

## Resolution

### Resolution Amending Resolution 13-05-01 Setting Guidelines for the Funding of Non-Profit Agencies

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WHEREAS, in 2013 the Board amended the Resolution Setting Guidelines for the Funding of Non-Profit Agencies and after recent consideration the Board would like to further amend said resolution; and

WHEREAS, non-profit organizations that receive public funds from Buncombe County are already required to:

- Open their books for the division of their organization funded with public funds so citizens of Buncombe County can determine to their satisfaction that transferred tax dollars are spent in the public interest with proper fiduciary responsibility;
- Submit annual financial statements or financial reports to the Buncombe County Finance Department and to open their books to appropriate county staff upon request; and

WHEREAS, Buncombe County contracts with private organizations, including non-profits, to carry out functions for which Buncombe County has authority to appropriate funds. This is accomplished through department-level contracts that leverage additional resources to support mandated and core functions provided by County government. Department-level contracts are separate and aside from the Community Development Grant process; and

WHEREAS, a Community Development Grant Application is required for community non-profit organizations requesting continued funding; and

WHEREAS, performance contracts with non-profit and/or community development agencies are evaluated throughout the year, and renewal depends entirely on need and performance; and

WHEREAS, we acknowledge that any funding provided through county government belongs to all citizens of the county, and must be balanced with the requirement to fund core services and maintain a reasonable tax rate.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Buncombe as follows:

1. a. Non-profit agencies will be funded only through a performance contract that is monitored and evaluated by the contracting department throughout the year and only renewed if the performance criteria have been achieved. Audited Finance Statements and IRS990's must be submitted to the Buncombe County Finance Department annually. In general, administrative costs of 12 percent will be used as a guideline; however, each application will be considered based on program need and community impact.
- b. Non-profit capital campaigns will be considered for funding only during the annual budget process. Any funding provided will be to match foundation gifts and grants.
- c. Capital funding committed during the budget process will not exceed 10 percent of the capital project or \$500,000, whichever is less.

d. Capital funding that is approved during the budget process will be funded over a period of not less than 5 years.

2. Financial statements, prepared using a recognizable basis of accounting (i.e., modified accrual) and IRS Form 990s must be submitted to Buncombe County annually.
  - Organizations with annual revenues of \$300,000 or greater must submit financial statements audited in accordance with generally accepted auditing standards.
  - Those with revenues between \$100,000 and \$300,000 must submit financial statements reviewed in accordance with SSARS 19.
  - Those with revenues of less than \$100,000 must submit non-disclosure financial statements compiled in accordance with SSARS 19.
3. Buncombe County Community Development Grant funding must be used to serve residents of Buncombe County; funding may not be used to serve non-Buncombe County residents.
4. Non-profit organizations receiving Buncombe County Community Development Grant funding must open all official meetings of the governing board to the public and allow public inspection of governing board records.
5. All Buncombe County Community Development Grants will be considered start-up funding, and no more than 3 years of funding will be provided for a single project.
6. This resolution shall be effective upon adoption.

This the 1<sup>st</sup> day of November, 2016

ATTEST

BUNCOMBE COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
KATHY HUGHES, CLERK

BY: \_\_\_\_\_  
DAVID GANTT, CHAIRMAN

APPROVED AS TO FORM

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COUNTY ATTORNEY