



BUNCOMBE COUNTY PERMITS & INSPECTIONS
30 VALLEY STREET, ASHEVILLE NC 28801
TELEPHONE: (828) 250-5360 FAX: (828) 250-6082

B. Contractors Responsibilities

1. Notify the Special Inspector

The contractor is responsible for notifying the special inspector or agency regarding individual inspections for items listed on the attached schedule and as noted on the building department approved plan. Adequate notice shall be provided so that the special inspector has time to become familiar with the project.

2. Provide Access to Approved Plans

The contractor is also responsible for retaining at the job site all special inspection records submitted by the special inspector, and providing these records for review by the building inspector upon request.

C. Building

1. Approved Special Inspection

The Permits & Inspections Department shall approve all special inspectors and special inspection requirements.

2. Monitor Special Inspection

The building department's inspector shall monitor work requiring special inspection and the performance of special inspectors. His/her approval must be obtained prior to placement of concrete or other similar activities in addition to that of the special inspector.

3. Issue Certificate of Occupancy

The Permits & Inspections Department may issue a Certificate of Occupancy after all special inspection reports and the final report have been submitted and accepted.

ACKNOWLEDGMENTS

I have read and agreed to comply with the terms and conditions of this agreement.

Owner: _____ By: _____ Date: _____

Contractor: _____ By: _____ Date: _____

Special Inspector or
Inspection Agency: _____ By: _____ Date: _____

Project Engineer/
Architect: _____ By: _____ Date: _____

ACCEPTED FOR THE PERMITS & INSPECTIONS DEPARTMENT:

By: _____ Date: _____