

Buncombe County Agenda Item Information Sheet

AGENDA ITEM:

Reclassify the Animal Control Office Assistant III position from PT with Retirement to FT will benefits.

MEETING DATE:

January 20, 2015

REQUESTED BY:

Sheriff Van Duncan

Background information

Due to increased call volume and ordinance changes we need to provide full time administrative coverage at the animal control office.

Funds required

\$9,302

Alternatives

None recommended. Full time coverage is needed to provide adequate consistent customer service to our citizens.

Action recommended:

Reclassifying the Office Assistant III position to FT.