

Tim Flora, CPA, CIA, CGCIO
6 Griffing Blvd, Asheville, NC 28804

CURRENT RESPONSIBILITIES

Director of Finance

Buncombe County Government, Asheville, North Carolina

February 2015 – Present

- Serve as County's Chief Financial Officer
 - Manage 17 staff and \$2.5 million department budget in the execution of Treasury, Financial Reporting, Purchasing, Payroll, Accounts Payable, Records Management and Occupancy Tax Collections operations
 - Manage \$1.6 billion combined inflows and outflows across 31 funds to include a general operating fund, capital & grant projects funds, enterprise funds, special revenue funds, agency & trust funds, and an internal services fund
 - Manage debt portfolio in excess of \$400 million
 - Manage investment portfolio in excess of \$250 million
 - Oversight responsibilities for County's IT Department (\$12 million budget, 52 staff) and Criminal Justice Information System (\$1.2 million budget, 7 staff)
- Finance Officer for the School Capital Fund Commission with annual revenues of \$18 million and over \$200 million of ongoing capital projects
- Finance Officer for Tourism Development Authority with revenues of \$17 million
- Treasurer for the Buncombe County Service Foundation with assets of \$1.5 million

COUNTY ACCOMPLISHMENTS

- Created CFO Dashboard centralizing key performance indicators for improved operations management
- Improved County's cash flow and investment management models increasing investment income and generating over \$1 million in debt-service savings
- Developed model for School Capital Fund Commission for improved decision-making, transparency, and school accountability
- Modernized TDA financial framework for enhanced financial management and transparency as well as improved relations with TDA executive staff
- Streamlined Occupancy Tax Collections for improved customer service and reporting
- Successful implementation of Tax CAMA software system on time and under budget
- Improved IT Service Desk operations for increased customer service
- Financial Statement reporting operation brought in-house improving independence and increasing knowledge base and understanding by County's finance staff
- Developed risk-based Audit program to better utilize scarce resources while ensuring sufficient oversight

RELEVANT PAST EXPERIENCE & ACCOMPLISHMENTS

- Strategic planning and general management of university's non-core services to ensure self-sufficiency and productivity. Departments included: public relations, marketing, multiple retail outlets, multiple food service operations and public safety
- Experience across multiple organizations leading and participating in various process improvement and cost-saving initiatives (Process Re-engineering, Reinventing Government, Kaizen Continuous Improvement, and Total Quality Management)
- Managed the nationwide activation of factories inside new Federal prisons. Worked with construction project managers and executive staff in coordinating product development, facility design, construction timelines, budgeting and staffing
- Experience running public affairs events, promotional campaigns and congressional information initiatives. Work on legislative campaign highlighting impact of prison industry and education programs on recidivism included creating education materials, speech writing, and media outlet coordination.

CERTIFICATIONS & AFFILIATIONS

- Certified Public Accountant (CPA), North Carolina License Number 33675
- Certified Internal Auditor (CIA), Certificate Number 104061
- Certified Government Chief Information Officer (CGCIO), UNC-Chapel Hill
- City-County Administration Course Alumni, UNC-Chapel Hill School of Government
- HUB Community Economic Development Alliance, Current Board Member
- Accountancy Advisory Board, Western Carolina University, Current Member
- National Committee on Accounting, Auditing, and Financial Reporting (CAAFR), Government Finance Officers Association (GFOA), Past Member
- Leadership Asheville (Class 27)(Executive Board, Treasurer, 2011-2013)
- Asheville City Citizen-Police Advisory Committee, Past Chair

EDUCATION

Master of Accountancy, 2006

Western Carolina University, Cullowhee, NC

Master of Public Administration, 1992

Concentration in Policy Development/Program Evaluation
American University, Washington, DC

Bachelor of Arts, 1990

Public Relations Journalism
Bob Jones University, Greenville, SC

EMPLOYMENT HISTORY

Buncombe County Government	Asheville, NC
<i>Director of Finance</i>	2015-2017
<i>Director of Information Technology</i>	2014-2016
<i>Business Officer II</i>	2013-2014
<i>Audit & Financial Reporting Manager</i>	2011-2013
<i>Internal Auditor</i>	2007-2011
Gould Killian CPA Group, P.A.	
<i>Accountant/Auditor</i>	2006-2007
Collins & Aikman Corporation	Old Fort, NC
<i>Account Manager</i>	1999-2005
Bob Jones University	Greenville, SC
<i>Associate Director, Ancillary Services</i>	1997-1999
U.S. Department of Justice, Federal Bureau of Prisons Industries, Education & Vocational Training Division	Lexington, KY
<i>Production Controller</i>	1995-1997
	Washington, DC
<i>Activation Specialist</i>	1994-1995
<i>Management Analyst</i>	1992-1994
<i>Coop Student/Management Assistant</i>	1991-1992
U.S. Senate, Honorable Richard Lugar, Indiana	
<i>Intern</i>	1990
Bob Jones University	Greenville, SC
<i>Editor-in-Chief, Editor, <u>The Collegian</u> bi-weekly newspaper</i>	1988-1990