



# Recycling Guidelines

**NEW!**  
Milk, juice, broth,  
soup and other food  
& beverage cartons



Metal Cans & Empty Aerosol  
Cans: Aluminum, Steel, Tin



Aluminum Pie Tins  
and Food Trays



Loose Metal Jar Lids  
& Steel Bottle Caps



Newspapers, Brochures  
& Inserts (no bags, do  
not tie & bundle)



Manila Envelopes, File  
Folders, Office Paper,  
Glossy Paper



Catalogs, Junk Mail,  
Magazines, Egg Cartons,  
Envelopes, Greeting Cards



Phone Books



Post-It Notes, Cereal Boxes,  
Brown Paper Bags, Paper  
Towel Rolls



Corrugated Cardboard  
(flattened)



Shredded Paper (place in paper  
bag with top rolled down)



Glass Bottles and Jars:  
Clear, Brown, Green



Plastic Bottles, Jars & Plastic  
Food Containers #1 through #7  
(exceptions: black microwavable  
trays and Styrofoam)

## How to Prepare Recyclables

**EMPTY** all bottles, cans, and  
containers (lids and labels may  
remain on)

**BREAK DOWN** and **FLATTEN**  
corrugated cardboard

**SECURE** the lid on the recycling  
container to prevent paper from  
blowing out

**SET** your recyclables out to the curb  
by 7:00 A.M. on your recycling day  
(if you have curbside pickup)

## What is NOT Recyclable?

- Aluminum Foil
- Light Bulbs
- Dishes or Cookware
- Drinking Glasses
- Styrofoam
- Plastic bags (please take these to  
Ingles, Wal-Mart, Target, etc)
- Plastic Wrap
- Paper towels or tissue
- Window or Mirror Glass
- Black microwavable trays



Guidelines provided by:  
**Carton Council**  
RecycleCartons.com