

The Buncombe County Health and Human Services Board met for its meeting on October 25, 2013 at 12:00 p.m. In attendance were Health and Human Services Board Members Bill McElrath, Chair; Don Locke, Jennifer Wehe, Winnie Ziegler, Candrice Thul, Frank Castelblanco, Jennifer Wehe, Ken Putnam, Jon Whitener, Stephanie Kiser, Sharon West, Terry VanDuyn, Bill Ryals as well as Mandy Stone, Health and Human Services Director. In attendance were Buncombe County HSST staff Jim Holland, Jennifer Chilton and Julie Montanea, Rob Morrell, Rachel Nygaard. Health and Human Services staff present were Angie Pittman, Gibbie Harris, Rhonda Ashley, Christine Franklin, Tammy Stewart, Rhonda Ashley, Leigh Anderson, Marian Arledge, Nelle Gregory, Lyn Osteen, Karan Smith, Micky Corn, Amy Davis, Becky Kessel, Jennifer Mullendore, Stacey Wood, Suzanne Smith, Tammy Shook, Katie Turk, Dawn Warren, Patricia Wallin, and Christa Lance. Commissioner Joe Belcher was also in attendance. Justin Smith intern was present.

### **MEETING TO ORDER**

Bill McElrath, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Board reviewed the October 25, 2013 Board agenda. Board member Ken Putnam moved that the Board agenda be approved as presented. Board member Don Locke seconded the motion and the vote was unanimous in approval.
- The Chairman asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the September 27, 2013 Board minutes. Chairman McElrath explained that a date was wrong in the minutes and has been corrected. Board member Don Locke motioned that the minutes be approved as presented. Board member Winnie Ziegler seconded the motion and the vote was unanimous in approval.
- A copy of the October 25, 2013 agenda and the September 27, 2013 minutes are attached and made a part of these minutes.

### **BUDGET FY13 FINANCIALS**

Jim Holland went over the FY14 financials with the Board. A copy of the financial dashboard and the PAR are attached and made a part of these minutes.

### **CHILD SERVICES INTAKE/ASSESSMENT AND FAMILY IN HOME**

Angie Pittman, Social Work Director introduced Tammy Shook, Investigative Assessment Program Administrator and Katie Turk, In Home Program Administrator. A PowerPoint and program briefing was presented to the Board on Child Services Intake/Assessment and Family In Home services. The PowerPoint is attached and made a part of these minutes.

### **DIRECTOR'S REPORT**

Mandy provided an overview to the Board about the potential impact of the Federal Government Shutdown, based on the information previously sent to the Health and Human Services Board and presented to the Board of Commissioners.

**CHAIRS REPORT AND ADJOURNMENT**

The next meeting will be held on November 22<sup>nd</sup> and will be held at Coxe Ave.

Chairperson McElrath then advised he would entertain a motion to adjourn. Board member Winnie Ziegler moved that the meeting be adjourned at 1:15p.m. Board member Don Locke seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2013.

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Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board