

EXHIBIT C
Task Order Number 19-04
Air Compliance Review and Compliance Calendar Development
Buncombe County Environmental Management Department

SCOPE OF SERVICES

Scope of Work Description

SCS Engineers, P.C. (SCS) proposes to assist the Buncombe County Solid Waste Management Department (County) with specified air-regulation related compliance and upcoming reporting as listed below for the County's active landfill. Under this Task Order, SCS will

- Conduct an initial meeting with County Landfill personnel involved in Title V Operating Permit (Title V) and air-related reporting to better understand working preferences, data collection procedures, reporting details, and outstanding issues
- Review the existing Title V and the manner in which the County maintains and demonstrates compliance with its terms and conditions as well as regulations identified as applicable within the Title V
- Review recently submitted NSPS/Title V semiannual reports and annual compliance certifications
- Review recent NMOC and Tier 2 reports
- Review recent air emission inventories submittals
- Prepare for upcoming reporting year, including landfill gas fired engine emissions testing and maintenance schedule pursuant to 40 CFR 60 Subpart JJJJ
- Discussions regarding compliance matters and concerns
- Though not directly air compliance related, the semiannual reporting related to Bioreactor operation will also be reviewed by SCS and included in upcoming planning

Deliverables and Schedule

Work will commence within 3 business days of notice to proceed and will be completed by November 9, 2018.

Deliverables will include a working copy of a compliance calendar for Title V and air related Landfill obligation. The intent of this working calendar is to encourage effective compliance and submittal due dates; therefore, the calendar will not be an exhaustive listing of all air-related requirements, and the calendar will also be subject to revision. SCS will prepare a memo of any outstanding issues learned through document review and in-person meeting.

Proposed Schedule: Planned on-site meeting – October 4, 2018 (*tentative*)
Draft working copy of compliance calendar – October 15, 2018

Compensation

Compensation to the Contractor for services performed under this Task Order will be in accordance with the (lump sum) or time and materials (*circle one*) invoice method and shall be based upon the fees as set out in the Agreement.

SCS ENGINEERS, PC proposes to complete this Task for a fee of \$4,700. This fee, which is based on the assumptions provided in this Task Order proposal, shall not be exceeded without written authorization from the County.

<p>BUNCOMBE COUNTY BOARD OF COUNTY COMMISSIONERS</p> <p>By:</p> <p>_____</p> <p>(Signature)</p> <p>_____</p> <p>(Printed Name)</p> <p>_____</p> <p>(Title)</p> <p>_____</p> <p>(Date)</p>	<p>CONTRACTOR SCS ENGINEERS, PC</p> <p>By: <i>David S. Greene</i></p> <p>_____</p> <p>(Signature)</p> <p>David S. Greene. PE</p> <p>_____</p> <p>(Printed Name)</p> <p>Project Manager</p> <p>_____</p> <p>(Title)</p> <p><i>09/07/2018</i></p> <p>_____</p> <p>(Date)</p>
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THIS INSTRUMENT HAS BEEN PRE-AUDITED IN THE MANNER REQUIRED BY THE LOCAL GOVERNMENT AND FISCAL CONTROL ACT

Finance Director

Approved as to form

County Attorney/County Staff Attorney