

**Buncombe County FY2019 Strategic Partnership Grants  
Application Summary Sheet**

<b>Project</b>	<b>Historic Preservation Program for Asheville and Buncombe County</b>
<b>Organization</b>	<b>Historic Resources Commission of Asheville and Buncombe County</b>

<b>Amount Requested</b>	\$5,000	<b>Strategic Priority or Sustainability Goal</b>	Conservation and Restoration of Natural Resources
<b>New or Renewal Request</b>	Renewal	<b>Area Served</b>	Districts 1, 2 & 3

<b>Organization Description</b>	<ul style="list-style-type: none"> <li>The Historic Resources Commission of Asheville and Buncombe County (HRC) is a local government historic preservation agency charged with preserving and protecting the cultural and architectural character of Asheville &amp; Buncombe County. In addition to reviewing proposed projects affecting locally designated historic properties, the HRC is responsible for local district and landmark designation. The HRC also functions as an educational resource within the community, and strives to foster Asheville's unique sense of place through its preservation efforts.</li> <li>Funding and programing for HRC is administered by the City of Asheville.</li> </ul>
<b>Key Steps</b>	<ul style="list-style-type: none"> <li>This is an on-going program carried on by the jointly appointed City and County Commission. The majority of the work involves design review of locally designated historic properties. To that end, the HRC must develop and then interpret design guidelines intended to protect the historic integrity of the communities or sites that fall under its purview.</li> </ul>
<b>People Served</b>	<ul style="list-style-type: none"> <li>As a public agency, all citizens have access to HRC services.</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>Initiating design review within five days of receipt of all applications for design review.</li> <li>The HRC is also committed to maintaining its Certified Local Government status which requires that it maintains a qualified commission with the majority of its membership having a background in a planning, design, art, architecture, landscape architecture or history. At least two members are required to attend a certified training session on an annual basis.</li> </ul>

<b>Budget</b>			
<b>Amount Funded FY2018</b>	\$4,500	<b>Increase Request</b>	\$500
<b>Administrative Budget</b>	Fiscal agent is City of Asheville	<b>Total Organization Budget</b>	Did not provide a FY2019 projected budget
<b>Other Funding Sources:</b> Did not complete budget form			

<b>Strengths</b>
Project design is evidence based, replicating a structured model, and/or best practice
Strong implementation plan
Diverse/Balanced funding sources

# Historic Preservation Program for Asheville and Buncombe County

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*FY2019 Strategic Partnership Grants*

## ***Historic Resources Commission of Asheville and Buncombe County***

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### ***Ms. Stacy A. Merten***

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# Application Form

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## Question Group

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### Project Name\*

Name of Project.

Historic Preservation Program for Asheville and Buncombe County

### Amount Requested\*

\$5,000.00

## PROJECT NARRATIVE

### Area Served\*

Which areas of the County will be served by this project? Which Commissioner District(s) will be served?

A Buncombe County Commissioner district map is available at [THIS LINK](#).

All areas of the County are served as part of this program.

### Organization Description\*

Tell us about your organization. What is your mission? Highlight two or three key facts and accomplishments that best define your organization.

The Historic Resources Commission of Asheville and Buncombe County (HRC) is a local government historic preservation agency charged with preserving and protecting the cultural and architectural character of Asheville & Buncombe County. In addition to reviewing proposed projects affecting locally designated historic properties, the HRC is responsible for local district and landmark designation. The HRC also functions as an educational resource within the community, and strives to foster Asheville's unique sense of place through its preservation efforts.

The HRC oversees four local historic districts and forty-seven local historic landmarks.

The HRC adopted a preservation master plan in 2015 to guide its work for the next 10-15 years.

### Strategic Priority\*

Which of the following priorities best reflects the primary goal of your project?

Buncombe County Commissioners are dedicated to strengthening the quality of life for everyone by setting new fiscally, socially and environmentally responsible goals that will guide decisions and improve our community for future generations. The Board has committed to strategic priorities as a guide to shape partnerships and

investments of resources to insure a healthy, safe, well-educated, thriving and sustainable community.

Details about the Strategic Priorities are available at [THIS LINK](#).

Other Sustainability Goal

## Strategic Priority - Other Sustainability Goal

If you selected "Other Sustainability Goal" from the list of Strategic Priorities, please list it here.

Details about the Sustainability Goals are available at [THIS LINK](#).

Preservation of cultural resources is part of place making and community building and is a sustainable land development practice. The preservation of cultural landscapes is also an important facet of preservation that is relevant in Buncombe County.

## Shared Vision\*

What critical community problem or challenge are you hoping to improve through this project?

The historic preservation program was created by the Buncombe County Board of Commissioners in 1979 to protect the historical heritage of the State of North Carolina. The program seeks to strengthen the local economy, stimulate tourism, and conserve historic sites for the educational, cultural, and general welfare of the public at large. The program also seeks to strengthen and enhance the environmental quality of neighborhoods and foster community building.

## Key Steps\*

How will the project work? What are specific activities and milestones that your project entails?

This is an on-going program carried on by the jointly appointed city and county commission. The majority of the work involves design review of locally designated historic properties. To that end the HRC must develop and then interpret design guidelines intended to protect the historic integrity of the communities or sites that fall under its purview.

As a Certified Local Government under the federal Historic Preservation Act, the Commission is also responsible for the survey of historic properties, the review of federal or state projects that might affect historic resources, and the review of new nominations to the National Register of Historic Places. The HRC must report annually to the State Historic Preservation Office to certify that a majority of its members are qualified professionals in their field and have received sufficient training on an annual basis.

## People Served\*

Who are the members of our community this project will serve? How many people will be served? Include demographics, including age, area median income, race, neighborhood and/or school.

As a public agency all citizens have access to our services.

## Partners\*

Which other organizations are you working with to reach your goals? What other local organizations provide similar services or serve similar beneficiaries, and how do you work together?

As a public agency operating under a local ordinance there is little overlap with other local organizations, however we do work with the other departments within the City and County Government on planning projects as necessary and occasionally work with the Buncombe County public libraries and the Preservation Society of Asheville and Buncombe County on special projects. We work most closely with the North Carolina Historic Preservation Office (NC SHPO) and share data on historic and cultural resources with them as appropriate.

## Personnel\*

Who is responsible for the project? Briefly describe project leaders and the role each will play in the project. How do these leaders reflect the population or community that you serve?

Stacy Merten, Project Manager and Director of Historic Resources. Stacy oversees the program and is also an Urban Planner and Project Manager with the Asheville Department of Planning and Urban Design. Currently Ms. Merten is managing the Comprehensive Planning process for the City of Asheville, working with the community at large.

Alex Cole, Preservation Planner manages the historic preservation program on a daily basis and provides extensive customer service on the design review process and historic preservation in general.

## Success\*

How will you measure results? What will success look like? How will you document the impact of your project? Include whether there is a model that serves as basis for project design.

The HRC is committed to initiating design review within five days of receipt of all applications for design review.

The HRC is also committed to maintaining its CLG status which requires that it maintains a qualified commission with the majority of its membership having a background in a planning, design, art, architecture, landscape architecture or history. At least two members are required to attend a certified training session on an annual basis.

We will also review and comment on all national register nominations.

We will continue to investigate local landmark designation as appropriate, in consultation with the property owner.

## Funding\*

What is your plan for finding the balance of the project budget? What is your funding timeline and what are your other sources of support?

The balance of our budget is provided by the City of Asheville. We will also seek funding for survey work or other project related work through the NC SHPO.

## **Sustainability\***

How will this project be maintained? Please describe funding sources and how you plan to sustain the project in future years.

As long as the ordinance is in effect the HRC anticipates that the City and County will continue to fund the program. The HRC would prefer to have the county portion funded through a Memorandum of Understanding, similar to other jointly run government programs, which seems more appropriate.

## **ATTACHMENTS**

### **Project Budget\***

Download the budget form at [THIS LINK](#).

Complete the budget form for this project and the overall organization.

Save it to your computer, then upload it.

HRC 2017.pdf

### **Financial Statements\***

Upload a copy of the most recently completed financial statements.

All financial statements must be audited, reviewed or compiled by a certified public accountant and include a full balance sheet, income statement, and cash flow statement.

If your organization does not have financial statements, briefly state the reason.

We will forward the City's CAFR when it is completed.

### **IRS Form 990\***

Upload a copy of the 990 nonprofit tax reporting form that you most recently completed.

If your organization does not have a 990, briefly state the reason.

HRC contact list January 2018.pdf

The HRC is established pursuant to Ordinance #16440 and does not operate as a non-profit.

## **Board of Directors List\***

Upload a current list of your organization's Board of Directors.

If your organization does not have a board of directors, briefly state the reason.

See list attached for a list of commission members.

## **Authorized Signatory**

By typing in below the name of the authorized signatory and date of submittal, you acknowledge that your governing body has authorized this application, that it is true and current to your knowledge. As a condition of any grant awarded, this organization will provide all information in the manner described in the contract to be executed between the organization and Buncombe County or its designee, including program and financial reporting.

Name & Date

Stacy Merten