

Health and Human Services Board Meeting

October 28, 2016

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The Buncombe County Health and Human Services Board met on October 28, 2016 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Susanne Swanger, Chairperson; Dr. Richard Oliver, Vice-Chair; Jim Pitts, Stephanie Kiser, Dr. Ed Coryell, Dr. Paul Endry, Candrice Thul, Sharon West, Terry VanDuyn, Dr. David McClain, Frank Castelblanco, Ken Putnam, Commissioner Ellen Frost as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, Jennifer Chilton, Amanda Stratton, Rachael Nygaard, Rob Morrell and Christina McEntee were in attendance.
- Health and Human Services staff: Lisa Eby, Phillip Hardin, Dr. Jennifer Mullendore, Tammy Shook, Jan Shepard, Stacey Wood and Christa Lance.
- Family Justice Center Coordinator, Julie Klipp Nicholson was in attendance.
- Buncombe County Attorney Brandon Freeman was in attendance.
- County Manager Wanda Greene and Commissioner Holly Jones were in attendance.
- Family Justice Center Leadership Team - Lt. Randy Sorrells, April Burgess Johnson and Julie Horrock were in attendance.
- UNCA Intern Julie Saunders and Kaylie Burnett who is a student in AB Tech's Early College program were in attendance.

MEETING TO ORDER

- Susanne Swanger, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the October 28, 2016 agenda. Board member Stephanie Kiser moved that the agenda be approved. Board member Ken Putnam seconded the motion and the vote was unanimous in approval.
- The Board members reviewed the, September 23 2016 Board minutes. Board member Ed Coryell moved that September Board minutes be approved as presented. Board member Stephanie Kiser seconded the motion and the vote was unanimous in approval.
- A copy of the October 28, 2016 Board agenda and September 23, 2016 Board minutes are attached and made a part of these minutes.

FY 16-17 FINANCIAL UPDATE

- Jennifer Chilton presented the new dashboard for the financials which is located on the HHS Board link. Jennifer Chilton presented the financials to the Board. The financials and PAR are attached and made a part of these minutes.

HHS PRIORITY STRATEGIES

- Jan Shepard provided an update to the Board around the Community Health Assessment/Community Health Improvement Plan. The PowerPoint is attached and made a part of these minutes.

- Julie Klipp Nicholson introduced Lt. Randy Sorrells, April Burgess Johnson and Julie Horrock, part of the Leadership Team for the Family Justice Center. Julie presented an update to the Board on the Family Justice Center. The PowerPoint is attached and made a part of these minutes.

ADOPTION OF THE 2016 RABIES PREVENTION AND CONTROL POST EXPOSURE MANAGEMENT PLAN

- The Buncombe County Health & Human Services Board adopted the recommendations and guidelines for rabies postexposure management of dogs and cats specified by the National Association of State Public Health Veterinarians in the 2016 edition of the Compendium of Animal Rabies Prevention and Control (Part I.B.5: Postexposure Management). These provisions of the Compendium shall guide the local health director's discretion as to control measures pursuant to NCGS § 130A-197. Chairperson Swanger moved that the board adopt the plan as presented. Vice Chair Richard Oliver seconded the motion and the vote was unanimous in approval.

DIRECTOR'S REPORT

- Jim Holland and Tammy Shook provided an update to the Board about the C356 Center and the facility based child crisis center. Family Preservation and Vaya Health approached the county about converting the 277 Biltmore space to the child facility based crisis center.
- Tammy Shook provided an update on the Perinatal substance abuse in pregnancy program. Leslie McCrory has been hired by Vayha Health as the coordinator of this program.
- Mandy Stone updated the Board on the North Carolina disaster relief effort and the support provided by Buncombe County HHS.

CHAIRS REPORT AND ADJOURNMENT

- Chairperson Swanger advised she would entertain a motion to adjourn. Board Richard Oliver moved that the meeting be adjourned at 1:24 p.m. Board member Ken Putnam seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2016.

Susanne Swanger
Health and Human Services
Board Chairperson

Amanda L. Stone
Executive Secretary to the Board