

# ABIPA CHAT-Community Health Worker Team(Community Service Navigator Program)

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*FY 2017 Buncombe County Community  
Funding*

## ***Asheville Buncombe Institute of Parity Achievement***

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# Application Form

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## Project Name\*

Name of Project

ABIPA CHAT-Community Health Worker Team(Community Service Navigator Program

## Amount Requested\*

Amount Requested

\$80,000.00

## Service Area\*

Which Commissioner Districts are served by this program?

Access a map of Buncombe County Commissioner districts [here](#).

District 1

## Which county sustainability goal aligns best with the goals of this project?\*

Based on the Buncombe County Sustainability Plan, select a Category, Goal & Objective that align with the focus of the project and the specific results that will be achieved.

Access the Buncombe County Sustainability Plan [here](#).

Community > Healthy People > Assure the availability of a medical home for all

## If applicable, select a second sustainability goal that aligns with project goals.

**Result 2 is optional** - Select if project aligns with more than one Sustainability Category, Goal & Objective.

Community > Healthy People > Decrease rates of childhood and adult obesity

## If applicable, select a third sustainability goal that aligns with project goals.

**Result 3 is optional** - Select if project aligns with more than one Sustainability Category, Goal & Objective.

Community > Equity in Access > Increase the availability of and education about locally produced foods to low income individuals

## **Project Description**

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### **Project Description\***

#### **Description of Project**

ABIPA's Community Health Action Team offers support to our community outreach efforts. .CHAT deploys a team of community health workers trained to connect community members to community resources. This special team of community health workers will support at-risk populations through two specific tactics. The first focus of CHAT is to provide administrative support to our CSNs by administering health education and connecting them other needed community supports to identified clients that need more extensive support in specified pathways. The second strategy connects residents to primary care homes and we work with primary care physicians to follow up with their patients that need additional community supports to manage chronic illnesses .The unique attribute of our program is direct connection to community members. The primary meeting method is with them in their homes and community settings. In addition to connecting individuals to community resources all clients complete a Health Risk Assessment that is assessed by our Nurse Casemanager and additional education is available for those that need more extensive education or counseling.We connect citizens and communities with health and human services and other resources available in Buncombe county , however we go deeper. The CSNs trained by ABIPA are unique because we equip them with the extra layer of training and experience in being Community Health Workers. Through this program we are able to address the social determinants of health in addition to the direct health that is impacted by people simply trying to survive. We meet people where they are by going door to door and making ourselves available in other community settings.The citizens that we encounter have complex life issues that require more attention than handing them a brochure or giving them a phone number to call. This effort is invaluable, because making the vision that our founder the late Dr. Charles Blair a reality.

### **How many people will this project serve?\***

State the number of individuals or households in Buncombe County that will be served by this project. Also state the number of people that will experience the desired result. For example, if dropout prevention services are being delivered to 100 students, how many will successfully graduate from high school?

The number of people that will be impacted by this promising work is 3,500 which will include the population of the Asheville housing authority which is comprised of 1787 units with approximately 2605 residents, and the Shiloh Community. 300 individuals will successfully complete pathways that they designate needing help with.90 % of participants will report improvements in knowledge about or awareness of health issues. 60% of participants will demonstrate improved health outcomes (e.g., blood glucose level, blood pressure, etc.40% of participants diagnosed with a chronic illness will enroll in and complete a Chronic Disease Self Management class.60% of participants will Increase Primary Care Home utilization.

### **Describe the people this project will serve.\***

Characterize the demographics of the project's target population in terms such as age, gender, income, race, ethnicity, geographic area, etc. Include information about method of referral/recruitment of the target population.

The target audience of this project includes, minority , underserved, and chronically ill adults 18 years to 80 that live in the 28801, 28803, 28805, and 28806. Referral and recruitment will be attained through our Community Service Navigators and their case load in addition to working with , WNCHS, MAHEC, and the

office of Dr. Larry Rosenberg. In addition we will make our services available to anyone that is referred to us within the county.

### **What key steps will you take to achieve the results of this project?\***

Describe the core elements of your implementation plan, including milestones that will take place within the funding timeframe.

1. Annual CHAT Retreat for training and area assignments confirmed by August 1, 2016
2. Recruitment of clients and services begin August 1, 2016
4. Mid term Program Progress Evaluation completed by December 31, 2017
5. Program Evaluation Review and Adjustments January 31, 2017
6. End of Year Report Completed by May 31, 2017

### **Describe the evidence of success that backs this project's approach.\***

What evidence of success (i.e. evidence-based research, practice model, accreditation, industry standards, and/or other framework) are you using as a basis for your project design?

The promising practice of utilizing Community Health Workers is highlighted in the 2013 Recommendations From the Robert Wood Johnson Foundation Commission to Build a Healthier America. One example shared in this extensive document relays that in an effort to improve care and keep high-risk patients from being re-admitted to the hospital, the Centers for Medicare & Medicaid Services' Community-Based Care Transitions Program (CCTP) is connecting patients to local organizations such as social service providers, nursing homes, home health agencies, pharmacies, primary care practices, and other types of health and social service providers in the community. There are numerous examples of promising practices listed in this report. Projects like CHAT are ideal opportunities to leverage the resources and collaborative power that is present in Buncombe County. We are positioned to produce promising practices that can be duplicated in other communities.

### **Describe your data collection, tracking, and reporting procedures.\***

Explain your methods for documenting project, service and client information. Include a description of any software or other tools utilized.

We currently utilize the web based One Who Serves Case management system to document client information and follow up. We utilize paper surveys and survey monkey for community surveys and results based accountability and the score card for program evaluation.

### **Explain your technological resources and capacity.\***

Explain your current technological strengths and barriers and how this impacts your ability to track data and report outcomes. Who is responsible for adaptation and use of technology within your organization?

Our current technological capacity is very basic. Our major barrier at this time is that we need to upgrade our computers and would need to have more mobile electronic devices for CHAT so that we could minimize paper assessments and evaluations in the field. We have a contracted IT person that we consult with. Our Executive Director JeWana Grier-McEachin is responsible for the adaptation and use of technology within our organization.

## ***Organizational Profile***

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### **How does the proposed project support your mission and strategic plan?\***

State your mission and the date of your most recent strategic plan, and explain how the proposed project helps advance your organizational goals.

Mission Statement: ABIPA promotes economic, social, and health parity achievement for African Americans and other people of color in Buncombe County through advocacy, education, research, and community partnerships. We updated our strategic plan during our January 17, 2014 Board Retreat. One of our three focus areas includes expanding our community health worker model. This funding opportunity would assist us in continuing to advance this organizational goal and our impact on the culture of community health.

### **What expertise/accomplishments do you have that are relevant to the proposed project?\***

List your organization's strengths as well as accomplishments from the past 3 years that position the organization to be successful with the proposed project.

In our first year of Community Service Navigation we case managed 144 individuals addressing 390 pathways and helped to conduct Pop Up Markets that served 1864 individuals. At the end of our 2014-15 cycle we had 422 CSN clients, addressed 647 pathways and the pop ups impacted 2388 individuals. This year we are on track to exceed the impact of previous years.

### **Describe partners that are critical to the success of your organization.\***

List any external partners, intermediaries or advisors important to your success, and describe their role and evidence of their commitment. Describe successful collaborations with these people or groups.

Housing Authority of Asheville. We have a current MOU with them to provide health education at the Arthur R. Edington Education and Career Center and on site at specific developments.

Buncombe County Health and Human Services and the Minority Health Equity Grant collaborative supports the chronic disease self management classes and general programming

WCMS and Project Access collaboration to insure our clients are connected to services and direct referrals from our nurse to the Dell Fell Center to have immediate access to Primary Health Care

Shiloh Community Association, we have been collaborating with them on health programming since 2011

## ***Financial Information***

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### **Nonprofit financial assurance requirements:**

Financial statements, prepared using a recognizable basis of accounting (i.e., modified accrual) and IRS Form 990s must be submitted to Buncombe County annually.

- Organizations with annual revenues of \$300,000 or greater must submit financial statements audited in accordance with generally accepted auditing standards.
- Those with revenues between \$100,000 and \$300,000 must submit financial statements reviewed in accordance with SSARS 19.
- Those with revenues of less than \$100,000 must submit non-disclosure financial statements compiled in accordance with SSARS 19.

All financial statements must be reported on by a certified public accountant and include a full balance sheet, income statement, and cash flow statement.

These requirements are considered minimum requirements. Organizations may submit a higher level of assurance than is required.

### **IRS Form 990 - Upload Here**

Click Choose File to upload a copy of the 990 form you most recently completed.

ABIPA 2014 990.pdf

### **If your organization does not have a 990, briefly state the reason.**

Include a statement of intent to comply with nonprofit financial assurance requirements as listed above.

### **Financial Statements - Upload here**

Click Choose File to upload a copy of the most recently completed financial statements (audit, compilation or review).

ABIPA 2014 P&L.pdf

### **If your organization does not have financial statements, briefly state the reason.**

Include a statement of intent to comply with nonprofit financial assurance requirements as listed above.

### **Complete Budget Worksheet - Upload Here\***

Download the budget form [Here](#).

Complete the budget form for this project/program and the overall agency. Save it to your computer, then upload it by clicking Choose File.

ABIPA 2015-16 community-funding-budget-form.pdf

## Budget Narrative\*

Describe all differences between current year and proposed year. List all pending funding sources with expected date of notification. Please detail any other information that may help clarify the budget.

The major difference between the current year budget and the proposed year budget is that we desire to add one more community service navigator and add additional time due to our growing service demand for the ABIPA nurse to provide education, counseling and professional health care navigation for clients with special health care needs.

## What (if any) portion of requested funds will be used to support capital expenses?\*

Capital projects are defined as those used to acquire or upgrade physical assets such as property, buildings, or equipment. Please detail.

NA

## Employee Wages

Please provide information about the wage breakdowns of your employees. Living wage for Buncombe County has been identified as \$11.00 per hour for employees with employer-provided health insurance and \$12.50 per hour for employees without.

### Employees with employer-provided health insurance\*

List the number of employees in your organization with employer-provided health insurance in each wage category. For salaried employees, use hourly wage equivalents.

\$7.25 - \$10.99 per hour

\$11.00 - \$14.99 per hour

\$15.00 - \$19.99 per hour

\$20.00 - \$24.99 per hour

\$25.00 - \$29.99 per hour

\$30.00 - \$34.99 per hour

\$35.00 - \$39.99 per hour

\$40.00+ per hour

\$20 - \$35 per hour no one makes under the Living wage

**Employees without employer-provided health insurance\***

List the number of employees in your organization without employer-provided health insurance in each wage category. For salaried employees, use hourly wage equivalents.

- \$7.25 - \$12.49 per hour
- \$12.50 - \$14.99 per hour
- \$15.00 - \$19.99 per hour
- \$20.00 - \$24.99 per hour
- \$25.00 - \$29.99 per hour
- \$30.00 - \$34.99 per hour
- \$35.00 - \$39.99 per hour
- \$40.00+ per hour

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