



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 9/17/2019

Consent Agenda

Department: Planning & Development, Community Development Division

Presenter(s): Matthew Cable, AICP, Community Development Division Manager

Contact(s): Matthew Cable

Subject: Resolution Approving Revisions to the System Safety Plan for Mountain Mobility, Buncombe County's Community Transportation System

Brief Summary:

In accordance with North Carolina Department of Transportation (NCDOT) requirements, Buncombe County has an adopted System Safety Plan (SSP) for its Community Transportation System, Mountain Mobility. An annual SSP review is conducted to ensure the document reflects current state and federal regulations and meets system needs. The 2019 annual SSP review resulted in non-substantive revisions as detailed in the August 2019 SSP Review Report and SSP Revision Index. Proposed revisions include:

- Appendix A: Update List of Key Personnel and Organization Chart.
- Appendix C: Update Lesson Plan References to Appendix I where appropriate and Vehicle Operator/Employee Training Road Observation Report.
- Appendix D: Update Safety Committee Meeting Office Safety and Inspection Reports.
- Appendix I: This appendix places Mountain Mobility Policies and Procedures Manual referenced training materials directly into the SSP for ease of use for the safety trainer, vehicle operators, and for the safety training program as a whole. This modification is nonsubstantive in that it incorporates previously directly referenced materials into a newly created Appendix.

The Community Transportation Advisory Board (CTAB) reviewed the SSP revisions at its August 26, 2019 meeting. Board of Commissioner approval of SSP revisions is required.

Recommended Motion & Requested Action:

The Board of Commissioners Adopt the Resolution Approving Revisions to the System Safety Plan (SSP) for Mountain Mobility, Buncombe County's Community Transportation System, to remain in compliance with NCDOT requirements and federal regulations.

County Manager's Comments and Recommendation:

Adopt the resolution as recommended.