

**Proposed CLA Contract Amendment**

**Proposed Amendment** \$ **56,715**  
**Original Contract** **118,125**  
**Total** **\$ 174,840**

**Original Due Date:** **October 1, 2018**  
**Revised Due Date:** **January 31, 2019**

| Area  | Additional Procedures   | Hours by Level |       |       |       |
|---|---|----------------|-------|-------|-------|
|   |   | Prin           | Mgr   | Sr    | Staff |
| Procurement Cards   | Increased testing over individual P-card transactions throughout the County   | 2.00           | 4.00  | 8.00  | 10.00 |
| Vendor Contracts/Bid Process                                    | Increased testing of contracts entered into during fiscal year 2018   | 2.50           | 5.00  | 12.00 | 20.00 |
| Non-Payroll Expenditures  | Increased sample sizes and increased detailed testing for fiscal year 2018 non-payroll expenditures as a result of non-reliance on internal control   | 2.00           | 8.00  | 24.00 | 32.00 |
| Payroll Expenditures  | Increased sample sizes and increased detailed testing for fiscal year 2018 payroll expenditures as a result of non-reliance on internal control   | 4.00           | 12.00 | 28.00 | 40.00 |
| Payroll Bonuses & Increases                                     | Increased testing specifically related to bonuses and salary increases during FY18  | 1.00           | 3.00  | 8.00  | 15.00 |
| Expense Reports   | Testing of employee expense report submissions  | 2.00           | 4.00  | 20.00 | 10.00 |
| Economic Development Funds                                      | Test sample of disbursements made with economic development funds for proper approval   | 1.00           | 2.00  | 3.00  | 4.00  |
| Life Insurance Policies   | Review accounting and treatment of the prior year transaction and proper accounting for 2018  | 1.00           | 2.00  | -     | -     |
| Life Insurance Policies   | Testing of a sample of disbursements made to insurance companies and review payment and policy  | 1.00           | 1.00  | 4.00  | 4.00  |
| Budget Amendments   | Testing of budget amendments and transfers  | 0.50           | 2.00  | 4.00  | 6.00  |
| Wire/EFT Payments   | Increased testing of wires made by the County to determine proper controls were in place and wires were authorized, executed by appropriate personnel, and to review purpose of the transaction   | 2.50           | 5.00  | 12.00 | 20.00 |
| Human Resources and Payroll                                     | Additional analysis of processes over leave, bonuses, and benefits  | 2.00           | 4.00  | 8.00  | -     |
| Journal Entries   | Additional analysis of journal entry population and testing of selections   | 1.00           | 2.00  | 8.00  | 2.00  |
| Calls with US Attorney  | Phone calls to discuss status of investigation, current indictments, and determine impact on our audit  | 2.00           | 2.00  | -     | -     |
| Consultation  | Additional time spent discussing indictments and resulting audit plan adjustments internally with National Assurance, Risk Management, State and Local Government and Forensic Leadership   | 8.00           | 4.00  | 2.00  | -     |
| Additional Interviews and Meetings                              | Additional meetings with County management and governance to achieve the following:<br>- To gain understanding of circumstances of the indictments and the fraud schemes that are alleged<br>- To gain understanding around the circumstances of turnover and determine new communication protocol and roles<br>- To understand the risk environment and update our audit plan accordingly<br>- To perform and document additional SAS99 "fraud" interviews in additional areas of the County | 16.00          | 16.00 | 4.00  | -     |
| Additional conversations with Audit Committee and subcommittees | Conversations to update on status and additional attendance and presentation at committee meetings  | 4.00           | 2.00  | -     | -     |

|                       | Total         |               |               |               |                |
|-----------------------|---------------|---------------|---------------|---------------|----------------|
| Total Hours           | 52.50         | 78.00         | 145.00        | 163.00        | 438.50         |
| Standard Hourly Rates | \$ 365        | \$ 235        | \$ 165        | \$ 125        |                |
|                       | \$ 19,162.50  | \$ 18,330.00  | \$ 23,925.00  | \$ 20,375.00  | \$ 81,792.50   |
| Discount              | \$ (8,662.50) | \$ (6,630.00) | \$ (6,525.00) | \$ (3,260.00) | \$ (25,077.50) |
| Total Fee             | \$ 10,500.00  | \$ 11,700.00  | \$ 17,400.00  | \$ 17,115.00  | \$ 56,715.00   |