



Buncombe County Community Development Division

Matthew Cable, AICP

Community Development Division Manager

MEMORANDUM

To: Buncombe County Board of Commissioners
From: Matthew Cable, AICP, Community Development Division Manager
Date: September 17, 2019
Subject: FY 2021 Section 5311 Community Transportation Program Grant Applications Summary

Applications for Section 5311 include both an Administrative Grant Application and a Capital Grant Application process.

Administrative Grant

State/Federal Funds: \$328,802 (85%)
Local Match: \$ 58,024 (15%)
Total Application: \$386,826 (Maximum Level)

Administrative funds help offset technology and communication costs of software and systems used for eligibility, reservations, scheduling, dispatching, data communications, etc., as well as operations facility costs, employee training and development, vehicle insurance, and other eligible administrative costs related to providing Mountain Mobility services and programs.

Capital Grant

State/Federal Funds: \$692,654 (90%)
Local Match: \$ 76,962 (10%)
Total Application: \$769,616

Capital funds will be used to replace the following items that have met state/federal mileage or age criteria for replacement of:

- Three (3) light transit vehicles with CNG and bike rack;
- Four (4) lift-equipped vans with propane conversion;
- Seven (7) mobile radio units; and
- Vehicle camera systems (43) for the revenue vehicle fleet.

Total Administrative and Capital Grants

State/Federal Funds: \$1,021,456 (88%)
Local Match: \$ 134,986 (12%)
Total: \$1,156,442

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Administration

PROJECT SPONSOR: BUNCOMBE COUNTY

MAILING ADDRESS: 46 VALLEY STREET
ASHEVILLE, NC 28801

PROJECT NUMBER: 21-CT-002

OBJECT	TITLE	FY 2021 BUDGET REQUEST TOTAL	
G337	SINGLE/COMBINED UTILITY BILL	\$8,297.00	
G382	COMPUTER SUPPORT/TECH ASSISTANCE SVS	\$61,658.00	
G396	MANAGEMENT SERVICES	\$265,343.00	
G413	RENT OF OFFICES	\$51,528.00	
	TOTAL	\$386,826.00	
		FEDERAL SHARE	80.0% 309,460.00
		STATE SHARE	5.0% 19,341.00
		TOTAL FEDERAL/STATE	85.0% 328,802.00
		LOCAL SHARE	15.0% 58,024.00
		TOTAL EXPENDITURES	100% \$386,826.00

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PUBLIC TRANSPORTATION DIVISION**

Section 5311 Capital

PROJECT SPONSOR: BUNCOMBE COUNTY

MAILING ADDRESS: 46 VALLEY STREET
ASHEVILLE, NC 28801

PROJECT NUMBER: 21-CT-002

OBJECT	TITLE	FY 2021 BUDGET REQUEST TOTAL		PER UNIT COST	QTY
G547	25' LTV w/WC LIFT (w/ CNG and w/ BIKE RACK)	\$296,460.00		\$98,820.00	3
G548	RAISED ROOF VAN w/WC LIFT	\$262,000.00		\$65,500.00	4
G555	MOBILE RADIO UNITS	\$5,376.00		\$768.00	7
G559	OTHER EQUIPMENT (PROPANE UNITS)	\$39,580.00		\$9,895.00	4
G559	OTHER EQUIPMENT (CAMERA SYSTEM REPLACEMENT (43))	\$166,200.00		\$166,200.00	1
	TOTAL	\$769,616.00			
		FEDERAL SHARE	80.0%	615,692.00	
		STATE SHARE	10.0%	76,961.00	
		TOTAL FEDERAL/STATE	90.0%	692,654.00	
		LOCAL SHARE	10.0%	76,962.00	
		TOTAL EXPENDITURES	100%	\$769,616.00	

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE AN APPLICATION FOR
FY 2021 PUBLIC TRANSPORTATION PROGRAM FUNDING,
ENTER INTO AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION,
AND TO PROVIDE THE NECESSARY ASSURANCES AND LOCAL MATCH**

- WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and
- WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and
- WHEREAS, the program funding may include funding from Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof; and
- WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and
- WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds; and
- WHEREAS, non-Community Transportation applicants may apply for funding for “purchase of service” projects under the Section 5310 program (required to be stated in this resolution but not applicable to Buncombe County/Mountain Mobility);
- WHEREAS, Buncombe County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333(b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U.S.C.; and
- WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. That the Chairman of the Buncombe County Board of Commissioners is hereby authorized to submit grant application(s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications, and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.
2. That this Resolution is effective upon its adoption.

Adopted this 17th day of September, 2019.

ATTEST:

BOARD OF COMMISSIONERS
FOR THE COUNTY OF BUNCOMBE

Lamar Joyner, Clerk to the Board

By: _____
Brownie Newman, Chairman

APPROVED AS TO FORM:

County Attorney

Certifying Official's Statement

I, Lamar Joyner, Clerk to the Board, do hereby certify that a motion was made by _____ and seconded by _____ for the adoption of the attached Resolution, and upon being put to a vote was duly adopted at a meeting duly held by the Buncombe County Board of Commissioners on September 17, 2019. I further certify that the attached Resolution is a true and correct copy of the Resolution adopted.

(COUNTY SEAL)

(Signature of Certifying Official)

Buncombe County Board of Commissioners
(Name of Local Governing Board)

Subscribed and sworn to me this _____ day of _____, 2018.

Notary Public Signature

(NOTARY SEAL)

Printed Name

Address

Commission Expires

****Note that the official authorized to submit the grant application,
the certifying official, and the notary public
must be three (3) separate individuals.***

FY 2021 LOCAL SHARE CERTIFICATION FOR FUNDING

BUNCOMBE COUNTY

Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ <u>386,826</u>	\$ <u>58,024</u> (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Combined Capital	\$ <u>769,616</u>	\$ <u>76,962</u> (10%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

TOTAL	\$ <u>1,156,442</u>	\$ <u>134,986</u>
	Total Funding Requests	Total Local Share

The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Apply to Grant</u>	<u>Amount</u>
<u>GENERAL FUND</u>	<u>21-CT-002</u>	\$ <u>134,986</u>
TOTAL		\$ <u>134,986</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing **BUNCOMBE COUNTY** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2021 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2020**, which has a period of performance of July 1, 2020 – June 30, 2021.

Signature of Authorized Official

Brownie Newman, Chairman, Buncombe County Board of Commissioners

Type Name and Title of Authorized Official

Date

PUBLIC HEARING NOTICE

This is to inform the public that a public hearing will be held on the proposed Buncombe County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation on or before October 4, 2019. The public hearing will be held on Tuesday, September 17, 2019, at 5:00 p.m. before the Buncombe County Board of Commissioners in the Commission Chambers, 200 College Street, Suite 326, Asheville, NC.

Those interested in attending the public hearing and needing either auxiliary aids or services under the Americans with Disabilities Act (ADA) or a language translator should contact Lamar Joyner, Clerk to the Board, on or before September 13, at 828.250.4105 or via email at lamar.joyner@buncombecounty.org.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Buncombe County as well as provides transportation options and services for the communities within this service area. These services are currently provided using 7 conversion vans, 21 conversion vans with lifts, and 15 light transit vehicles. Services are rendered by Mountain Mobility, Buncombe County's Community Transportation System.

The total estimated amount requested for the period **July 1, 2020 through June 30, 2021:**

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>	
Administrative	\$ 386,826	\$ 58,024	15%
Capital (Vehicles/Other)	<u>\$ 769,616</u>	<u>\$ 76,962</u>	10%
TOTAL PROJECT	\$ 1,156,442	\$ 134,986	

This application may be inspected at the Land of Sky Regional Council, 339 New Leicester Hwy., Suite 140, Asheville, NC, on Monday-Friday from 8 a.m. to 4:30 p.m. Written comments should be directed to Vicki Jennings, Program Manager, before September 17, 2019.

End of Notice

AVISO DE AUDIENCIA PÚBLICA

Esto es para informarle al público que una audiencia pública va a llevarse de cabo con respecto a la Solicitud para el Programa de Transporte Comunitario del Condado de Buncombe, que se va a someter al Departamento de Transporte de Carolina del Norte el 4 de octubre, del 2019, o antes. La audiencia pública va a llevarse al cabo el martes, 17 de septiembre, del 2019, a las 5:00 p.m. ante la Junta de Comisarios del Condado de Buncombe en las Salas de la Comisión, 200 College Street, Suite 326, Asheville, NC

Aquellos interesados en asistir a la audiencia pública y que necesitan ayudas o servicios auxiliares bajo la Ley de Americanos con Discapacidades (ADA) o un intérprete inglés-español, deben comunicarse con Lamar Joyner, Secretaria de la Junta Directiva, antes del 13 de septiembre al 828.250.4105 o por correo electrónico a lamar.joyner@buncombecounty.org.

El Programa de Transporte Comunitario proporciona ayuda para coordinar los programas existentes de transporte que operan en el Condado de Buncombe, y también provee opciones y transporte para las comunidades dentro de esta área de servicio. Actualmente estos servicios están proveídos usando 7 camionetas de conversión, 21 camionetas de conversión con elevadores y 15 vehículos ligeros de tránsito. Los servicios son proporcionados por Mountain Mobility, el Sistema de Transporte Comunitario del Condado de Buncombe.

El estimado monto pedido por el período del **julio 1, 2020 hasta el junio 30, 2021:**

<u>Proyecto</u>	<u>Monto Total</u>	<u>Participación</u>	
		<u>Local</u>	
Administrativo	\$ 386,826	\$ 58,024	15%
Capital (Vehículos / Otro)	<u>\$ 769,616</u>	<u>\$ 76,962</u>	10%
PROYECTO TOTAL	\$ 1,156,442	\$ 134,986	

Esta Solicitud puede ser inspeccionada en la oficina de Land of Sky Regional Council, 339 New Leicester Hwy, Suite 140, Asheville, NC, de lunes a viernes de 8 a.m. a 4:30 p.m. Comentarios por escrito deberían dirigirse a Vicki Jennings, Administradora del Programa, antes del 17 de septiembre, de 2019.

Fin de Aviso