

MAJOR & MINOR SUBDIVISIONS PRELIMINARY PLAT

Application Fee: 11+ lots - \$175 plus \$15 per lot 4-10 lots - \$75 plus \$10 per lot

Any person seeking to develop a subdivision must comply with the Buncombe Land Development and Subdivision Ordinance. Please read the ordinance and complete ALL required items prior to submitting this application and site plans.

Technical Review Committee approval is required before preliminary approval can be issued.

A. Property Information	n		
Date:			
		evelopment Master Plan):	
		,	
, , , , ,			
Address/Street Location	of Property:		
B. Type of Plans Submitte			
		LOTC) Total num	hon of lota
_ 11110011(11:2012			ber of lots:
		LISIDE DEVELOPMENT (Req	
	EST (Submit a separate sui	bdivision variance application for	eacn variance requestea)
C. Contact Information			
Owner / Developer Nam	e		
Mailing Address			
Telephone ()_		Email	
Primary Design Professi	onal		
_		Email	
Primary Contact Name a	and Company		
Telephone ()_		Email	
	OFFI	CE USE ONLY:	CTIT
Submittal Date:			mber: SUB
Fee paid:	Zoning District:	Min. Lot	Size:
Approvals Required:	☐ Water	☐ NCDOT Road	
_	Private well	☐ Municipal Road	☐ Flood Prevention☐ Watershed
☐ STORMWATER☐ EROSION	☐ MSD	Private Access Road	DEMLR/ Army Corps
_ Litobioit	☐ Private Septic	☐ Zoning	• •

D. PRE-APPLICATION CONFERENCE (Major subdivisions only)

Name of Applicant or Representative(s) present:

A pre-application conference is required for Major subdivisions prior to applying for preliminary approval. Email Planninginfo@buncombecounty.org to schedule an appointment. General requirements of the Subdivision, Erosion Control, Stormwater Management, Zoning, Flood Damage Prevention, and Fire Prevention Ordinances will be discussed. After the pre-application conference, the applicant may submit the preliminary application.

			ur pre-application confer aff present:					
E.	AP	PL	ICATION SUBMISSIO	ON INST	RUCTIONS			
Pre	limi	nary	plats are reviewed within	10 busine	ss days of subm	nission. <i>Please inc</i>	lude all	of the following:
				mailed to <u>P</u> provide a	<u>PlanningInfo@bu</u> sharepoint folde	ncombecounty.org. er for uploading file	If files ar	paper copies. re too large contact us at that assigned to a Planner, any
			Copy of letters sent to adjoin	ning proper	ty owners, and pr	coof of mailings.		
			The required subdivision app	plication fe	e.			
			Re-submittals must include	the subdivi	sion case number	printed on the site J	olan	
F.	PR	ELI	MINARY SITE PLAN R	REQUIRE	D INFORMA	ΓΙΟΝ		
	1.	Wh	nat is the average natural	slope of t	he submitted s	ubdivision?		
		Ave	rage Natural Slope calculated us	ing the form	ula: <u>S%=</u>	=0.0023xIxL		
		S =	Average natural slope of the pare	cel(s) in pero	cent	A		Avg:
		I = 0 L = A =	Contour interval of map in feet, v Total length of the contour lines Area of the parcel(s) in acres inc 223 = Constant which converts so	with contour within the p cluding any a	intervals of five fe parcel (s) in feet areas designated fu			☐ Print the average natural slope on the site plan
			re "S" or the average natural pa laber when "S" is 25% or greater		e tract is calculate	d, round to the neare	est whole	
	2.	det	licate variables used to ermine the average cural slope:	I =		L=		A=
	3.	Is y	our subdivision a 'Drast	ic Variati	on Hillside Dev	velopment'?		☐ Yes
		A D	RASTIC VARIATION HILLS	SIDE DEVE	LOPMENT SUB	DIVISION		□ No
			YHD) is a subdivision with an a cent, but 30 percent of the trac					nt on the site plan that the odivision is, or is not a DVHD
	4.		licate number of acres of 5% natural slope and ab		, and percent	of the tract that		# of Acres % of tract
	5.		es the proposed developn VELOPMENT (defined by S					☐ Yes ☐ No 'yes', include a Hillside velopment Application
	6.		nich of the following utilit ve the completed develop		☐ Public sew ☐ Community	y sewer system		blic water ommunity water system

☐ Septic tanks

Wells

G. PUBLIC NOTICE REQUIREMENT

Provide documentation that WRITTEN NOTICE has been sent to all landowners adjoining the proposed subdiv	ision
(Section 70-44). No application will be granted preliminary approval without certified mail receipts and	a
copy of the letter sent to adjacent landowners. Place a check to verify compliance with the notice requirement	ent:

Notification sent by certified mail, and includes all of the following:							
☐ Tax lot PINS(s)	☐ Address of the parcel(s) to be developed						
☐ Developer's name and address	☐ Number of acres to be developed						
☐ Number of proposed building lots	☐ Proof of notification provided						

H. DISTURBANCE & IMPERVIOUS SURFACE

1.	For all phases, lots in common ownership, and cooperative development plans on all tracts whether	 a. Anticipated square footage of total buildout of grading and site disturbance 	SF
	owned by a single agent or owned by multiple agents:	b. Anticipated square footage of total impervious surface	SF
2.	Will common infrastructure be constructed for this subdutilities, etc.)?	□ Yes □ No	
3.	Provide an exhibit showing development plans (including development), calculation of impervious surface, and calculated even if the lots will be developed by a different road/driveway/parking areas, buildings, septic area, der grubbing, and grading.	culation of disturbance. This must be entity. Land disturbance includes the	□ Confirm

I. SPECIFICATIONS FOR PRELIMINARY PLAT SUBMISSION (Section 70-40; 66; and 67)

	Enter all information requested. Place a check in the column to indicate that the		licant	Staff Use	
	item has been completed and included in your site plan, and/or attached to this application. Place a check in the 'N/A' column if not applicable:	√	N/A	1	N/A
1.	PRELIMINARY PLATS shall be clearly and legibly drawn at a scale of not less than one inch = 200 feet and shall be drawn on an appropriate standard sheet size.				
<u> </u>			ı	l	1
2. 1	TITLE BLOCK: A title block shall be included that shall contain the following:	✓	N/A	✓	N/A
a	Name and address of owners of record				
b	Name of subdivision				
с	Location (township, county, state)				
d	Date of plans				
e	Graphic scale and written scale				
f	Name, address, telephone number, and proof of current registration of designing engineer, landscape architect, or surveyor (i.e. licensed professional); and				
g	Tax parcel identification number, PIN(s)				
3. I	ROADS: The following information shall be supplied about roads:	✓	N/A	✓	N/A
a	Existing, platted, and proposed roads within or abutting subdivision (show rights-of-way dimensions and indicate if roads are state maintained)				
b	Road names				

-		Applicant		Staff Use	
4. 1	UTILITIES: The following information shall be shown for utilities, if applicable:	✓	N/A	✓	N/A
a	Utility and other easements of record within and abutting the subdivision				
b	Provisions for electrical services				
С	Provision of natural gas lines				
d	Indication of provision of water and waste water treatment facilities, if not provided by MSD and a local water authority				
e	Sanitary sewers, location, line size, top and invert elevations and approval by MSD or plat book and page number of recorded MSD easements				
f	Waterlines, location, line size and approval by local water authority or plat book and page number of recorded waterline easement; and				
g	Storm sewers, culverts, detention ponds, and other drainage facilities.				
h	Public sewer and/or public water feasibility documentation required with submittal				
	DROHECT DATA. D. C. L. L. H. L.	✓	N/A	√	NI/A
	PROJECT DATA: Project data shall include the following:	•	IN/A	•	N/A
a	Total area of tract to be subdivided				
b	Total number of lots				
С	Linear feet in roads (centerline)				
d	Approximate delineation of wooded and open areas				
Incl	SLOPE ANALYSIS MAP: Required only for Major subdivisions or for Hillside subdivisions. ude a detailed slope analysis conducted using the BC slope raster data set at a cell resolution of 50 ft wing the below items. If separate from plat, include 13 copies.	✓	N/A	✓	N/A
a	Average natural slope of the tract in percentage. Slope shall be calculated using the formula provided in Section 70-68 (c) (2).				
a b					
	formula provided in Section 70-68 (c) (2). Areas designated as high hazard or moderate hazard on the Buncombe County Slope				
b	formula provided in Section 70-68 (c) (2). Areas designated as high hazard or moderate hazard on the Buncombe County Slope Stability Index Map prepared by the North Carolina Geological Survey Surface waters, as shown on either the most recent version of the soil survey map prepared by the Natural Resources Conservation Service of the United States Department of Agriculture or the most recent version of the quadrangle topographic maps prepared by the United States Geological Survey, and surface water buffers including, but not limited				
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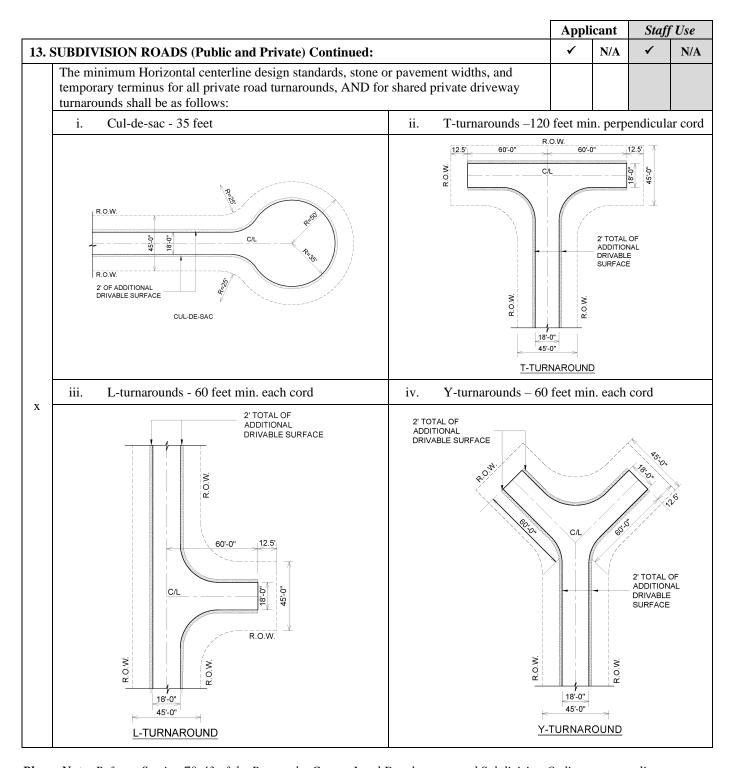
	THED DETAILS. Other details to be about one of follows:		licant	Staf	f Use
7. (OTHER DETAILS: Other details to be shown are as follows:	✓	N/A	>	N/A
a	Vicinity map showing relationship between proposed subdivision and surrounding area				
b	Surveyed boundaries of the development tract, with bearings, distances, and curve data. Include areas of future development.				
c	North arrow				
d	Site-specific, field verified topographic information with a minimum five-foot contour interval prepared by a professional land surveyor or engineer licensed by State of NC				
e	Any natural features affecting the site				
f	The location of the flood hazard and floodway boundaries, including the effective FEMA map date, map number, and flood zone				
g	The location of any known cemeteries				
h	Existing structures, railroads, and bridges within the subdivision				
i	Area of each lot in acres and lot numbers				
j	Names of adjacent property owners and parcel identification numbers (PIN)				
k	The existing uses of the land within and abutting the subdivision				
1	Common open spaces designated				
m	Location of retaining walls, including height and width.				
n	Indicate on the plat if there are no areas designated High or Moderate Hazard on the Buncombe County Slope Stability Index map.				
mor	WASTE & WATER: Statement of permission for waste and for water systems by one or e of the following: (Note: An investigation evaluating the feasibility of developing a subdivision ed by private wells is strongly suggested prior to submission of preliminary plans.)	✓	N/A	✓	N/A
a	Written statement from the NC Department of Environment and Natural Resources permitting plans for the community sanitary sewer system;				
b	Proof of preliminary soils investigation that will evaluate the feasibility of developing a subdivision served by individual septic systems, which shall be done by a professional such as a soils engineer or soils scientist, if applicable; or				
с	The Metropolitan Sewerage District system design and allocation, and upon issuance, an approval letter from the Metropolitan Sewerage District shall also be provided.				
d	A written statement from the North Carolina Department of Environment and Natural Resources approving and permitting plans for a community water system; or				
e	System design and allocation for a public water system shall be provided, and upon issuance, an approval letter from the appropriate Water Authority shall also be provided.				
10.	LOTS	✓	N/A	✓	N/A
a	Lot frontage. Any residential lot where the side slope of the land, at a right angle/perpendicular to the frontage street, is in excess of 18% slope shall have a minimum 50 feet street frontage, and the lot street frontage shall be increased four feet for each side slope percentage point over the 18 percent base. Example: Side slope of 50% requires lot frontage of 178 feet (50 ft + 128 ft for the excess side slope of 32%). N/A for: PUDs, Community Oriented Developments, Alternative Path Hillside, and Conservation Developments.				
b	List the lot slope perpendicular to the road at each driveway on the plans, or indicate that no lot slope perpendicular to the road exceeds 18%.				
с	Flag lots (lots accessed by a deeded access driveway) will have a minimum "pole" width of 20 feet. If the side slope of the land is in excess of 18 percent, then the minimum width will be established in accordance with the regulation above.				
d	Typical Lot Layout. Provide a Lot Layout Diagram showing the anticipated location of structures, setbacks, and required parking outside of the side and rear yard setbacks, and outside of right-of-ways. Parking and setbacks may also be shown on each individual lot.				

		App	licant	Staf	f Use
11.	ADDITIONAL ITEMS:	✓	N/A	✓	N/A
a	Traffic impact study. A traffic impact study shall be submitted for subdivisions with 75 lots or more. Said study shall meet the guidelines for traffic impact studies provided in the North Carolina Department of Transportation's "Policy on Street and Driveway Access to North Carolina Highways." No major subdivision of 75 lots or more shall be approved that would generate a decrease in service to a level D or lower as defined by the Highway Capacity Manual (HCM) and the AASHTO Geometric Design of Highways and Streets.				
b	<i>Mail Receptacle</i> . Indicate location of cluster mail box unit for mail delivery. Developer is responsible for coordinating the review, approval, and construction of the cluster box unit through the servicing post office of the USPS.				
	PUBLIC USE ROADS: Subdivision roads dedicated to public use and to be maintained by NCDOT shall conform in all respects to G.S. 136-102.6, and to the following:	✓	N/A	✓	N/A
a	No subdivision shall be granted preliminary approval until application has been made to the NCDOT for review of the public roads.				
b	Public subdivision roads shall at a minimum meet the standards for private subdivision roads provided in this section.				
с	Provide proof that the NCDOT district engineer has issued a design certificate of approval. After public road completion, submit confirmation by the NCDOT or a professional engineer that roads have been constructed to NCDOT standards.				
d	A maintenance and financial responsibility plan for the public roads within the subdivision, covering the period between the time lot sales begin and when the roads are accepted by the NCDOT must be submitted and approved before final plat approval.				
	SUBDIVISION ROADS (Public and Private): Roads shall conform to the following itional minimum standards of the Land Development and Subdivision Ordinance.	✓	N/A	✓	N/A
a	<i>Private roads</i> . Private roads may be platted and shall conform to the standards set forth in section 70-67 of the Subdivision Ordinance. Private roads shall be set out in protective covenants, deeds, or on plats or any combination of those methods, and shall clearly state that the state and/or county will not be obligated to take over or maintain the road.				
b	Notarized Statement of Financial Responsibility. Prior to approval of the final plat with proposed roads or prior to a release of guarantee of improvements, the developer shall submit a notarized statement of financial responsibility for road maintenance within the subdivision which shall remain valid until the roads are dedicated to the NCDOT or other responsible party for public roads, or to an appropriate organization such as a homeowners' association.				
с	Geotech Report. Consultation with a geotechnical engineer shall be required for road construction in areas of a tract in excess of 30 percent natural slope and for all areas designated as High Hazard or Moderate Hazard on the Buncombe County Slope Stability Index Map prepared by the North Carolina Geological Survey, and an investigation for colluvial deposits shall be made. If no such areas exist, it shall be indicated on the plans.				
d	Cut and fill slopes shall be constructed to ensure adequate stability of the natural materials encountered.				
e	<i>Private Driveways.</i> Individual private driveways shall be shown for the first 20 linear feet, and if traversing a cut or fill slope, the driveway must be shown to the point where it exits the cut or fill slope where the distance is greater than 20 linear feet.				

		App	Applicant		ff Use
13.	SUBDIVISION ROADS (Public and Private) Continued:	✓	N/A	✓	N/A
	Shared private driveways shall be shown on the preliminary plat and shall be completed by the developer as a part of the installation of communal infrastructure. Shared private driveways shall also conform to the following minimum standards:				
	 A minimum driveway width of 10 feet unless the driveway is 500 linear feet or greater, at which point the entire driveway shall be at least 13 feet wide. 				
f	ii. Shared driveways shall be comprised of asphalt, concrete or other approved driving surface (including compacted stone) capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds. Driving surface shall be approved by the Buncombe County Fire Marshal.				
	iii. Shared private driveways shall be no greater than 10% grade for the first 30 feet and not exceed 20% grade after that.				
	iv. Turnarounds shall be provided if required by the fire marshal at the terminus of the shared private driveway and shall meet the following standards:				
	a. Shall be less than 10% grade;				
	b. Standards as provided on page 11 item 14-m shall be met.				
g	Retaining walls utilized to support a roadbed or the adjacent slope shall be designed and constructed under the supervision of a professional engineer. Retaining wall height, location, and width shall be indicated on the preliminary plat. Prior to final subdivision approval or release of a guarantee of improvements, a professional engineer shall certify that the retaining wall meets the requirements of North Carolina Building Code and the Retaining Wall Ordinance, if applicable.				
h	Minimum shoulder width on fill slopes shall not be less than two feet.				
	The following items shall be shown on the plans:				
	i. Road profile				
j	ii. Rights-of-way				
	iii. Road cross sections				
	iv. Road centerline				
	The following statements or information shall be printed on the site plan:				
	i. Any subdivision road must be contained within a corridor that shall not exceed 90 feet in width along 80% of its total length; up to 20% of the length of the road corridor may be graded to a maximum width of 135 feet. The corridor height, defined as the height of a combined cut and fill slope, shall not exceed 60 feet. Indicate greatest corridor width and height on plans, and state on plans that the road construction will meet the requirements for corridor width and height.				
k	ii. Indicate the location and type of street lights on the plan, if provided.				
	iii. If the subdivision is to be gated, it shall be indicated as such on the plat. If a gate is utilized, the developer shall coordinate with the local Fire Department that serves the subdivision in order to provide emergency service access to the subdivision.				
	iv. No base course shall be placed on muck, pipe, clay, organic matter or other unsuitable matter, and a minimum compaction rate of subgrade prior to paving shall not be less than 95 percent by standard proctor method and certified by a professional engineer.				
	v. Indicate whether the road is designated public or private on the plan. Roads are subject to final approval by the BC Fire Marshal.				

			App	licant	Staf	f Use				
13.	SUBDIV	ISION ROADS (Public and Private) Continued:	✓	N/A	✓	N/A				
	Subdivi	sion road width standards:								
	i.	Minimum pavement width shall be 18 feet.								
1	ii.	Two feet of additional drivable surface shall be provided constructed of asphalt, concrete or other approved driving surface (including compacted stone) capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds. The two foot additional drivable surface requirement may be reduced by the Buncombe County Fire Marshal or his or her designee by use of, but not limited to, residential sprinklers, municipal water supply, loop roads, pull outs, etc. Requests for a variance from the provisions of this article must be accompanied by a letter from the Fire Marshal approving the alternate method.								
	iii.	Indicate road centerline radius on submitted plans. The pavement width and base course shall be increased where the road centerline is less than a 90-foot radius. If radius is 70 to 90 feet, increase pavement width 25 percent; if radius is 60 to 70 feet, increase pavement width 35 percent; if radius is 50 to 60 feet, increase pavement width 45 percent; if radius is less than 50 feet, increase pavement width 50 percent;								
	Subdivi	sion road base and surface standards:								
	i.	Subdivision roads to be paved (i.e., including features such as streets, cul-desacs, and T-turnarounds) shall be paved in accordance with NCDOT "Subdivision Road Minimum Construction Standards," Pavement Design 1(E), current edition.								
m	ii.	Specify soil conditions and which combination of base and pavement design (see DOT guidance) will be used. Use worst-case design criteria if soil testing is not provided.								
	iii.	Minor Subdivision Roads (i.e., including features such as streets, cul-de-sacs, and T-turnarounds) less than or equal to 10% in grade shall have an eight-inch minimum aggregated base course (ABC) No. 7 stone.								
	iv.	Minor subdivision roads exceeding 10% grade shall meet Major subdivision road construction standards and shall be paved.								
	Access road standards:									
	i.	Minimum deeded and recorded access road right-of-way widths shall be 20 feet.								
	ii.	Access roads shall traverse a surveyed right-of-way centerline showing calls and distances and its beginning and ending points in relation to adjoining properties.								
n	iii.	Access roads with eight-inch min. aggregated base course (ABC) No. 7 stone.								
	iv.	Access roads shall be a minimum width of 16 feet.								
	V.	Access roads shall be subject to Buncombe County Fire Prevention Ordinance and approval by the Buncombe County Fire Marshal.								
	vi.	If access road width is less than 20 feet turn outs shall be provided every 200 feet. Turnouts shall be a minimum of 20 feet wide for 36 feet of length.								
	Minimu	ım subdivision road rights-of-way:		_						
	i.	Collector or any residential lot frontage road, 45 feet;								
О	ii.	Service or utility access or alley not used as primary residential access, 20 feet;								
	iii.	Minimum cul-de-sac radius, 50 feet; and								
	iv.	Shared private driveways, 20 feet.								

		App	licant	Staf	f Use
13.	SUBDIVISION ROADS (Public and Private) Continued:	✓	N/A	✓	N/A
	Maximum grades:				
	i. Maximum centerline grade, 18 percent				
	ii. Tangent grades in excess of 15 percent shall not exceed 200 feet in length and shall have a maximum entrance and exit grade of 15 percent for example:				
	VPC- VERTICAL POINT OF CURVE VPI- VERTICAL POINT OF INTERSECTION VPT- VERTICAL POINT OF TANGENCY 200' MAX. 15.1% TO 18%				
p	15% MAX.				
	VPC VPC VPT				
	ROAD GRADE				
	iii. Maximum grade, 15 percent, where road centerline radius is less than 90 feet.				
	iv. Grades for 30 feet each way from an intersection shall not exceed 10 percent.				
	v. Grades for turnarounds shall not exceed 10 percent.				
q	Bridges and Dams. Use NCDOT "Subdivision Roads Minimum Construction Standards," Minimum Design and Construction Criteria (B) for Bridges and Dams, current edition for subdivisions. Prior to recordation of a final plat or release of guarantee of improvements, a signed and sealed engineer's letter certifying that bridges or dams were constructed to the NCDOT "Subdivision Roads Minimum Construction Standards," shall be provided.				
	Temporary turnarounds. The temporary terminus of any subdivision road shall be constructed with a temporary turnaround. No lot shall be recorded and no portion of a guarantee of improvements shall be released until said temporary turnaround is provided.				
r	If a subdivision is subject to the hillside development standards, the disturbance required for temporary turnarounds shall count towards the limits for disturbance of communal infrastructure and shall be shown on preliminary plans. The temporary turnaround shall have an eight-inch minimum aggregated base course (ABC) No. 7 stone and shall meet the standards as provided on page 11 item 14-m shall be met.				
s	Final plans will include a statement by a professional engineer that roads are in compliance with the standards of this chapter.				
t	If a right-of-way or road is indicated at the boundary of development, then the master plan for MAJOR subdivisions shall include a description of proposed future development; including at a minimum the acreage and anticipated density in houses per acre, if known.				
u	Stream Buffers. Provide for and show stream buffers required by the North Carolina Department of Environment and Natural Resources on submitted plans.				
v	Ivy Watershed. All proposed developments shall comply with the regulations contained in Chapter 78 Article II (Watershed Protection) of the Buncombe County Code of Ordinances. Lots within the critical area of the Ivy Watershed are required by the Watershed Protection Ordinance to be at least two acres, while lots within the balance of the watershed shall be at least one acre.				
w	Dimensional Requirements & Uses. All proposed developments shall comply with the dimensional requirements and usage requirements within Chapter 78 Article VI (Buncombe County Zoning Ordinance) of the Buncombe County Code of Ordinances.				



Please Note: Refer to Section 70-43 of the Buncombe County Land Development and Subdivision Ordinance regarding amendments to and modifications of preliminary plans.

1.	Date received:	Accepted: ☐ Yes ☐ No	Due Date:	Approved: ☐ Yes ☐ No
2.	Date received:	Accepted: ☐ Yes ☐ No	Due Date:	Approved: ☐ Yes ☐ No
3.	Date received:	Accepted: ☐ Yes ☐ No	Due Date:	Approved: ☐ Yes ☐ No
4.	Date received:	Accepted: ☐ Yes ☐ No	Due Date:	Approved: ☐ Yes ☐ No