

The Buncombe County Health and Human Services Board met on February 27, 2015 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Don Locke, Chairperson; Senator Terry VanDuyn; Stephanie Kiser, Sharon West, David McClain, Frank Castelblanco, Ed Coryell, Paul Endry, Candrice Thul as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland and John Hudson were present.
- Health and Human Services staff: Angie Pittman, Phillip Hardin, Lisa Eby, Jan Shepard, Dean Griffin, Marian Arledge, Dawn Warren, Tammy Shook, Stacey Wood, and Christa Lance.
- Social Work Panel District Attorney Todd Williams, Dr. Cindy Brown, Jennifer Nehlsen and Katie Swanson
- Family Court Judge's Scott and Dray were present.

### **MEETING TO ORDER**

Don Locke, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the March 27, 2015 agenda. Chairperson Locke moved that agenda be approved as presented. The vote was unanimous in approval.
- The Board reviewed the February 27, 2015 Board minutes. Board member Stephanie Kiser motioned that the minutes be approved as presented. Board member Winnie Ziegler seconded the motion and the vote was unanimous in approval.
- A copy of the March 27, 2015 board agenda and February 27, 2015 minutes are attached and made a part of these minutes.

### **BUDGET FY15 FINANCIALS**

- Jim Holland detailed the FY14-15 Financials. The financials and PAR are attached and made a part of these minutes.

### **SOCIAL WORK PRESENTATION**

- Angie Pittman introduced the expert panel.
- Dr. Cindy Brown briefed the Board on the Child Advocacy Center Model.
- District Attorney Todd Williams briefed the Board on the role of the District Attorney's office specific to child abuse and within a CAC model.
- The panel provided an overview of the Safety for Children Under Six Model. Dr. Cindy Brown used a case study to demonstrate areas for improved coordination in the investigation/reporting/response. Jennifer Nehlsen, CCPFT Chair, highlighted data on child abuse cases data trends. Katie Swanson, Social Work Program Administrator, reported on the status of trends for Buncombe County. She also outlined our Prevention Model.
- A copy of both PowerPoints are attached and made a part of these minutes.

- The Board was then divided into 5 groups: Media/Public Education/Resources; Prevention Strategies; Care Coordination/Mental Health/Medical and Systematic Issues to establish strategies.
- Each group reported out on one priority strategy.
- The Social Work Team will share these priorities with the CCPFT to be incorporated into their planning.

#### **DIRECTOR'S REPORT**

- Health Rankings Data - Marian Arledge/Jan Shepard
- Community Service Navigator Pop-up Community Program - Lisa Eby
- Space/Construction Update - Mandy Stone/Jim Holland

#### **CHAIRS REPORT AND ADJOURNMENT**

- Chairperson Locke facilitated a continuation of the Board engagement exercise. Dr. David McClain was the featured Board member. Chairperson Locke then advised he would entertain a motion to adjourn. Board member Frank Castelblanco moved that the meeting be adjourned at 1:33 p.m. Board member Sharon West seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

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Don Locke, Ed.D  
Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board