

The Buncombe County Department of Social Services Board met for its regular meeting on April 27, 2012 at 12:00 p.m. In attendance were DSS Board Members Bill McElrath, Chair; David McClain, Vice-Chair; Travis Durham and L.C. Ray as well as Mandy Stone, DSS Director. In attendance were Buncombe County HSST staff: Jim Holland, Lisa Eby, Rich Munger, Julie Montaneo, and Karen Smith, Rob Morrell and Christina McEntee. DSS staff present were Angie Pittman, Tim Rhodes, Patricia Wallin, Jennifer Chilton, Craig Adams, Tammy Shook, Lyn Osteen, Suzanne Smith, Marty Phillips, Dean Griffin, Jessica Davis, Heather Bair, Amy Harmon and Christa Lance. Health Center staff present was Nelle Gregory.

### **MEETING TO ORDER**

Bill McElrath, DSS Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Board reviewed the April 27, 2012 Board agenda and the minutes from the February 24, 2012 meetings.
- The Chairman asked that the PAR report be moved up on the agenda from 6 to 4d. Board Member David McClain moved that the agenda be adopted as presented. Board Member L.C. Ray seconded the motion and the vote was unanimous in approval.
- The Chairman asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- Board Member David McClain motioned that the March 23, 2012 minutes be adopted as presented and Board Member L.C. Ray seconded the motion and the vote was unanimous in approval. A copy of the March 23, 2012 minutes, and April 27, 2012 agenda are attached and made a part of these minutes.

### **FISCAL AND HUMAN RESOURCES REPORTS**

- Jim Holland provided a YTD update for FY12.
- Jim Holland presented an update on the proposed FY 13 Budget. He noted that a comprehensive budget presentation had been provided at two prior Board meetings. The Board was then asked to approve the FY13 DSS Budget. Board Member David McClain motioned that the FY13 budget be adopted as presented. Board Member L.C. Ray seconded the motion and the vote was unanimous in approval. A copy of the budget report, FY13 Budget and the Human Resources report are attached and made a part of these minutes.

### **PROGRAM OUTCOMES HIGHLIGHTS**

- Jim Holland presented to the Board the new Health and Human Services PAR report. The PAR report is attached and made a part of these minutes.

### **COMMUNITY BRIEFING ON CHILD ABUSE PREVENTION**

- A comprehensive community briefing on child abuse prevention was provided. Angie Pittman spoke about the Sight Under Six campaign, which will now be called Under Six or US.
- Dean Griffin spoke about the goals of the Prevention Team.

- Lyn Osteen presented a Power Point on REAP "Reaching Excellence & Accountability in Practice". A copy of the Power Point is attached and made a part of these minutes
- Tammy Shook presented division updates.

**DIRECTORS REPORT**

- Mandy Stone presented an oral Director's Report.

**CHAIRS REPORT AND ADJOURNMENT**

Chairperson McElrath then advised he would entertain a motion to adjourn. Board member L.C. Ray moved that the meeting be adjourned at 1:45p.m. Board member David McClain seconded the motion and vote was unanimous in approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2012.

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DSS BOARD CHAIRPERSON

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Amanda L. Stone  
Executive Secretary to the Board