

**Buncombe County Department of Health
Board Minutes
July 14, 2011**

The Buncombe County Board of Health held its monthly meeting at 200 College Street, in the Health Administration Conference Room, July 14, 2011.

Department of Health Board Members Present: Dr. Richard Oliver, L.C. Ray, Winnie Zeigler, Dr. David McClain, Dr. John Whitener, Linda Morgan, Dr. Bart Martin, Susanne Swanger, Bill McElrath, and Gibbie Harris.

Staff Present: Julie Montanea, Lisa Eby, Karan Smith, Nelle Gregory, Eddie Shook, Dr. Jennifer Mullendore, Erin Henderlight, Linda Tettambel and Terri Rogers.

Chair, Dr. Oliver called the meeting to order at 6:05 pm.

DISCUSSION & REVISION OF PROPOSED AGENDA/ADOPTION OF AGENDA

Dr. Oliver inquired if there were any discussion or revisions of the agenda. None mentioned. Mr. Ray made a motion to accept the minutes, seconded by Ms. Ziegler.

MINUTES

The minutes of the June 9, 2011 Meeting were presented. Ms. Swanger made a motion to accept the agenda as written, seconded by Mr. Ray.

QUESTION and ANSWER MONTHLY REPORTS:

Financial Report

No financial report for this month.

HR Report

Lisa Eby shared with the board the numbers of recent positions that have changed.

- 18 people are continuing with employment with a contracted agency.
- 5 retired, got severance and are rehired in other agencies
- 4 retired and continue to work until November 2011.
- 14 have been replaced in other county positions.
- 1 is in flux

Performance Analysis Review

The PAR for the Department of Health is in the packets. There were no questions of the PAR Report.

Behavioral Health

The Behavioral Health for the Department of Health is in the packets. There were no questions of the Behavioral Health Report.

OLD BUSINESS: The nominating committee discussed the Vice Chair opening and presented the board with a recommendation of Susanne Swanger to fill that opening. Dr. Oliver asked for a vote, all were in favor. Susanne Swanger is now the Vice Chair.

Mr. McElrath shared with the board that the Health Director Evaluation Process is underway and will be shared at the September meeting.

NEW BUSINESS:

A. Buncombe County Department of Health Appeal Procedure

Lisa Eby shared with the board the Appeal Procedure document that has been updated. It was suggested by the board to add under Step 1, (Appointing Authority). Mr. McClain made a motion to accept Ms. Swanger seconded the motion. All accepted with the word change.

B. Departmental Update

Gibbie shared with the board the direction of the Dept. of Health in the new year. Our mission is "To **promote** and **protect** the public's health and to **assure** through community partnerships that all people in Buncombe County have the opportunity to make healthy choices within a healthy environment."

Our Core Services are:

Public Health Administration

Vital Records

Immunizations

Sexually Transmitted Diseases

Communicable Disease, including Tuberculosis

Food and Lodging

On-Site Wastewater

On-Site Water Supply

Our Strategic Focus areas are:

Obesity

Tobacco Use

STD, especially among young adults and teens

Maternal/Infant/Child Health

Environmental Health Issues

Dr. Mullendore shared information from the Communicable Disease and Clinician departments. A new grant PCSI is being worked on that will become a program collaboration in NC and it is one of 4 in the state. We are being proactive with communications in Communicable Diseases. We are embarking on partnering with Non-traditional partners. The CDC and the state are working together to map certain diseases. The Hepatitis C is a targeted subject here in the Asheville area due to a high amount of current and previous IV drug users.

Linda Tettambel shared information about Clinical staff moves that recently occurred. The move of the STD clinic to the South French Broad Avenue location went well and happened without having to close the lab down for any time, which is a great undertaking. Also we will be looking at doing an immunization location at the WIC West location after the first of the year.

Eddie Shook shared some preparedness information about the Biological and Pandemic Threats plans. An exercise was recently completed with the Veterans Administration Hospital. In March we will be measured by an assessment from the CDC on our Bio-surveillance, Community resilience, medications, incident management, information management, and surge management.

We now have a list-serve of Faith based organizations in the community that we will be sharing information with. It will then reach 181 churches.

Our Accreditation will be up for recertification in 2013. Policies will be gone over and reviewed to make clear what we need to make sure we are in place for this process. There are 41 benchmarks that have to be reviewed, so there is plenty of work ahead.

DIRECTORS REPORT: Gibbie Harris

CHAIR COMMENT:

PUBLIC COMMENT: None

A motion was made by Mr. Ray to adjourn, seconded by, Ms. Ziegler. Richard Oliver adjourned the meeting at 7:45pm.

Respectfully submitted:

Gibbie Harris, Secretary

Adopted:

Richard Oliver, Chair