



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 2/18/2020

Consent Agenda

Department: Finance

Presenter(s): Don Warn

Contact(s): Don Warn

Subject: Resolution Appointing Deputy Finance Officers for the Inmate Trust Bank Account

Brief Summary: During the unit visit from the Local Government Commission (LGC) on December 16, 2019, it was noted that each check on an official depository shall bear on its face a certificate signed by the finance officer or a deputy finance officer approved for this purpose by the governing board as outlined in G.S. 159-28(d1).

The bank account for the inmate commissary trust is held by the Sheriff's Office and the signers on the account are administrative staff for the Sheriff's Office. When an inmate is transferred to another facility that does not accept debit cards, a manual check is written and sent to the facility with the inmate for the balance of their personal inmate commissary account. Since these checks are not generated by our finance software, they are not imprinted with the signature of the County Finance Officer. To satisfy the requirements of G.S. 159-28(d1), the signers on the account need to be appointed as Deputy Finance Officers. The attached resolution names the authorized signers listed on the Inmate Trust Bank Account as Deputy Finance Officers for the sole purpose of signing checks on the inmate commissary trust account.

Recommended Motion & Requested Action: Approve resolution as requested.

County Manager's comments and Recommendation: Approve.