4 pts) 90% (10 pts)	Target Hours of Service met: 98%	10	10
Risk Tier 1 Points Based on % of youth with risk scores 3-30 0% (0 pts) 75% (7 pts) 30% (2 pts) 85% (10 pts) 50% (5 pts) 95% (12 pts)	Risk Tier 1: 77%	12	7
Risk Tier 2 Points Based on % of youth with risk scores 6-30 0% (0 pts) 25% (8 pts) 15% (3 pts) 30% (10 pts) 20% (5 pts) 35% (13 pts)	Risk Tier 2: 42%	13	13
Total SPEP Score		100	68
POP Score Percentage (Basic Score/Max Score by Group)		85	80%

Program Enhancement Plan

Earn & Learn Restorative Community Service

Program:

Brief Description:

Earn & Learn Juvenile Restorative Community Services is the only community service/restitution program in Buncombe County. This program works with youth assigned community service hours and/or given a monetary compensation requirement for victims provided through DJJAC. Through supervised, assigned work and evidence-based journaling, juveniles provide important service to the community, are held accountable for their actions, and given the opportunity to acknowledge any harm they may have caused

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Comments:
Primary Service Supplemental Services	15				Earn and Learn is a Group 2 and can only gain 10 points plus 5 supplemental
Quality of Service Delivery	17	<p>Program Evaluation: Conduct Interviews for parents and clients. Conduct and evaluate survey for agency worksites to monitor program effectiveness throughout the community.</p>	Provide written process with protocol / policy in our operations manual defining our exit interview and survey process. All responses will be turned into data points for each year.	ED/AED/Staff	<p>COMPLETED – WRITTEN POLICY IN OPERATIONS MANUAL</p> <p>On – going - Program outcomes to measure are still being collected and will be available after compiling June 30, 2020 data</p>
		<p>Continue monitoring recidivism rates for the Earn & Learn clients for the year after program participation.</p>	Contact Juvenile Justice in January and June with a list of Earn & Learn clients to request the recidivism information for measuring outcomes.	AED	<p>On – going Data will be collected in January 2020 after the first six months and in June 2020</p>
		<p>Structured Training and Documentation: Guarantee all direct service staff annual trainings and manage documentation . 2019-2020 The BA Board of Directors will attend</p>	<p>Staff Training Record will be developed. All staff will attend annual trainings to continue while enhancing our quality of service The BA Board of Directors has had two members attend NC</p>	ED/AED/Staff/Board	<p>COMPLETED – STAFF TRAINING RECORD DEVELOPED AND STORED IN HR FILES- ALL STAFF HAVE ATTENDED ANNUAL TRAININGS DURING 2019 – AND ARE SCHEDULED FOR ADDITIONAL TRAINING IN 2020</p> <p>On – going –</p>

Program Enhancement Plan

		training and complete a 4 year Strategic Plan to support the operation of the program staff.	Pathways and Duke Non-Profit Management training in the areas of Board Development, Fund Development and Strategic Planning.		COMPLETED – THREE TRAININGS HAVE BEEN ATTENDED TO FURTHER REACH THE ORGANIZATIONS GOALS FOR 2020-2024
Amount of Service: Duration and Contact Hours	10				
Risk Level of Youth	25				
Total POP	65 81%				

This Plan is approved by: _____

Program Manager Name & Signature
Date
JCPC Chair Name & Signature
Date

Program Enhancement Plan (PEP)

Program/Component:

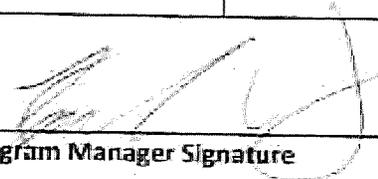
Kids at Work-Buncombe County 2019-2020

Brief Description:

Kids At Work is an interpersonal skills development program based around the culinary arts. Youth are a part of the program for 20 weeks and meet for three hours once a week for instruction. The curriculum consists of 20 hands-on lessons that are designed to meet the youths unique learning styles and help them apply the skills in a work environment. Youth ages 15-17 also receive ServSafe food safety training and certification exam, making them more marketable for employment.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Progress Report: Describe progress made, include date, what has been completed, in process or no progress
Primary Service	15				
Qualifying Supplemental Service	5				
Quality of Service Delivery	16	Training Manual	1. To receive feedback from employees regarding training needs 2. To develop a outline 3. to develop specific content of the training manual that addresses all need and expectations.	District Leader/Quality Management	
Amount of Service: Duration and Contact Hours	10				
Risk Level of Youth	5				
Total SPEP Score	51				
POP	60%				

This Plan is approved by:

 Program Manager Signature

Date

 JCPC Chair Signature

Date

Program Enhancement Plan

Program:	The SPARC Foundation's Love Notes
Brief Description:	Love Notes builds skills and knowledge for healthy and successful relationships over 10 weeks of group. It is designed to help young people make wise relationship and sexual choices to assist in achieving education, employment, relationship and family goals. Love Notes also represents an innovative approach to both pregnancy/STI and intimate partner violence prevention within the context of a positive youth development approach. Youth will learn decision making and communication skills.

Category	SPEP Score	Enhancement Opportunity	Action Steps	Responsible Party	Comments:
Primary Service Supplemental Services	20	N/A			
Quality of Service Delivery	15	Training Hours, Program Evaluation and Staff Evaluation	Implement a standard of a minimum of 10 hours of training per year per facilitator. Develop process to evaluate program through observation and data. Add to Staff Evaluation - staff compliance to the protocol/manual/model.	Executive Director	Add Action Steps to Program Manual.
Amount of Service: Duration and Contact Hours	0		Request modification due to this evidence based model which requires 20 contact hours	Executive Director	Letter submitted to Regina Arrowood
Risk Level of Youth	5	N/A			
Total					

Program Enhancement Plan

This Plan is approved by:

Program Manager Name & Signature

Date

JCPC Chair Name & Signature

Date

BYLAWS of
Buncombe County Juvenile Crime
Prevention Council

Article I. Name, Principal Office, and General Purpose

Section 1. Name.

Buncombe County Juvenile Crime Prevention Council (JCPC)

Section 2. Purposes. The purpose for the JCPC is to prevent juveniles who are at risk from becoming delinquent. North Carolina General Statute (143B-845) mandates the development of a local JCPC. The primary intent of the legislation is to develop community-based alternatives to Youth Development Centers and to provide community – based delinquency and substance abuse prevention strategies and programs. Additionally, it is the intent of the legislation to provide noninstitutional dispositional alternatives that will protect the community and the juveniles.

The legislation directs that these programs and services be planned and organized at the community level and developed in partnership with the State. Juvenile Crime Prevention Councils are the designated planning bodies at the local level, appointed by the Board of County Commissioners.

Article II. Members

Section 1. Members.

The business and property of the JCPC shall be managed and controlled by the JCPC, who shall be appointed as set forth below.

Section 2. Appointment.

NCGS 143B-846 specifies that as a prerequisite for a county receiving funding for juvenile court services and delinquency prevention programs, the Board of County Commissioners shall appoint a JCPC.

Section 3. Number and Representation

The JCPC shall consist of a membership composition as set forth in GS 143B-846 with not more than 26 members. The Board of County Commissioners shall modify the JCPC membership as necessary to ensure that council members reflect the racial and socioeconomic diversity of the community and to minimize potential conflicts of interest by members.

Section 4. Officers.

Members of the council shall elect the Chair and Vice Chair annually.

- I. Membership designated by NCGS 143B-544
 1. Local school superintendent(s) or designee
 2. Chief of Police
 3. Local Sheriff or designee
 4. District Attorney or designee
 5. Chief Court Counselor or designee
 6. Director of area mental health, developmental disabilities, and substance abuse authority or designee
 7. Director of DSS, or consolidated human services agency or designee
 8. County Manager or designee
 9. A Substance Abuse Professional
 10. A Member of the Faith Community
 11. A County Commissioner
 12. Two persons under the age of 18 years, one of whom is a member of the State Youth Council.
 13. A Juvenile Defense Attorney
 14. Chief District Court Judge or a judge designated by the chief district court judge
 15. A member of the business community
 16. Health Director or designee
 17. Representative of United Way or other nonprofit or designee
 18. Representative of local parks and recreation
 19. Member of Public appointed by County Commissioners
 20. Member of Public appointed by County Commissioners
 21. Member of Public appointed by County Commissioners
 22. Member of Public appointed by County Commissioners
 23. Member of Public appointed by County Commissioners
 24. Member of Public appointed by County Commissioners
 25. Member of Public appointed by County Commissioners

Section 5. Terms.

As set forth in NCGS 143B-847 each member of the JCPC shall serve for terms of two years. Members may be reappointed. Terms of appointment begin January 1, 1999, and July 1 of years thereafter.

In order to provide for staggered terms, persons appointed for positions designated as (9) a substance abuse professional, (10) a member of the faith community, (12) a person under the age of 18, (15) a member of the business community (17) a representative of United Way or other nonprofit and (18) a representative of local parks and recreation, shall be for an initial one-year term and two-year terms thereafter.

Section 6. Vacancies.

As set forth in NCGS 143 B-848 appointments to all vacancies shall be for the remainder of the former member's term.

Section 7. Removal.

As set forth in NCGS 143 B-848 members shall only be removed for malfeasance (illegal act) or nonfeasance (not performing duties as required) as determined by the Board of County Commissioners.

Section 8. Meetings; Quorum.

As set forth in NCGS 143 B-849 the Council will meet at least bi-monthly. The council may meet more often if the Chair calls a special meeting.

A simple majority of members shall constitute a quorum. (Simple majority is 50%+1)

Section 9. Attendance

Any member who has two consecutive or three total unexplained absences in a one year period of their two-year term will be contacted by the coordinator to verify their commitment to continue as a board member.

Article III. Duties and Powers

As set forth in NCGS 143 B-851 the duties and powers of the JCPC are as follows:

Conduct an annual review of the needs of juveniles at risk of delinquency, adjudicated delinquent or undisciplined and the resources needed to meet those needs.

Develop and advertise a request for proposals (RFP) process and submit a written plan of action for the expenditures of juvenile sanctions and prevention funds to the Board of County Commissioners for approval. Submit those funds approved by the Board of County Commissioners to the North Carolina Department of Public Safety (NCDPS) for final approval and implementation.

Ensure appropriate intermediate dispositional options are available and prioritize funding for dispositions of intermediate and community level sanctions for court adjudicated juveniles.

NCDPS Application Process:

Perform the following functions on an ongoing basis:

- a) Assess the needs of juveniles in the community, evaluate the adequacy of resources to meet those needs, and develop or propose ways to address unmet needs.
- b) Evaluate the performance of juvenile services and programs in the community. Evaluate each funded program as a condition of continued funding.
- d) Increase public awareness of the causes of delinquency and of strategies to reduce the problem.
- e) Develop strategies to intervene and appropriately respond to and treat the needs of juveniles at risk of delinquency through appropriate risk assessment instruments.
- f) Provide funds for services for treatment, counseling, or rehabilitation for juveniles and their families, including court ordered parenting responsibility classes.
- g) Plan for the establishment of permanent funding streams for delinquency prevention services.
- h) Develop strategies to intervene and appropriately respond to the needs of juveniles who have been associated with gang activity or who are at risk of becoming associated with gang activity.

ARTICLE IV Committees

1. Executive Committee: Membership shall consist of the JCPC Chair, JCPC Chair from the previous year if still active, Vice-Chair, Standing Committee Chairs, the NCDPS Consultant and the Chief Court Counselor or designee.
2. The JCPC may appoint from its members, or from among other persons as the Council sees fit, one or more ad hoc or advisory committees at any time. The members of such committees serve at the pleasure of the JCPC and shall advise and aid the Council. Each ad hoc committee is subject to approval of the JCPC, and its prescribed rules and regulations to conduct meetings and business.
 - a. Duties: It is the duty of the JCPC Chair to ensure that the following duties are performed:
 - i. Meet monthly to set the agenda for the regular JCPC meetings.
 - ii. Meet when necessary between monthly meetings to facilitate strategic planning and fiscal management concerns as decided by the JCPC Chair
 - iii. Monitor and evaluate composition of the JCPC specific to community representation and effectiveness in meeting goals
 - iv. Monitor terms of appointment and present membership recommendations to the Board of County Commissioners

- v. Monitor non-attendance and notify members of attendance issues as referenced in Article VI, Section 3
- vi. Report malfeasance (illegal activity) or nonfeasance (failure to perform assigned duties) to the Board of County Commissioners for recommended action
- vii. Ensure development and presentation of a slate of officers for JCPC approval
- viii. Review request for support of community program development and present to the JCPC for approval
- ix. Take nominations at a regular JCPC meeting for chairs of committees prior to the first meeting of the JCPC year
- x. The JCPC Chair may appoint from its members, or from among other persons as the Council sees fit, one or more ad hoc or advisory committees at any time. The members of such committees serve at the pleasure of the JCPC and shall advise and aid the Council. Each ad hoc committee is subject to approval of the JCPC, and its prescribed rules and regulations to conduct meetings and business.

The Chairs of the following committees will coordinate with the JCPC Chair to ensure appropriate committee membership from the JCPC members and community volunteers.

1. Monitoring/Evaluation Committee: Membership shall consist of the Chair and Vice-Chair of the committee, JCPC members, court counselors and may include community volunteers.
 - a. Duties: It is the duty of the committee chair to ensure that the following duties are performed:
 - i. Conduct site visits to funded NCDPS programs
 - ii. Review NCDPS funded programs to determine adherence to proposed goals, projected outcomes, budgets and other data collection requirements
 - iii. Complete and submit required monitoring and evaluation reports within designated time frames
 - iv. Evaluate funded programs for conditions of continued funding and overall effectiveness and efficiency, and progress towards projected outcomes.
 - v. Provide monitoring reports to the Allocations Committee within established time frames
 - vi. Coordinate with NCDPS Consultant to ensure knowledge of and adherence to current monitoring and evaluation requirements
 - vii. Develop annual calendar and action plan outlining required tasks of committee

2. Planning/Public Awareness Committee: The planning and public awareness activities may function as two separate committees or as a single committee and subcommittee. Membership shall consist of the Chair, Vice-Chair, JCPC members, court counselors and may include community volunteers.
 1. Duties: It is the duty of the committee chair to ensure that the following duties are performed:
 - i. Planning:
 - 1) Develop a community assessment and comprehensive strategies plan in order to establish priorities for NCDPS disbursement of funds in conjunction with the Dispositional Options survey given to court counselors and reported by the chief court counselor and provide planning data to the community and the state
 - 2) Review and update comprehensive strategies at least every three to five years
 - 3) Review annually the needs of juveniles at risk of delinquency or adjudicated delinquent/undisciplined and resources needed for target populations
 - 4) Review and determine gaps in intermediate dispositional options
 - 5) Ensure that comprehensive strategies include addressing unmet needs and providing funds and resources for treatment, counseling and rehabilitative services for youth and families, including court ordered parent responsibility classes
 - 6) Coordinate with the Allocations Committee and Chief Court Counselor to ensure that the annual RFP for NCDPS funding accurately reflects current community-based needed resources
 - 7) Coordinate with NCDPS Consultant to ensure use of best practice criteria for assessment and planning activities
 - ii. Public Awareness:
 - 1) Provide public awareness of the JCPC, it's function, it's process and the comprehensive strategies plan
 - 2) Promote public awareness and media coverage for the RFP and NCDPS funds allocation process
 - 3) Ensure public notification of the JCPC regular meeting or specially called meetings
 - 4) Make presentations to community groups and programs regarding JCPC functions and as recruitment and gap identification strategies

- 5) Develop an annual public awareness and media action plan outlining events to cover and community organizations to receive presentations

3. Allocations Committee: Membership shall consist of the Chair, Vice-Chair, JCPC members, and court counselors.

1. Duties: *The purpose of the allocation Committee is to receive, review and evaluate eligible program application and make recommendations for the release of NCDPS funds to area programs. In addition, the committee ensures that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process as noted in the RFP. No agency shall have more than two representatives on the allocation committee in an effort to refute any allegations of weighting the panel. The Chief Court Counselor shall participate as a non-voting member, being available to assist in training members and for consultation and information as to the needs of the court referred juveniles.*

Article V Officers

Section 1. Officers. The officers of Council shall be a Chair, Vice Chair (*Chair-elect*), Planning Chair, Vice Chair, Monitoring Chair, Vice Chair, Allocations Chair, Vice Chair, each elected annually.

The executive committee will present a slate of officer appointments to the JCPC and hold elections in May.

Section 2. Election. The Council shall elect all officers during a meeting held in May of each year. The executive committee shall submit a slate of officers. Additional nominations may be made from the floor at this time. All officers shall hold office for the term of one year. Vice-Chair will move into Chair position in the following year.

Section 3. Tenure of Office. Any of the officers may be dismissed at any time during his or her term by a majority vote of the Council in accordance with Article II, §8.

Section 4. Resignation. If an officer resigns prior to the end of his/her term the executive committee shall recommend a replacement to the JCPC for approval. The approved replacement will serve until the end of the designated term.

Section 5. Duties of Officers

CHAIR

The Chair shall:

- a) Preside at all meetings of the Council
- b) Enforce these Bylaws and see that all orders and resolutions of the JCPC are carried out

- c) Perform the entire duties incidental to his or her office, and which are required by law, and generally, to see that the Officers perform their duties
- d) Present at each meeting of the Council a report on the condition of the business of the Council
- e) Call regular and special meetings of the Council in accordance with these Bylaws
- f) Execute conveyances, contracts and agreements as authorized by the Council
- g) Perform and attend to such other duties and functions as may be directed by the County Commissioners
- h) Annually appoint Committee Chairs, Vice-Chairs and membership
- i) Present an annual report to the Board of County Commissioners
- j) Serve as JCPC representative on the Buncombe County Children's Collaborative or appoint a designee

VICE-CHAIR

The Vice-Chair shall:

Perform the duties of the Chair in the Chair's absence or disability

- a) Perform such additional duties and functions as may be directed by the Council
- b) Serve as the incoming Chair of the JCPC
- c) Participate in the executive committee meetings

Section 6. Vacancies. Vacancies in any office shall be filled by the Council at a special meeting called for that purpose after the occurrence of such vacancy, or at the next annual meeting, whichever occurs first. The Officers so elected shall hold office until the next annual meeting of the Council and until a successor shall have been elected in accordance with these Bylaws.

ARTICLE VI Meetings

Section 1. Regular Meetings. The Council shall meet at least bi-monthly and dates designated by the Chair, through a written call of the majority of Council members, or upon resolution of the Council. The annual meeting of the Council shall be held each year in May or at such other time as the Council may fix, for the purpose of electing officers and for the transaction of other business.

Section 2. Special Meetings. The times, dates, and places of special meetings of the Council may be set at the call of the Chair. Notification shall be given to Council members by the usual means of communication (telephone, voice mail, mail, text, email) at least 48 hours before the time of the meeting.

Section 3. Notice of Intention to Attend

Members of the Council shall be required to notify the Chair or Program Coordinator of their inability to attend a regularly scheduled meeting prior to the meeting.

Section 4. Quorum. Simple majority of the members of the Council shall constitute a quorum for the transaction of business.

Section 5. Parliamentary Rules. All meeting shall be conducted in an open, orderly, and fair manner; and Robert's Rules of Order, as revised, shall apply to all deliberations.

Section 6. Majority Vote Except as otherwise provided by Bylaws or law, all matters before Council shall be decided by a simple majority vote of the members present at a meeting at which a quorum exists. Members of the Council or a committee may participate in a meeting of the Council or committee by electronic means, which allows the participants to participate in the meeting.

Section 7. Informal Action by Officers. Any action required or permitted to be taken at any meeting of the Council or of a committee may be taken without a meeting if the text of the resolution or matter agreed upon is sent to all the members in office or all of the members of the committee and all of the members in office or all the members of the Committee consent to such action in a writing, including electronic communication, setting forth the action taken. Such consent in writing, including electronic communication, shall be filed with the minutes of the proceedings of the Council or the committee and have the same force and effect as a vote of the Council or of the committee at a meeting, whether done before or after the action is taken.

Section 8. Compliance with State Requirements. So long as the Council manages/approves funding from the State of North Carolina, it shall conduct its operations, including its meetings, in a manner comparable to Article 33C of Chapter 143 of the North Carolina Statutes (the Open Meetings Law), and Chapter 132 of the North Carolina General Statutes (the Public Records Law).

ARTICLE VII Contracts, Checks, Deposits, and Funds

Section 1. Contracts. Council may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Council; and such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted on behalf of the Council and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Council. Such authority may be general or confined to specific instances.

Section 3. Checks and Drafts. All checks, drafts, or other orders for the payment of money, issued in the name of the Council, shall be signed by such officer or officers, agent or agents of the Council and in such manner as shall from time to time be determined by resolution of the Board of County Commissioners. In regard to the administrative expenses of the JCPC, Buncombe County is the fiscal agent and will issue checks related these expenses under the approval and consent of the JCPC executive committee.

Section 4. Funds. All funds of the Council not otherwise employed shall be deposited to the credit of the Council in banks, trust companies, or other depositories as the Board of County Commissioners may select.

Section 5. Acceptance of Gifts. The Council or any officer or officers or agent or agents of the Council to whom such authority may be delegated by the Council, may accept on behalf of the Council any contribution, gift, bequest, or devise for the purposes of the Council.

Section 6. Audits. On request of a majority of the Council, the accounts of the Council shall be audited by a reputable certified public accountant, whose report shall be submitted to each member of the Council. This requirement is met by having an audit conducted by the State Auditor, as specified in Article VIII, Section 2.

Section 7. Bond. At the direction of the Board of County Commissioners, any officer or employee of the Council shall be bonded. The Council shall pay the expense of procuring any such bond.

ARTICLE VIII Relations with Public Bodies

Section 1. Grants and Appropriations. The Council anticipates it will from time to time receive grants or appropriations from public bodies of North Carolina. Expenditures by the Council of such grants or appropriations shall be made only for public purposes and only for the charitable purposes of the Council and according to law.

Section 2. Audit by State Auditor. So long as the Council receives funding from the State of North Carolina, the Corporation shall be subject of the audit and review by the State Auditor pursuant to Article 5A of the Chapter 147 of the North Carolina General Statutes.

ARTICLE IX

Agents, Representatives and Employees

The Council may appoint such agents, representatives and employees of the Council with such powers and to perform such acts or duties on behalf of the Council, as the Council may deem appropriate and in the best interest of the

Corporation. As money permits the Council may utilize a management support position to perform council duties as outlined in a job description approved by the JCPC. See attachment for job description of coordinator.

ARTICLE X

Period of Accounting and Reporting

The fiscal year shall begin on July 1 and shall end on June 30 of the next calendar year.

ARTICLE XI Amendments

Within the parameters of the NC General Statutes which establish and define the JCPC the Council shall have power to make, alter, amend and repeal the Bylaws by affirmative two-thirds vote of the Council then serving, provided that such action is proposed at a regular or special meeting of the Council and adopted at a subsequent regular or special meeting, except as otherwise provided by law. The text of all amendments and changes shall be included in the notice of each such meeting.

ARTICLE XII Conflict of Interest

Juvenile Crime Prevention Council (JCPC) members are public officers. N.C. Gen. Stat. § 14-234 requires that (1) No public officer or employee who is involved in making or administering a contract on behalf of a public agency may derive a direct benefit from the contract except as provided in this section, or as otherwise allowed by law; (2) A public officer or employee who will derive a direct benefit from a contract with the public agency he or she serves, but who is not involved in making or administering the contract, shall not attempt to influence any other person who is involved in making or administering the contract; and (3) No public officer or employee may solicit or receive any gift, reward, or promise of reward in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

No JCPC member or managing staff may receive directly or indirectly, any funds disbursed from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the Council's business and in accordance with final approved grant agreements. JCPC members are to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds; No member of the JCPC shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said JCPC.

JCPC has written conflict of interest policies and reporting procedures applicable to members who have any interest or any authority regarding the resources of

JCPC. These policies are to be communicated to members and full disclosure will be provided for any possible appearance of conflict of interest that may exist.

Council members shall not use their official affiliation with the JCPC to secure preferential treatment for any juvenile. Council members shall not use confidential information regarding juveniles or their families, JCPC agencies or other council members for personal gain or benefit. Council members must disclose a (potential) conflict of interest when the council member:

1. Is related to a program staff member;
2. Is related to another JCPC member;
3. Has/may have personal, financial, professional, and/or political gain at the expense or benefit of the JCPC, other than the benefit of therapeutic intervention for the juveniles and families served by JCPC funded programs;
4. Or a council member's family member participates in activities of, is a member of, or is an employee of a business entity that may be viewed as having direct or indirect influence over the JCPC's business;
5. Or a council member's family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that council member;
6. Received honorarium or other compensation outside of the scope of employment and operations that creates or appears to create bias;
7. Secured employment with a competing applicant for JCPC funding; and
8. Has a relationship other than professional with a JCPC funded program or applicant for funding, or any staff member or volunteer working for the program/applicant.

Every member of the JCPC shall complete a conflict of interest disclosure form and submit it to the JCPC Chair. The conflict of interest form shall be submitted yearly. Should a conflict of interest arise a JCPC shall complete a new conflict of interest disclosure form. If a JCPC member discloses a conflict of interest then the issue shall be scheduled for discussion at the next JCPC executive meeting.

Any member of the JCPC who may, through his or her agency, receive funds as a result of a motion before the Council, or may otherwise benefit financially from a motion before the Council, may have a conflict of interest between his or her role within that agency, and as a member of the Council. Such members may be prohibited from participating in the discussion of the motion and likewise prohibited from voting on such motion.

When such an item is the subject of a motion before the Council, and is opened for discussion, those members of the Council who acknowledge such a conflict of interest shall identify themselves and state their intention to abstain. Such members may be requested by the Chair to leave the room during the deliberations and vote. If any member or members of the Council have removed themselves as a result of such conflict of interest related to a specific motion, it

shall be the responsibility of the Chair to ensure that only such agenda item is discussed and acted upon in that person's absence.

In the event a participating member of the Council perceives that a conflict exists with a member of the Council who has not voluntarily identified himself or herself, the Council member shall bring such conflict to the attention of the Council and request that individual abstain and remove him/herself. If there is a dispute as to whether or not the circumstances present a conflict of interest, the Chair shall rule on whether or not the Council member in question has an actual conflict of interest and shall be permitted to vote and participate in the deliberations. The Chair shall have the option of ruling that the member whose vote is in dispute shall be entitled to vote under challenge, such ballot and dispute to be resolved only in the event the challenged ballot is determinative of the outcome of the vote.

In order to prevent potential conflicts of interest, the JCPC shall to the extent possible:

- Fill allocations and monitoring committees with members who are not staff or volunteers of funded agencies
- Any JCPC member affiliated with a funded or unfunded agency shall abstain from voting in matters related to JCPC funding or business transactions affecting that specific agency. Full disclosure shall be made by any member prior to any funding or business transaction deliberations
- Nominating chairs will not be board members, staff or volunteers of funded agencies, or NCDPS staff
- Require a list of agency board members as a part of each program's funding application
- Provide a means of identification, ie. tent cards, or membership roster at meetings to designate funded agency representatives

ARTICLE XIII Public Attendance/Participation

The Council shall conduct its operations in compliance with Article 33C of Chapter 143 of NC General Statute (Open Meeting Law) and Chapter 132 of NC General Statute (Public Records Law). Meeting minutes shall be sent to the Clerk of the Board of County Commissioners to allow for public access.

Non-Council members who attend Council meetings will identify themselves as visitors and be seated in the audience. Council members will be seated at the table. If a member of the public wishes to provide comment they should advise the Chair and/or Secretary and be placed on the Agenda prior to the meeting. The Council meets from for one and one half hours unless otherwise posted and public comment will be contained to available time within that period and each speaker's comments will be limited to 3 minutes.

The Council, through its established committee structure, will offer consistent and varied vehicles for public input and participation.

Adopted by the Buncombe County Juvenile Crime Prevention Council on November 21st, 2013.

Danielle Arias, Chair

Buncombe County Juvenile Crime Prevention Council

Allocations Policies and Procedures

Policy

The Allocations Committee

The purpose of the Allocations Committee is to receive, review and evaluate eligible program applications and make recommendations for the release of NCDPS funds to area programs. In addition, the committee ensures that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process as noted in the Request for Proposals (RFP).

Policy Changes

The JCPC Allocation Policies and Procedures may be amended, altered, or repealed by a majority of the JCPC. The notice of proposed changes must be in writing and contained in a regular meeting notice.

Procedure

The Allocations Committee Membership and Responsibilities

The JCPC appoints a chair and vice chair as well as committee members for the Allocations Committee.

The Allocations Committee consists of no more than 20 voting members and a minimum of 6 voting members.

Any employee affiliated with any agency or organization applying for NCDPS funds is ineligible to be a Committee member.

The Allocations Committee is responsible for the following:

- A. Submit an Allocations Calendar to the JCPC.
- B. Provide a mandatory applicant orientation meeting for potential applicants of NCDPS funds.
- C. Provide a mandatory orientation meeting for committee members in preparation for the Allocation Hearing.
- D. Review funding priorities established by the JCPC plan.
- E. Host an Allocation Hearing that consists of applicant presentations and a question and answer period, followed by committee member deliberation and funding recommendations.
- F. Address appeals by applicants.
- G. Report NCDPS funding recommendations to the JCPC for approval.

- H. Report JCPC NCDPS funding recommendations to the Buncombe County Board of Commissioners. The Allocations Chair and a representative from the JCPC presents the county plan to the commissioners for their approval.

The Allocations Chair or Vice Chair is responsible for the following:

- A. Develop, along with the JCPC coordinator, an RFP for NCDPS funding and ensure that it is published for 30 days prior to the application submission deadline. (see Article IX for JCPC coordinator job description)
- B. Ensure that applications for NCDPS funding are received in the context of identified needs from the JCPC comprehensive strategies process.
- C. Organize and conduct the Allocation Hearing.
- D. Receive review and evaluate all program applications that request JCPC funds.

Minutes are taken at all Allocations Committee meetings and are made available to the Area Consultant. All meetings are open to the public. Meetings are held on an as-needed basis to facilitate the allocation process.

Allocations Committee Orientation

Committee members are required to attend an orientation meeting prior to the Allocation Hearing. At the orientation meeting, committee members receive a copy of JCPC Allocations Policies and Procedures, selected handouts from the Area Consultant, risk factors and disposition options for Buncombe County, a copy of the Request for Proposals, a list of factors to be considered in the allocation process, the monitoring results from currently-funded NCDPS projects that are reapplying for NCDPS funds, and any additional input desired by the JCPC. The committee may also receive copies of current NCDPS applications at that time.

The orientation prepares committee members for the Allocation Hearing by training members in NCDPS funding guidelines and regulations, the diversity of services and needs of the county, and any other issues they need to consider. Committee members are allowed ample time to review all materials prior to the Allocation Hearing

JCPC Application Process

NCDPS funding shall be available to public and private non-profit organizations. These organizations are required:

- A) To select a Standardized Program Evaluation Protocol (SPEP) program type when applicable. (The executive committee of the JCPC will reevaluate the continued need for this requirement in FY 2020).
- B) To attend the Applicant Orientation meeting.
- C) To complete and submit the JCPC application, along with all supplemental materials, in NC Allies by the deadline specified on the Allocations Calendar.
- D) To make an oral presentation to the Allocations Committee at the Allocation Hearing and to address any questions.

Any question or concerns regarding the application process should be addressed to the Chair of the Allocations Committee.

The Request for Proposals

Public notice of the availability of NCDPS funds is made by advertisement in the local media, through a distribution on the JCPC website, and a specific mailing to public and private non-profit agencies and organizations that are involved with high-risk youth. This advertisement includes information from the Allocations Calendar such as, the date of the JCPC Applicant Orientation meeting, the deadline for applications, and the date of the JCPC Allocation Hearing.

Applicant Orientation

All applicants must attend the applicant orientation in order to be eligible to apply for NCDPS funds. Any applicant who fails to send a representative to this session shall be deemed ineligible for NCDPS funds. The executive directors of currently funded JCPC programs will be notified in advance of the orientation meeting and attendance will be recorded. At this meeting, the NCDPS allocations process is explained and technical assistance for completing the grant applications is provided. At minimum, the following information is shared at the applicant orientation:

- i. Statistical data concerning juveniles in the community, provided by the Area Consultant
- ii. JCPC and NCDPS guidelines and regulations
- iii. Information about JCPC
- iv. The Allocation Calendar
- v. NCDPS grant application
- vi. Presentation guidelines
- vii. Overview of court system

The JCPC Application

All applicants complete the application provided by the area consultant. All applicants must also include one copy of the information below by the application deadline:

- Statement of agency mission and goals
- Financial statement of entire agency that includes a summary of revenues and expenditures
- List of Board of Directors
- List of other services provided by the agency
- Other information if requested

All grant applications shall be certified as accurate by signature of the Program Manager. Applicants must submit the application in NC Allies by the deadline specified.

Upon receipt of the NCDPS applications, the Area Consultant shall review the applications to determine their eligibility for NCDPS funding. The Allocations Committee will screen applications which may be denied if incomplete, and will be denied if submitted after the deadline. Applicants who have submitted incomplete or late applications and have been deemed ineligible for funding will be notified. The Allocations Committee reserves the right to request additional reasonable information from any program applying for NCDPS funds, prior to the Allocation Hearing.

The Allocation Hearing

The Allocation Committee will hold an Allocation Hearing for potential applicants. The hearing is open to the public for observation. However, voting is limited to committee members. There must be a minimum of 6 voting members of the committee present before voting may commence. Committee members must declare any conflict of interest prior to the start of the Allocation Hearing. The Allocations Committee will then agree on a process to address disclosure of conflicts of interest.

At the Allocation Hearing, applicants will be given a time limit to present information about their proposals. During the time period, applicants will also be allowed to respond to questions committee members may have. Applicants will be allowed to distribute a handout and/or a brochure. At the conclusion of the question and answer period, the committee shall begin deliberation.

The Allocations Chair will direct the deliberations. During deliberations, committee members are allowed to ask applicants questions regarding their proposals. All questions for applicants can be made verbally to the committee chair. However, all requests from applicants to speak to the committee must be made in writing to the committee chair. It is at the discretion of the chair whether those requests will be heard. During deliberations, the committee will formulate a plan for the distribution of available NCDPS funds to programs by a majority vote. Preliminary voting may be done by signed paper ballots, by a show of hands, or another means established by the chair. However, the final vote must be written. Any paper ballots will be made available to the public upon request.

Approval by the JCPC Board

The NCDPS funding recommendations made by the Allocations Committee will be submitted to the JCPC for their approval. The JCPC must approve the NCDPS funding recommendations of the Allocations Committee by a majority vote. Once approved, the Allocations Chair and a JCPC representative will present the County Plan to the Buncombe County Commissioners for their final approval and adoption.

Appeals

An individual or program may appeal procedural error during any part of the application or allocation process. The right to appeal should be made known to all applicants as part of the application process. Appeals for application must be made in writing to the JCPC Chair and the

Allocations Chair within five (5) business days following the Application deadline. The Allocations Committee has the authority to render a decision on application appeals and will communicate decision to the applicant. Appeals for allocations must be made in writing to the JCPC Chair and the Allocations Chair within five (5) five business days following the Allocations Hearing. The Allocations Committee will give a notice in writing of receipt of appeal and appeal process to the applicant. The Allocation Committee will review the appeal and make recommendations to the JCPC within five (5) business days. A final decision will be rendered in writing within 30 days by the JCPC.

Procedures for Additional Funding

The JCPC Chair will notify the Allocation Committee of the availability of additional funds. The Allocation Committee will then notify all eligible applicants of additional funding and process of distribution of funds. The Committee may be reconvened to review and allocate funds.

Procedures for Discretionary Funds

The JCPC Chair will ensure all eligible applicants are aware of the availability of discretionary funds. In the interest of meeting DPS submission timelines the JCPC Chair, Allocations Chair and Allocations Vice Chair will review any requests for discretionary funds and submit a recommendation to the area consultant on behalf of the JCPC.

Procedures for Program Inventory

If a JCPC funded program has received funds to purchase equipment/inventory and then becomes a non-funded Buncombe County JCPC program then the sponsoring agency must release the equipment/inventory per JCPC Policy 9, Fiscal Accounting and Budgeting, Final Accounting Process. The JCPC Chair, the Allocations Chair and the Allocations Vice Chair will make the decision on what will happen to the equipment/inventory if the funds used are less than \$2,500. If the equipment/inventory purchased was more than \$2,500 then a decision will be made by the JCPC Executive Committee. Please see the policy below:

4. Transfer and Disposal of Equipment

a) Equipment no longer needed by a DPS JCPC funded program or that becomes available due to the closure of a program may be made available for use by other programs.

b) Upon recommendation of the JCPC and with the approval of DPS the County may:

i. Transfer the equipment to another DPS JCPC-funded program(s) within the County; or

ii. Transfer the equipment to another youth serving agency within the County provided the equipment is not needed by the JCPC or another DPS JCPC-funded program within the County;
or

iii. Sell the property and transfer revenue to another DPS JCPC funded program(s) within the County; or

iv. Take possession of the property for use by a non-DPS JCPC funded program and provide the fair market value of the property to another DPS JCPC funded program(s) within the County.

5. Surplus or non-operative equipment shall be disposed in accordance with the County's surplus equipment policy. Any revenue thus generated shall be returned to the program for which the equipment was purchased.

6. Each DPS JCPC-funded program shall abide by its sponsoring agency's policy for capital expenditures. If no sponsoring agency policy exists, then the County government shall establish a policy and the program shall abide by the County government's policy.

Melissa Moses

From: Melissa Moses
Sent: Monday, December 30, 2019 11:18 AM
To: Amy Hobson (amy.hobson@caring4children.org); Angel Chandler; Blue Ridge Treks (blueridgetreks@gmail.com); Carla; Celeste; Cindy Hamilton (cynthia.hamilton@charter.net); Cory; Daryl Fisher; Diana ; Don Warn; Eric Robinson; Jackie Latek; Jan Shephard; Jasmine; Jen Ramming; Jennings; Jeremy; Joe; Joe Hanlon; Jonathan Brown; Karen Peerson (baexecutive@att.net); Kim Castano (kimcastano@hotmail.com); Laura Jeffords; LC Ray; Libby ; Lili; Linda Graney; Lori; Martin Moore; Melisa (Melisa.Enclade@buncombecounty.org); Meredith Pressley; Mikkel; Natasha Adwaters; Philip Cooper; Quentin Miller; Regina; Rob Leftwich; Sarah Dickerson; Shannon; Shawntell Smart; Shelby; Steve White; Stoney Blevins; Susan Dotson-Smith; Suzanne Avett; sylvia clement (sylvia.clement@ncdps.gov); Tim Henderson; Timothy Henderson
Subject: FW: JCPC Funding Available FY 2020-21

Please see the RFP for FY 2020-21 JCPC funds. The RFP has been sent to our distribution list of programs and will be posted on our website but please feel free to forward this RFP to any program that you think might be interested.

Thank you,
Melissa Moses
JCPC Coordinator

From: Melissa Moses
Sent: Monday, December 30, 2019 11:14 AM
To: ae@firstwnc.org; partnersunlimited@juno.com; jasmine.hanks.87@gmail.com; ashley Edmonds <Ashley.Edmonds@smokymountaincenter.com>; Karen Peerson (baexecutive@att.net) <baexecutive@att.net>; Karen Peerson <karen@buncombealternatives.org>; Billy <billy@greenopportunities.org>; bloveproductions@bellsouth.net; Blue Ridge Treks (blueridgetreks@gmail.com) <blueridgetreks@gmail.com>; mchristinab@mediatewnc.org; dan@greenopportunities.org; enelson@strategicbh.com; Kidsatwork.chefrachel@gmail.com; Kim Castano (kimcastano@hotmail.com) <kimcastano@hotmail.com>; healinghousedebi@gmail.com; Horse Sense <hsotc.emails@gmail.com>; Janet Price-Ferrell <janet@firstparentcenter.org>; Tammy <TLDeitz@childrenshopealliance.org>; John Lauterbach <john@CARING4CHILDREN.ORG>; Amy Hobson (amy.hobson@caring4children.org) <amy.hobson@caring4children.org>; Kelly <kshusko@eliada.org>; Kelly L. Schaefer <Kelly.Schaefer@buncombecounty.org>; Melisa (Melisa.Enclade@buncombecounty.org) <Melisa.Enclade@buncombecounty.org>; Kim Castano (kimcastano@hotmail.com) <kimcastano@hotmail.com>; Laura Jeffords <lauraj@mediatewnc.org>; Mark Siler (sigmonsiler@gmail.com) <sigmonsiler@gmail.com>; missy@thesparcnetwork.net; info@blackmountainhome.org; journeymenasheville@gmail.com; Blue Ridge Treks (blueridgetreks@gmail.com) <blueridgetreks@gmail.com>; alex@blueridgetreks.com; Jackie Latek <jlatek@thesparcfoundation.org>; ann.flynn@r2sasheville.org; matt@pivotpointwnc.com
Cc: Martin Moore <MMoore@vwlawfirm.com>; Celeste <Celeste.Ordiway@vayahealth.com>
Subject: JCPC Funding Available FY 2020-21

Buncombe County Juvenile Crime Prevention Council
An initiative of the NC Department of Public Safety/Division of Adult Correction and Juvenile Justice/Juvenile Community Programming and the
Buncombe County Juvenile Crime Prevention Council (JCPC)

NEWS RELEASE

For Immediate Release:
Melissa Moses
December 30th, 2019
melissa.moses@buncombecounty.org

Contact Person:

Email:

Funds Available for Juvenile Delinquency Interventions

Approximately \$644,477 in state funding will be awarded to local non-profits and public agencies to assist in funding a variety of innovative projects for delinquent and at-risk youth. There will be a **mandatory** applicant orientation on Monday, February 17th, 2020 to be held at 200 College Street in Asheville on the 4th floor in room 404. Currently funded agencies will meet from 9:15am to 10:00am and new applicants will meet from 10:00am to 12:00pm. Programs will be required to complete an online application through NC Allies, the requirements and guidelines for access and submission will be given during the orientation. The application deadline is Monday, March 16th, 2020 by 5:00pm. All applications must be submitted in NC Allies and 18 hard copies submitted to Melissa Moses at 35 Woodfin Street Asheville, 28801 on the main level. The allocations hearing date will be Wednesday, April 22nd, 2020 at 200 College Street in the main level conference rooms.

The JCPC planning committee observed the following risk factors.

*R6 – Known Use – Alcohol, Illegal Drugs (prior 12 months) Buncombe County is showing a 2% increase from 23% in 2016-17 to 25% in 2018-19 in youth having some substance use and needing further assessment. That is higher than the state rate of 20% in 2018-19. It was noted that these responses are self-reported and are likely under reported.

R7 – School Behavior Problems (prior 12 months) Buncombe County shows an increase in serious school behavior problems from 42% in 2016-17 to 48% in 2017-18 and another increase in 2018-19 to 55%. 82% of school behavior problems are documented as being moderate to serious problems.

R8 – Relationship with Peers. There is a slight increase in youth being a gang member or associates with a gang from 1% in 2017-18 to 2% in 2018-19.

The JCPC planning committee observed the following elevated needs factors.

Y1 – Peer Relationships. In Buncombe County there has been a slight increase in gang association from 1% in 2017-18 to 2% in 2018-19.

Y2 – School Behavior/Adjustment. In Buncombe County the percentage of youth with serious school behavior problems has steadily increased since 2015-16 at 39% to 41% in 2016-17 to 48% in 2017-18 then to 54% in 2018-19 which is higher than the state rate of 51% in 2018-19.

Y6 – Abuse Neglect History. In Buncombe County in 2018-19 the percentage of abuse victims with support was 22% which is a decrease in the percentage of abuse victim with support in 2017-18 at 29%.

The JCPC proposes that the following services be approved as the funding priorities for fiscal year 2020-2021.

- Priority 1: Restitution/Community Service
- Priority 2: Sex Offender Treatment
- Priority 3: Teen Court
- Priority 4: Vocational Skills
- Priority 5: Interpersonal Skills
- Priority 6: Runaway Shelter
- Priority 7: Structured Day
- Priority 8: Mentoring
- Priority 9: Tutoring
- Priority 10: Experiential Skills

The Allocations Committee of the Buncombe County Juvenile Crime Prevention Council (JCPC) is responsible for reviewing and allocating funds to programs designed to serve delinquent and at risk youth and reduce the number of youth who enter the state's youth development centers. **Any non-profits or public agency interested in applying for JCPC funds is *required* to send a representative to the applicant orientation.** Below are the important dates.

- Applicant orientation on Monday, February 17th, 2020 to be held at 200 College Street in Asheville on the 4th floor in room 404. Currently funded agencies will meet from 9:15am to 10:00am and new applicants will meet from 10:00am to 12:00pm.
- Application submission deadline is Monday, March 16th, 2020 by 5:00pm. All applications must be submitted in NC Allies and 18 hard copies submitted to Melissa Moses at 35 Woodfin Street Asheville, 28801 on the main level.
- Allocations Hearing is Wednesday, April 22nd, 2020 beginning at 8:30am at 200 College Street, Asheville in the main level conference rooms.
- For more information, please contact Melissa Moses, JCPC Coordinator at 828-776-7204, melissa.moses@buncombecounty.org.

Melissa Moses

From: Melissa Moses
Sent: Monday, December 30, 2019 12:31 PM
To: news@citizen-times.com
Subject: Juvenile programs funds available
Attachments: JCPC RFP 2020.docx

Good afternoon,

I am the coordinator for the Buncombe County Juvenile Crime Prevention Council and we have a RFP for funds that are available. We do not have the funds to pay for an ad but I thought you might have some way that we could post this RFP free of charge or for a small fee. The RFP is attached. Please let me know if that is an option.

Thank you,

Melissa Moses
JCPC Coordinator
828-776-7204

Melissa Moses

From: Melissa Moses
Sent: Monday, December 30, 2019 12:29 PM
To: business@mountainx.com
Subject: Juvenile Programs Funding Available
Attachments: JCPC RFP 2020.docx

Good afternoon,

I am the coordinator for the Buncombe County Juvenile Crime Prevention Council and we have a RFP for funds that are available. We do not have the funds to pay for an ad but I thought you might have some way that we could post this RFP free of charge or for a small fee. The RFP is attached. Please let me know if that is an option.

Thank you,

Melissa Moses
JCPC Coordinator
828-776-7204



NC Department of Public Safety

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	2/5/2020
Evaluation Period:	7/1/2019 - 12/30/2019	FY:	2019-2020

SECTION I		PROGRAM INFORMATION
Program Name:	Earn & Learn	
Sponsoring Agency:	Buncombe Alternatives, Inc.	
Component Type (s):	Restitution	Please attach Sections III – V for each additional component, if applicable
Program Manager:	Karen K. Peerson	
Name of Person(s) Interviewed:	Karen K. Peerson	

SECTION II		DOCUMENT REVIEW	
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Last Revision Approval Date: 12/2019
Last Financial Expense/Revenue Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report: Dec. 30, 2019 If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: 2/4/2020 Please attach.
Court Counselor Staff Review/Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report Comments: Please attach.
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Please attach.

**Component Name: Earn & Learn
Restitution**

Component Type:

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	85	Total served year-to-date: 52
Is the number served year-to-date on track with Program Agreement projections	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If no, why:
Total number of youth admitted year-to-date:	52	Referral source(s) for admitted juveniles: Dept of Juvenile Justice Does this match the target outlined in the program agreement (explain): yes

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input checked="" type="checkbox"/> Grade Reports <input checked="" type="checkbox"/> School Discipline Reports <input type="checkbox"/> Juvenile Court recidivism information <input type="checkbox"/> Other; List In the intake files		<input checked="" type="checkbox"/> Attendance Reports <input type="checkbox"/> Pre/Post Tests
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Other measurement tools utilized to determine program effectiveness?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A If yes, describe:
Does the program have a SPEP primary service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: 65 or <input type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List:

**Component Name: Earn & Learn
Restitution**

Component Type:

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, describe: Raise The Age
Are there any program issues/concerns that should be shared with the JCPC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

SECTION VI		FINANCIAL INFORMATION	
EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly over or under expended six months into fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the prior year's final accounting?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, indicate amount and why? \$ 273.00 Comment: Details are attached

SECTION VII	SUMMARY
Overall Program Strengths/Weaknesses and other Summary Comments: The interaction with program staff and client during times of service are a huge benefit to the success of the program. This provides positive pro-social interaction between participant and adults. It also provides space for positive conflict resolution opportunities. Program staff are dedicated to the program. The program provides various opportunities of community service agencies, however, it would benefit the community, program participants and Earn and Learn to have additional agencies providing service opportunities.	

SECTION VIII	RECOMMENDATIONS
This program is recommended for consideration for continued funding.	<u>Check One</u>
	<input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
Comments/Conditions:	
Area Consultant follow-up is recommended. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Comments:	

SECTION IX JCPC MONITOR CONFIDENTIALITY AGREEMENT AND SIGNATURES

My signature acknowledges monitoring of the aforementioned program, including any program policies, files and supporting documentation. **All client-specific information reviewed is privileged, confidential,** and permitted only in the context of monitoring responsibilities. I will not disclose or discuss any confidential or private information including program enrollment to any third parties.

Copies of the completed form have been provided to the Program Manager, JCPC Chairperson, and Area Consultant.

 02.05.2020
Sign Date

Sign Date

Melva Encalade 2.5.20
Sign Date

Sign Date

KK Pearson 2/5/2020
Sign Date

Sign Date



NC Department of Public Safety
 Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	2/12/2020
Evaluation Period:	July-December	FY:	19-20

SECTION I	PROGRAM INFORMATION	
Program Name:	Horse Power	
Sponsoring Agency:	Heart of Horse Sense	
Component Type (s):	Interpersonal Skill Building	Please attach Sections III – V for each additional component, if applicable
Program Manager:	Shannon Knapp	
Name of Person(s) Interviewed:	Rachelle Ramsey and Chris Tucker	

SECTION II	DOCUMENT REVIEW		
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Last Revision Approval Date: 06/28/2019
Last Financial Expense/Revenue Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report: 03/01/2020 If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: 08/19, 10/19, 01/20 Please attach.
Court Counselor Staff Review/Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report 12/19 Please attach. Comments: See attached
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: ACES pre-questionnaire, Comprehensive Clinical Assessment, Service notes, Treatment Plan, Individualized Service Plan, EM Wave, NC Allies Please attach.

**Component Name: Horse Power
Interpersonal Skill Building**

Component Type:

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	8	Total served year-to-date: 1
Is the number served year-to-date on track with Program Agreement projections	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If no, why: Lack of referrals from Juvenile Court Counselors
Total number of youth admitted year-to-date:	1	Referral source(s) for admitted juveniles: Juvenile Justice Does this match the target outlined in the program agreement (explain): Yes

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If not attached, explain: Program is just getting started and the one juvenile currently admitted, has not completed the program, so unable to measure completion of her objectives. Comment (include your conclusions based on the measurable results):
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If not attached, explain: Program was not funded last year. Comment (include your conclusions based on the measurable results):
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input type="checkbox"/> Grade Reports <input type="checkbox"/> Attendance Reports <input type="checkbox"/> School Discipline Reports <input checked="" type="checkbox"/> Pre/Post Tests <input checked="" type="checkbox"/> Juvenile Court recidivism information <input type="checkbox"/> Other; List		
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Other measurement tools utilized to determine program effectiveness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A If yes, describe: ACES, Comprehensive Clinical Assessment, and EM Wave
Does the program have a SPEP primary service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Cognitive or <input type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List:

**Component Name: Horse Power
Interpersonal Skill Building**

Component Type:

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Have not terminated any juveniles as of yet.
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office Lack of referrals from Juvenile Court Counselors.
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:
Are there any program issues/concerns that should be shared with the JCPC?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, describe: Lack of referrals from Juvenile Court Counselors.

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

SECTION VI		FINANCIAL INFORMATION	
EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly over or under expended six months into fiscal year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Under expended, due to lack of referrals. Horse Power plans to reach out to other community partners and seek referrals. If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the prior year's final accounting?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, indicate amount and why? \$ Comment:

SECTION VII	SUMMARY
Overall Program Strengths/Weaknesses and other Summary Comments: Very organized. Gives kids an opportunity to experience something new. Unique way for kids to receive therapy. Barrier would be the distance for families to get to the program.	

SECTION VIII	RECOMMENDATIONS
This program is recommended for consideration for continued funding.	<p style="text-align: right;"><u>Check One</u></p> <input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
	Comments/Conditions:
Area Consultant follow-up is recommended. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Comments:	

SECTION IX JCPC MONITOR CONFIDENTIALITY AGREEMENT AND SIGNATURES

My signature acknowledges monitoring of the aforementioned program, including any program policies, files and supporting documentation. **All client-specific information reviewed is privileged, confidential,** and permitted only in the context of monitoring responsibilities. I will not disclose or discuss any confidential or private information including program enrollment to any third parties.

Copies of the completed form have been provided to the Program Manager, JCPC Chairperson, and Area Consultant.

<u>Mary Juggdon</u>	<u>2/12/20</u>	<u>Thermain Hill</u>	<u>2/12/20</u>
Sign	Date	Sign	Date
<u>Kathleen Ramsey</u>	<u>2/12/20</u>	<u>Chris Tucker</u>	<u>2-12-20</u>
Sign	Date	Sign	Date
<u>Eric L. Rob</u>	<u>2/12/20</u>		
Sign	Date	Sign	Date



NC Department of Public Safety

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	2/24/2020
Evaluation Period:	07/01/2019-12/31/2019	FY:	19-20

SECTION I		PROGRAM INFORMATION	
Program Name:	Kids at Work		
Sponsoring Agency:	Aspire Youth and Family		
Component Type (s):	Interpersonal Skills	Please attach Sections III – V for each additional component, if applicable	
Program Manager:	Kimberly Castano		
Name of Person(s) Interviewed:	Lori Gerber and Autumn Stone, District Leader		

SECTION II		DOCUMENT REVIEW	
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Last Revision Approval Date: 09/17/2019 / Attached
Last Financial Expense/Revenue Report	<input type="checkbox"/>	<input type="checkbox"/>	Date of Report: 02/20/2020 / Attached If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: 02/20/2020 Please attach.
Court Counselor Staff Review/Comments	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Date of Report Please attach. Comments: None received
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: 1. Messages to Court Counselors/ Updates on Youth 2. Testimonials from Parents and Youth 3. Student Tracking Form 4. Completions / Called the Termination Form 5. Attendance 6. Testing including Pre; Middle; and Post-testing Please attach.

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	35	Total served year-to-date: 34
Is the number served year-to-date on track with Program Agreement projections	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If no, why:
Total number of youth admitted year-to-date:	17	Referral source(s) for admitted juveniles: Dept. of Juvenile Justice, Dept. of Social Services, Community Member. Does this match the target outlined in the program agreement (explain): Yes, increase # from 6 in FY 17/18 to 17 current.

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results): 2 youth went to drug rehad, 1 youth acquired felony charges.
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input type="checkbox"/> Grade Reports <input checked="" type="checkbox"/> Attendance Reports <input type="checkbox"/> School Discipline Reports <input checked="" type="checkbox"/> Pre/Post Tests <input type="checkbox"/> Juvenile Court recidivism information <input type="checkbox"/> Other; List		
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Lori Gerber and Autumn Stone are very organized.
Other measurement tools utilized to determine program effectiveness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A If yes, describe: Court Counselor review and follow-up.
Does the program have a SPEP primary service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Aspire is the SPEP or <input type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List:

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Intakes takes 30 to 45 minutes to process.
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Includes nutritional questions.
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office None, E-mail communication is used as needed.
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: @ UNCA's Teaching Commercial Kitchen. The attendees have had hands on experiences.
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:
Are there any program issues/concerns that should be shared with the JCPC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

SECTION VI		FINANCIAL INFORMATION	
EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Current expenditures are about 55% for current fiscal year. If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly <u>over or under expended</u> six months into fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the <i>prior</i> year's final accounting?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, indicate amount and why? \$ Comment:

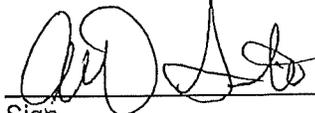
SECTION VII	SUMMARY
<p>Overall Program Strengths/Weaknesses and other Summary Comments: Strengths include Kids at Work has been in operation in 22 NC Counties for over 14 years (Experience), Attendees learn a vocation, Attendees gain interpersonal skills, Parent Involvement is heavily encouraged, Foster parent bonding is encouraged as apart of the program, Transportation for attendees to and from the program is provided. Weaknesses include Parent lack of involvement or not showing up when invited.</p>	

SECTION VIII	RECOMMENDATIONS
This program is recommended for consideration for continued funding.	<p style="text-align: center;"><u>Check One</u></p> <input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
	Comments/Conditions:
<p>Area Consultant follow-up is recommended. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>Comments: The Kids at Work program is schedule for 20 weeks. If the attendee has perfect attendance, they can complete the program in 16 weeks. Absences precipitate the attendee complete the entire 20 weeks.</p>	

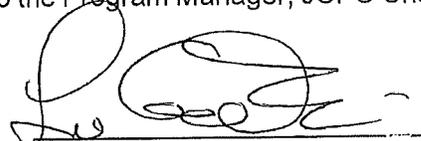
SECTION IX JCPC MONITOR CONFIDENTIALITY AGREEMENT AND SIGNATURES

My signature acknowledges monitoring of the aforementioned program, including any program policies, files and supporting documentation. **All client-specific information reviewed is privileged, confidential,** and permitted only in the context of monitoring responsibilities. I will not disclose or discuss any confidential or private information including program enrollment to any third parties.

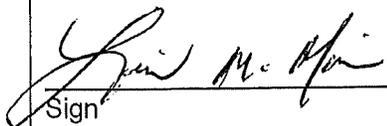
Copies of the completed form have been provided to the Program Manager, JCPC Chairperson, and Area Consultant.

 2/24/20

Sign Date

 2/24/20

Sign Date

 2/24/20

Sign Date

Sign Date

 02/24/20

Sign Date

Sign Date



NC Department of Public Safety

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	2/11/2020
Evaluation Period:	19-20	FY:	

SECTION I		PROGRAM INFORMATION	
Program Name:	Love Notes		
Sponsoring Agency:	The Sparc Foundation		
Component Type (s):	Interpersonal Skill Building	Please attach Sections III – V for each additional component, if applicable	
Program Manager:	Jackie Latek		
Name of Person(s) Interviewed:	Jackie Latek		

SECTION II		DOCUMENT REVIEW	
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Last Revision Approval Date:
Last Financial Expense/Revenue Report	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Date of Report: contact with area consultant needed, previous year provided If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: 2/11/2020 Please attach.
Court Counselor Staff Review/Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report 2/11/2020 Please attach. Comments: reviewed verbally with program
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: exit interview Please attach.

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	20	Total served year-to-date: 2
Is the number served year-to-date on track with Program Agreement projections	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	If no, why: referrals to DJJ for first 6 months were low, mental health needs for some juvenile requires placement
Total number of youth admitted year-to-date:	Spring 2019: 6 Fall 2019: 6 Total of 12	Referral source(s) for admitted juveniles: DJJ Does this match the target outlined in the program agreement (explain): No, due to low referrals, clients not showing for intake, long court process

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If not attached, explain: group did not start til recently, no group in the fall Comment (include your conclusions based on the measurable results):
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results): attached for 2019 and 2018
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input type="checkbox"/> Grade Reports <input type="checkbox"/> Attendance Reports <input type="checkbox"/> School Discipline Reports <input checked="" type="checkbox"/> Pre/Post Tests <input type="checkbox"/> Juvenile Court recidivism information <input checked="" type="checkbox"/> Other; List Love Notes Assessment, Family Data Sheet, Risk/Needs Score, Participation agreement, Service plan		
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: present in the clients files, blank copies attached
Other measurement tools utilized to determine program effectiveness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A If yes, describe: Post Test, Observation Log by Staff, agency looking at follow up with family/JCC after completion
Does the program have a SPEP primary service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List: or <input type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List:

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Resume and training logs for facilitators is available for review
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:
Are there any program issues/concerns that should be shared with the JCPC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe: The program has not declined any referrals

SECTION VI

FINANCIAL INFORMATION

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: Staff were supposed to be contracted, but the agency moved to staff all ready working for their agency If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly over or under expended six months into fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: Program Manger and Area Consultant to meet and discuss If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the prior year's final accounting?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, indicate amount and why? \$ Comment: Program Manager states they ran two group, so no refund was required

SECTION VII	SUMMARY
Overall Program Strengths/Weaknesses and other Summary Comments: Strengths: safe space, facilitators able to connect with clients, curriculam is geared to engage teenagers, incentive plan, prevention focused and communicaiton with court counselors. Weakness: transportation for famillies/clients, closed group format	

SECTION VIII	RECOMMENDATIONS
This program is recommended for consideration for continued funding.	<p style="text-align: center;"><u>Check One</u></p> <input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
Comments/Conditions: Area Administrator support around expendiatures and modifying salary/contract for staff	
Area Consultant follow-up is recommended. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Comments: Program Manager is planning to reach out to Area Consultant	

SECTION IX JCPC MONITOR CONFIDENTIALITY AGREEMENT AND SIGNATURES

My signature acknowledges monitoring of the aforementioned program, including any program policies, files and supporting documentation. **All client-specific information reviewed is privileged, confidential,** and permitted only in the context of monitoring responsibilities. I will not disclose or discuss any confidential or private information including program enrollment to any third parties.

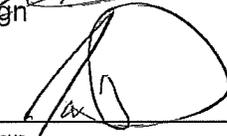
Copies of the completed form have been provided to the Program Manager, JCPC Chairperson, and Area Consultant.

 2/11/20
Sign Date

Sign Date

 2/11/20
Sign Date

Sign Date

 2/11/20
Sign Date

Sign Date



NC Department of Public Safety
 Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	2/5/2020
Evaluation Period:	7/1/2019 - 12/30/2019	FY:	2019-2020

SECTION I	PROGRAM INFORMATION	
Program Name:	Buncombe County Teen Court	
Sponsoring Agency:	Buncombe Alternatives	
Component Type (s):	Restitution	Please attach Sections III – V for each additional component, if applicable
Program Manager:	Karen K. Peerson	
Name of Person(s) Interviewed:	Karen K. Peerson & Jamie Lee Willocks	

SECTION II	DOCUMENT REVIEW		
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Last Revision Approval Date: 12/2019
Last Financial Expense/Revenue Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report: 12/31/2019 If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: 2/4/2020 Please attach.
Court Counselor Staff Review/Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report Please attach. Comments: attached to Earn & Learn
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Please attach.

Component Name: Teen Court

Component Type: Teen Court

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	60	Total served year-to-date: 33
Is the number served year-to-date on track with Program Agreement projections	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If no, why:
Total number of youth admitted year-to-date:	18	Referral source(s) for admitted juveniles: DJJ & School-Based Does this match the target outlined in the program agreement (explain): Yes

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input type="checkbox"/> Grade Reports <input type="checkbox"/> Attendance Reports <input type="checkbox"/> School Discipline Reports <input type="checkbox"/> Pre/Post Tests <input type="checkbox"/> Juvenile Court recidivism information <input checked="" type="checkbox"/> Other; List		
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Other measurement tools utilized to determine program effectiveness?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A If yes, describe:
Does the program have a SPEP primary service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List: or <input checked="" type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: QOS 17 out of 20

Component Name: Teen Court

Component Type: Teen Court

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: Attached manual to Earn & Learn
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, describe: Raise the Age
Are there any program issues/concerns that should be shared with the JCPC?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, describe: Funding for RTA has not been given to Teen Court. They are pulling from their reserves and will be documenting a transfer of funds once RTA funds are released.

SECTION VI	FINANCIAL INFORMATION
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Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly over or under expended six months into fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the prior year's final accounting?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, indicate amount and why? \$ Comment:

SECTION VII **SUMMARY**

Overall Program Strengths/Weaknesses and other Summary Comments: Teen Court has been able to recruit former clients of Teen Court as volunteers due to the effectiveness and rapport it has built with the families. The staff is excited about the impact Teen Court has on the community and it's effectiveness to increase positive pro-social interaction and communication skills with each client. Teen Court has been able to built a strong program to be modeled after and is a great asset to the families of Buncombe County and the general community.

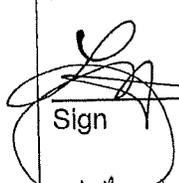
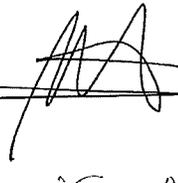
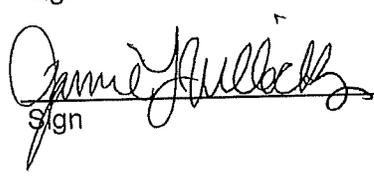
SECTION VIII **RECOMMENDATIONS**

This program is recommended for consideration for continued funding.	<p style="text-align: center;"><u>Check One</u></p> <input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
Comments/Conditions:	
Area Consultant follow-up is recommended. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Comments:	

SECTION IX JPCP MONITOR CONFIDENTIALITY AGREEMENT AND SIGNATURES

My signature acknowledges monitoring of the aforementioned program, including any program policies, files and supporting documentation. **All client-specific information reviewed is privileged, confidential,** and permitted only in the context of monitoring responsibilities. I will not disclose or discuss any confidential or private information including program enrollment to any third parties.

Copies of the completed form have been provided to the Program Manager, JPCP Chairperson, and Area Consultant.

 _____ Sign	 _____ Date	02.05.2020	_____ Sign	_____ Date
 Melva Enclade _____ Sign	2/5/20 _____ Date		_____ Sign	_____ Date
 K. Dew _____ Sign	2/5/2020 _____ Date		 _____ Sign	2/5/20 _____ Date



NC Department of Public Safety

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement

County:	Buncombe	Date:	1/16/2020
Evaluation Period:	July 2019-December 2019	FY:	2019-20

SECTION I		PROGRAM INFORMATION	
Program Name:	Trinity Place Runaway Shelter and Homeless Youth Shelter		
Sponsoring Agency:	Eckerd Connects/Caring for Children		
Component Type (s):	Runaway Shelter Care	Please attach Sections III – V for each additional component, if applicable	
Program Manager:	Amy Hobson		
Name of Person(s) Interviewed:	Amy Hobson		

SECTION II		DOCUMENT REVIEW	
ITEMS FOR REVIEW	YES	NO	
Approved Program Agreements/Revisions	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Last Revision Approval Date: n/a
Last Financial Expense/Revenue Report	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report: Sent to Melissa 1/16/2020 If no, a recommendation for follow-up by the Area Consultant must be made.
Client Tracking Client Count Report Youth Served and Admitted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Reports: Please attach.
Court Counselor Staff Review/Comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Date of Report Comments: Please attach.
Signed Section IX Confidentiality Agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please attach.
Other supporting documentation reviewed, i.e. surveys, pre/post tests, etc.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Please attach.

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION III		PROGRAM SERVICE STATISTICS
Total agreed to serve per current Program Agreement:	150	Total served year-to-date: 96
Is the number served year-to-date on track with Program Agreement projections	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	If no, why:
Total number of youth admitted year-to-date:	89	Referral source(s) for admitted juveniles: DJJ, law, CPS, mental health etc. Does this match the target outlined in the program agreement (explain):

SECTION IV		COMPLIANCE INFORMATION	
PROGRAM AGREEMENT	YES	NO	
Attach Measurable Objectives Status Report for first six months (July – Dec)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Attach Measurable Objectives Status Report if program was funded last fiscal year (July – June)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If not attached, explain: Comment (include your conclusions based on the measurable results):
Supporting documentation collected for assessment of client progress and Measurable Objectives Status Reporting	<input type="checkbox"/> Grade Reports <input type="checkbox"/> Attendance Reports <input type="checkbox"/> School Discipline Reports <input checked="" type="checkbox"/> Pre/Post Tests <input type="checkbox"/> Juvenile Court recidivism information <input type="checkbox"/> Other; List satisfaction survey, score card		
Were these reports/documents available for inspection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Other measurement tools utilized to determine program effectiveness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A If yes, describe:
Does the program have a SPEP primary service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	List: Family counseling crisis or <input type="checkbox"/> N/A If no or N/A, indicate why a SPEP service is not provided:
Does the program have a qualifying SPEP supplemental service?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	List:

Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

Component Name:

Component Type:

SECTION V		OPERATIONAL INFORMATION	
PROGRAM OPERATION	YES	NO	
Program services consistent with the description within the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Screening, admission, and termination process matches program agreement and policies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Interaction with Court Counseling Staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Describe any problems or concerns with the program's interaction or contact with the Juvenile Court Counselors' Office
Physical facilities adequate and as defined in the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Program staffing patterns consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment:
Any Staff vacancies during this review period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? n/a How does the program address lapsed salary?
Any Staff vacancies in the prior fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe; How has it affected program service delivery? How does the program address lapsed salary?
Has any aspect of the program changed since the beginning of the fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe:
Are there any program issues/concerns that should be shared with the JCPC?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, describe: Only positive. Rob now has MSW, trainers and training for resources for resiliency

SECTION VI	FINANCIAL INFORMATION
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Juvenile Crime Prevention Council Monitoring Report and Confidentiality Statement (con'd)

EXPENDITURES & REVENUES	YES	NO	
Are expenditures and revenues consistent with the Program Agreement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Comment: If no, a recommendation for follow-up by the Area Consultant must be made.
Cost centers significantly over or under expended six months into fiscal year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Comment: If yes, a recommendation for follow-up by the Area Consultant must be made.
Was there a refund due on the prior year's final accounting?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, indicate amount and why? \$ Comment:

SECTION VII	SUMMARY
Overall Program Strengths/Weaknesses and other Summary Comments:	

SECTION VIII	RECOMMENDATIONS
This program is recommended for consideration for continued funding.	Check One
	<input checked="" type="checkbox"/> YES without conditions <input type="checkbox"/> YES with conditions as noted below <input type="checkbox"/> NOT recommended for consideration for continued funding.
Comments/Conditions:	
Area Consultant follow-up is recommended. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
Comments:	