



**NC Department of Public Safety  
Juvenile Crime Prevention Council Certification**

**Fiscal Year: 2019 - 2020**

County: <b>Buncombe County</b>	Date: <b>3/25/2019</b>
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**CERTIFICATION STANDARDS**

**STANDARD #1 - Membership**

- |   |              |
|---|--------------|
| A. Have the members of the Juvenile Crime Prevention Council been appointed by county commissioners?                              | Yes<br>_____ |
| B. Is the membership list attached?   | Yes<br>_____ |
| C. Are members appointed for two year terms and are those terms staggered?  | Yes<br>_____ |
| D. Is membership reflective of social-economic and racial diversity of the community?   | Yes<br>_____ |
| E. Does the membership of the Juvenile Crime Prevention Council reflect the required positions as provided by N.C.G.S. §143B-846? | Yes<br>_____ |
- If not, which positions are vacant and why?

**STANDARD #2 - Organization**

- |  |              |
|--|--------------|
| A. Does the JCPC have written Bylaws?  | Yes<br>_____ |
| B. Bylaws are <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file (Select one.)                     |              |
| C. Bylaws contain Conflict of Interest section per JCPC policy and procedure.  | Yes<br>_____ |
| D. Does the JCPC have written policies and procedures for funding and review?  | Yes<br>_____ |
| E. These policies and procedures <input type="checkbox"/> attached or <input checked="" type="checkbox"/> on file. (Select one.) |              |
| F. Does the JCPC have officers and are they elected annually?  | Yes<br>_____ |
- JCPC has:  Chair;  Vice-Chair;  Secretary;  Treasurer.

**STANDARD #3 - Meetings**

- |  |              |
|--|--------------|
| A. JCPC meetings are considered open and public notice of meetings is provided.  | Yes<br>_____ |
| B. Is a quorum defined as the majority of membership and required to be present in order to conduct business at JCPC meetings? | Yes<br>_____ |
| C. Does the JCPC meet bi-monthly at a minimum?   | Yes<br>_____ |
| D. Are minutes taken at all official meetings?   | Yes<br>_____ |
| E. Are minutes distributed prior to or during subsequent meetings?   | Yes<br>_____ |

**STANDARD #4 - Planning**

- |   |              |
|---|--------------|
| A. Does the JCPC conduct an annual planning process which includes a needs assessment, monitoring of programs and funding allocation process? | Yes<br>_____ |
| B. Is this Annual Plan presented to the Board of County Commissioners and to DPS?   | Yes<br>_____ |
| C. Is the Funding Plan approved by the full council and submitted to Commissioners for their approval?  | Yes<br>_____ |

**Juvenile Crime Prevention Council Certification (cont'd)**

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**STANDARD #5 - Public Awareness**

- A. Does the JCPC communicate the availability of funds to all public and private non-profit agencies which serve children or their families and to other interested community members? ( RFP, distribution list, and article attached) Yes
- B. Does the JCPC complete an annual needs assessment and make that information available to agencies which serve children or their families, and to interested community members? Yes

**STANDARD #6 – No Overdue Tax Debt**

- A. As recipient of the county DPS JCPC allocation, does the County certify that it has no overdue tax debts, as defined by N.C.G.S. §105-243.1, at the Federal, State, or local level? Yes

Briefly outline the plan for correcting any areas of standards non-compliance.

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Having complied with the Standards as documented herein, the Juvenile Crime Prevention Council may use up to \$15,500 of its annual Juvenile Crime Prevention fund allocation to cover administrative and related costs of the council. *Form JCPC/ OP 002 (b) JCPC Certification Budget Pages* detailing the expenditure budget must be attached to this certification.  
The JCPC Certification must be received by June 30, 2019.

**JCPC Administrative Funds  
SOURCES OF REVENUE**

<b>DPS JCPC</b> Only list requested funds for JCPC Administrative Budget.	<u>15,500</u>
<b>Local</b>	<u>                    </u>
<b>Other</b>	<u>                    </u>
<b>Total</b>	<u>15,500</u>

 5/28/19  
JCPC Chairperson Date

\_\_\_\_\_  
Chairman, Board of County Commissioners Date

\_\_\_\_\_  
DPS Designated Official Date

**Juvenile Crime Prevention Council Certification (cont'd)**

Buncombe

County

FY 2019-2020

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Joseph Hough	Assistant Superintendent	<input checked="" type="checkbox"/>	W	M
2) Chief of Police	Jonathan Brown	Lt. Asheville Police Department	<input checked="" type="checkbox"/>	W	M
3) Local Sheriff or designee	Quentin Miller	Buncombe County Sheriff	<input type="checkbox"/>	B	M
4) District Attorney or designee	Meredith Pressley	Assistant DA	<input checked="" type="checkbox"/>	W	F
5) Chief Court Counselor or designee	Sylvia Clement	Chief Court Counselor	<input type="checkbox"/>	B	F
6) Director, AMH/DD/SA, or designee	Celeste Ordiway	VAYA Health, Regional Manager MH/SU Care Coordination	<input checked="" type="checkbox"/>	W	F
7) Director DSS or designee	Suzanne Avett	HHS Lead Attorney	<input checked="" type="checkbox"/>	W	F
8) County Manager or designee	Diana Sierra	Family Justice Center Coordinator	<input checked="" type="checkbox"/>	H	F
9) Substance Abuse Professional					
10) Member of Faith Community	LC Ray	Pastor		B	M
11) County Commissioner	Jasmine Beach-Ferrara	Buncombe County Commissioner		W	F
12) Two Persons under age 18 (State Youth Council Representative, if available)	Shawntell Smart	Student - Asheville High		B	F
	Shelby Clark	Student - North Buncombe		W	F
13) Juvenile Defense Attorney	Timothy Henderson	Juvenile Defense Attorney		W	M
14) Chief District Judge or designee	Susan Dotson-Smith	Judge	<input checked="" type="checkbox"/>	W	F
15) Member of Business Community	Rob Leftwich	Sparc Network		W	M
16) Local Health Director or designee	Hannah Legerton	Mayhec	<input checked="" type="checkbox"/>	W	F

**Juvenile Crime Prevention Council Certification (cont'd)**

17) Rep. United Way/other non-profit	Natasha Adwaters	Children First Director of Community Supports		B	<del>F</del>
18) Representative/Parks and Rec.	Mark Halstead	Asheville City Parks and Recreation		W	M
19) County Commissioner appointee	Eric Robinson	Asheville Housing Authority		B	M
20) County Commissioner appointee	Joe Hanlon	Student		W	M
21) County Commissioner appointee	Cindy Hamilton	Parent Representative		W	F
22) County Commissioner appointee	Jennifer Ramming	OpenDoors of Asheville		W	F
23) County Commissioner appointee	Jeanne McGowan	Asheville City Schools, Safety Coordinator		W	F
24) County Commissioner appointee	Melisa Enclade	RHA, Juvenile Diversion Program Coordinator		W	F
25) County Commissioner appointee	Martin Moore	Local Attorney		B	M

**SECTION VI**

**LINE ITEM BUDGET**

Program: Juvenile Crime Prevention Council

Fiscal Year 2019-2020

Number of months 12

	Cash	In-Kind	Total
<b>I. Personnel Services</b>			
120 Salaries & Wages			
180 Fringe Benefits			
190 Professional Services			\$14,000
<b>II. Supplies &amp; Materials</b>			
210 Household & Cleaning			
220 Food & Provisions			\$500
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			\$150
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
<b>III. Current Obligations &amp; Services</b>			
310 Travel & Transportation			
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			\$850
380 Data Processing			
390 Other Services			
<b>IV. Fixed Charges &amp; Other Expenses</b>			
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
<b>V. Capital Outlay</b>			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
<b>Total</b>			<b>\$15,500</b>

