



Facility Use and Fee Regulations Form

Rules

1. Buncombe County sponsored events / programs have priority use over private individuals or groups; all other rental of the facilities will be granted on a first come first serve basis. No items may be sold at any Buncombe County Parks & Recreation Services (BCPRS) facility without a contract with BCPRS.
2. All events must be reserved through the BCPRS office. All events not cleared through this office will not be acknowledged and any conflicting event cleared through the BCPRS office will receive priority.
3. In order for a facility to be reserved, a *Facility Use Application* must be completed and filed with the BCPRS office prior to the facility use date.
4. The total usage fee must be paid at the time the application is filed; failure to do so results in a null application. In the event of a cancellation, a refund of **75%** of the total cost will be honored. A refund will not be honored IF CANCELLATION NOTICE IS GIVEN WITHIN 30 DAYS of the scheduled event.
5. In regard to a refund from a postponement or cancellation of an event due to bad weather. BCPRS will decide if the weather was a viable factor attributing to the decision for cancellation. If based on the decision of BCPRS, a refund will not be issued if the weather did NOT play a significant role in the cancellation.
6. Due to lack of storage space, there will be no storing equipment at a facility. BCPRS is NOT responsible for any theft or damage that may occur to equipment.
7. Any party, person, organization, group or assemblage of persons using any facility in a manner contrary to or violating any of the rules and regulations of the County, State, Federal or other governmental authority, or terms of the contract, shall at the option of BCPRS become debarred from any future or immediate use thereof, and any permit issued or agreement made for such shall forthwith at the option of BCPRS become cancelled, null and void.
8. No park apparatus may be removed or displaced by the Lessee without permission from and under the supervision of the BCPRS Director or her designated representative and any apparatus so removed or displaced must be replaced to the satisfaction of the BCPRS Director by the Lessee before departing from the property.
9. Necessary utilities will be furnished by BCPRS.
10. BCPRS will require a total of 10% of the ticket sales and/or parking for events selling admission. (Non-residents must pay 20% of the ticket sales and/or parking for events selling admission.)
11. Non-residents of Buncombe County must add an additional \$10 per hour charge of any rentals.
12. Organizations leasing the facility are responsible for the adequate clean up of the facility. Organizations are also responsible for any damage that may result in the direct or indirect use of the facility.

Facilities / Fees

Buncombe County Sports Park

Youth Field Rental	\$25 per hour per field
Adult Field Rental	\$35 per hour per field
Shelter Rental	\$50 per day

Skyland Soccer Fields \$10 per hour per field

North Buncombe Soccer Field \$10 per hour

Karpen Soccer Fields \$10 per hour per field

Outdoor Pools

Cane Creek Pool	\$60 per hour
Erwin Community Pool	\$60 per hour
Hominy Valley Park Pool	\$60 per hour
North Buncombe Park Pool	\$60 per hour
Owen Pool	\$60 per hour

Lake Julian

Large Shelter	\$50 per shelter
Small Shelter	\$35 per shelter

(Please note that shelter rentals must be made at Lake Julian—828.684.0376)

Zeugner Recreation Center

Activity Room	\$35 per hour
Indoor Pool	\$50 per hour

(Please note that Zeugner Recreation Center rentals must be made at Center—828.684.5072)

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(Non-residents must pay 20% of the ticket sales and/or parking for events selling admission.)

Non-residents of Buncombe County must add an additional \$10 per hour charge of any rentals.

Application

It is understood and agreed that Buncombe County Parks & Recreation Services and the County of Buncombe are free of liability for personal injury or property damage claims that may arise or occur during the scheduled use of the facility by lessee and that no cause of action shall accrue to organization, it's users, participants, guests or spectators for injuries or property damage of any kind whatsoever arising from use of the facility by lessee organization. Applicant agrees to hold Buncombe County Parks & Recreation Services and Buncombe County, it's agents and employees harmless from all such claims for personal injury or property damage

- Signature of Leasing Party: _____
- Facility requesting use of: _____
- Date: _____
- Name of Leasing Party (please print): _____
- Contact Person of Leasing Party: _____
- Address: _____
- Telephone: (day) _____ (night) _____
- Date(s) of Rental _____ Time of use: _____ Number of fields needed _____
- Description of use:

- Number of people attending _____
- Alcohol permit (if needed) Yes No (please attach with application)
- Proof of insurance provided (required) Yes No
- Number of law enforcement recommended _____ (official initials) (Contact Buncombe County Sheriff's Dept. at 250-4480 or Lt. Don Babb of the Asheville Police Department at 259-5877 for deputies recommended and official initials). Payment for law enforcement must be made directly to the agency

Event will be scheduled following receipt of application and approved by BCPRS Director. Applicant will receive signed copy of approved application for confirmation.

Office Use Only:

Amount Due: _____

Mail Payment to: **Buncombe County Parks & Recreation Services**
59 Woodfin Place
Asheville, NC 28801